

## ENVIRONMENT COMMITTEE

### MINUTES OF THE MEETING

held on **Monday 17 December 2018** at **7.45pm** in the Parish Office

**Present:**

Councillors Ms Gierth (Chair , Ms Healy, Ms Thorin and Towle

**In attendance:**

Jason Mawer - Parish Clerk, Cllr Ms Gill and one resident

**E248. Apologies for absence**

There were no apologies for absence due.

**E249. Declarations of interest and dispensations**

No declarations of interest were made or dispensations requested.

**E250. Minutes of the meeting of 29 October 2018**

The minutes of the meeting held on 29 October 2018 were circulated to members ahead of the meeting. The minutes were proposed by Cllr Ms Dulieu, seconded by Cllr Ms Thorin and APPROVED by members present.

**E251. Matters arising from the previous meeting**

Members briefly discussed the Vegetable Take & Grow event and this would be discussed at the next meeting when the Clerk had potential dates.

**E252. Allotment update**

The Clerk provided an update to members on the entrance way to the allotment site. Ringway, the approved contractors for BFC, had provided drawings and quotes for the works required. Following input from the Highways team at BFC there is a requirement to move the main gate back slightly to give a full 6m radius for the bellmouth. The cost would be up to £15,859.33, although this could be lower if some materials could be recycled on site.

Conversations had taken place with planning and a proposal to install a temporary would be considered subject to a permanent rack being fitted in a second phase.

The Chair invited Cllr Ms Gill, who has been looking at other elements of the work, to speak. Cllr Ms Gill told members that conversations with Bracknell Town Council had taken place concerning the fencing works, height barrier and pathways on the site. An estimate of £5,000 had been give for these works.

Members discussed the proposals. It was agreed, albeit reluctantly, that all elements, including the height barrier needed to be completed to ensure completion of the site

and to ensure the council complied with planning and highway regulations.

It was proposed by Cllr Ms Dulieu that the bellmouth works, height barrier, temporary cycle rack and the pathways should be installed, this was seconded by Cllr Ms Thorin and RESOLVED by members present.

It was agreed that once the works for this phase were underway, discussion on the final phase, which could occur after occupation, would begin.

The Clerk advised members that works on the allocations was continuing in the office and that offer letters would be sent out shortly.

### **E523. Budget 2019/20**

The Clerk updated members on the budget process. The usual events had been budgeted for, but at this stage no provision had been made for a further allotments budget at this stage because further monies would be needed.

The Clerk asked members to carry over the discounted rent arrangements for the allotments for 2018/19 and 2019/20 to 2019/20 and 2020/21 and this was agreed.

Provision had been made in the budget for detection cameras for fly-tipping.

A further update would be brought to the next meeting.

### **E254. Representatives reports**

It was noted that the fly-tipping on Malt Hill had been cleared

### **E255. To confirm the date of the next meeting**

The next scheduled meeting was planned for Tuesday 8 January 2019, however members agreed that this should be moved to Tuesday 22 January 2019. (subsequently a date clash was noted and the meeting date was changed to Wednesday 23 January).

### **E256. Closure of the meeting**

There being no further business the meeting was closed at 8.30pm