

## FINANCE & GENERAL PURPOSES COMMITTEE

### MINUTES OF THE MEETING

held on **Wednesday 19 December 2018** at **7.45 pm** in the Parish Office

**Present:**

Councillors Wilson (Chair), Ms Dulieu, Fitzwilliams and Harrison

**In attendance:**

Jason Mawer - Parish Clerk

**F443. Apologies for absence**

Apologies were received from Cllrs Dr Barnard, Mrs Barnard and Jones

**F444. Declarations of interest and dispensations**

There were no declarations of interest received.

**F445. Minutes of the meeting of 27 November 2018**

The minutes of the meeting held on 27 November 2018 were circulated to members ahead of the meeting. The minutes were proposed by Cllr Ms Dulieu, seconded by Cllr Harrison and APPROVED by members present.

**F446. Matters arising from the previous meeting**

The Clerk updated members on the grant applications for Warfield Church and Warfield Environment Group. These remained under review and the Clerk would provide definitive guidance at the next meeting.

**F447. Financial Report to end November 2018**

The Financial Report to the end of November 2018 was circulated to members ahead of the meeting. The Clerk advised members that an overspend would occur for waste collections from the councils facilities during the remainder of the financial year and that an overspend may occur on heating costs.

Members noted the report.

**F448. Budget 2019/20 update**

A budget paper was circulated to members ahead of the meeting. The Clerk explained to members that a number of items required for the budget were still being worked on.

Income figures for the councils facility hire were being recalculated.

Provision for the completion of the allotments was still to be made. Other figures were being finalised. The budget included staffing costs agreed at the previous meeting.

At the time of the meeting the council tax base figure from Bracknell Forest Council had not been received, so estimates on the likely precept were estimated.

The Clerk explained that the government had confirmed that capping would not be applied to towns and parishes if they continued to show restraint in the setting of precepts and using other funding were possible. The Clerk indicated that the councils reserves could be employed to cover some spending in 2019/20, but this would become clearer as the budget was finalised.

Members noted the budget report.

#### **F449. Accounts for payment**

The following accounts were approved for payment:

<b>Cheque Payments</b>			invoice total
4552	Benville & Marsh	water heater repair - Brownlow	£342.00
4553	Bracknell Town Council	various works	£1,764.00
4554	HMRC	PAYE & NICS	£1,041.79
4555	Berkshire Pension Fund	pension contribution	£727.59
4556	)	Wren delivery	£49.21
4557	)	Wren delivery	£30.00
4558	) Various	Wren delivery	£54.01
4559	)	Wren delivery	£34.93
4560	)	Wren delivery	£254.43
			£4,297.96
<b>Direct Debits / Standing Orders</b>			
	NEST	pension contribution	£47.02
	various	salary contributions	£4,343.10
			£4,390.12

#### **F450. Items for Information**

The Clerk advised members that during redecorating at the Whitegrove Community Centre a light fitting had become dislodged. On inspection, all the lights in one room were found to be in a loose state. In the interests of health and safety the Clerk had arranged for all the light fittings in the side room to be taken down and made safe until a solution was found in the new year.

**F451. To confirm the date of the next meeting**

The next meeting will take place at 7.45pm on Tuesday 15 January 2019.

**F452. Closure of the meeting**

There being no further business the meeting was closed at 9.12pm