

COUNCIL

MINUTES OF THE MEETING

held on **Wednesday 14 November 2018** at **7.45pm** in the Parish Office

Present:

Councillors Ms Dulieu (Chair), Dr Barnard, Mrs Barnard, Fitzwilliams, Ms Gierth, Ms Gill, Jones, Harrison, Strudley and Towle

In attendance:

Jason Mawer - Parish Clerk, Two residents

569. Apologies for absence

Apologies were received from Cllrs Ms Thorin and Wilson.

570. Declarations of interest and dispensations

Cllr Dr Barnard has a standing interest as a borough and town councillor. Cllr Dr Barnard confirmed that he had received clarification from the monitoring team at Bracknell Forest Council (BFC) that he could participate and in discussions and vote with regards the Neighbourhood Plan.

Cllr Ms Dulieu declared an interest relating to item 579 in her position as a member of the Warfield Park Community Association.

571. Minutes of the meeting of 10 October 2018

The minutes of the meeting held on 10 October 2018 were circulated to members ahead of the meeting. The minutes were proposed by Cllr Dr Barnard, seconded by Cllr Strudley and **APPROVED** by members present.

572. Matters arising from the previous meeting

The Clerk confirmed that the Sentinel Speed Camera had been delivered and that both Binfield and Winkfield had agreed to participate.

Cllr Dr Barnard confirmed that the BFC housing targets will be revised as the guidance is updated.

573. Parish Assembly meeting date

It was proposed by Cllr Strudley, seconded by Cllr Dr Barnard and **RESOLVED** by members present that the Parish Assembly would be held on Monday 25 March 2019.

574. Finance & General Purposes Committee

- a. to receive an update from the Cllr Wilson on the Finance & General Purposes Committee*

in the absence of Cllr Wilson, Cllr Ms Dulieu updated members on the October Finance & General Purposes Committee meeting.

Members considered a paper presented by the Clerk on Budget Setting principles for 2019/20. A meeting of the Staffing Committee would be taking place on 20 November.

- b. to note the minutes of the Finance & General Purposes Committee meeting of 30 October 2018*

The minutes of the meeting of 30 October 2018 were noted by members

- c. to note the financial report to the end of September 2018.*

The financial report to the end of September 2018 was noted by members.

575. Planning & Transport Committee

- a. To receive an update from Cllr Jones from the Planning & Transport Committee*

Cllr Jones updated members on the recent Planning & Transport Committee meetings. At the meeting of 25 October, members recommended refusal of 3 dwellings on land adjacent to Knibbs Knook. Members noted that BFC had approved development at 5 Cressida Place.

Flytipping continues to be a problem within the parish, with issues being reported to BFC. Cllrs Ms Dulieu, Fitzwilliams and Ms Thorin had recently attended training on the new NPPF.

Cllr Strudley asked if the council carried out analysis of planning recommendations to final decisions made. The Clerk advised that they didn't, but it was observed that comments made were taken into account on some applications as the final plans considered incorporated the comments made.

- b. to note the minutes of the Planning & Transport Committee*

The minutes of the Planning Committee meeting held on 4 October 2018 and 25 October 2018 were noted.

576. Neighbourhood Plan

Following the resolution at the last meeting of the council members reviewed the submission version of the Warfield Neighbourhood Plan. Members received a further update from the councils consultants, which advised members on the options BFC would face when considering receipt of the plan. Members noted the report of the

consultants and confirmed their decision taken at the October meeting to submit the plan to BFC. The Clerk would proceed with submission.

Cllr Fitzwilliams proposed a vote of thanks to all involved in producing the plan and this was agreed by members.

577. Updates from Committees

a. to receive a report from Cllr Ms Gierth from the Environment Committee

Cllr Ms Gierth updated members on the recent Environment Committee. The committee had discussed the allotment project and recognised that progress had slowed for a number of reasons including the delay in the legal transfer, the conditions of the planning permission and internal resourcing. The committee considered the steps required to achieve completion and agreed steps to prioritise getting plot holders onto site.

Members would meet again to discuss progress.

Cllr Fitzwilliams had resigned from the Environment Committee and Cllr Ms Gierth thanked him for his contribution and work undertaken.

b. To receive a report from Cllr Ms Dulieu from the Facilities Committee

Cllr Ms Dulieu updated members on the recent Facilities Committee. Wi-Fi had now been installed at both the Brownlow Hall and Whitegrove Community Centre. The heating and lighting figures for both centres would be reviewed ahead of the budget round and a flaw in the calculation method had been found. Works at Frost Folly were commencing to clear the undergrowth around the car park trees.

578. Standing reports

a. to receive an update from the Community Facility Working Group

Following conversations with the Chairman of the Council and the Chair of the Facilities Committee it was agreed that the Clerk would submit comments regarding the 'plan B' building option put forward by BFC to ensure the future interests of the council were protected. It was made clear by the Clerk to BFC that 'plan A' remained the only option the council would actively consider.

The Clerk was revising the letter to the Executive Director regarding BFC support for the project.

b. to receive an update on Jealotts Hill Community Landshare

Cllr Fitzwilliams advised members that work was continuing on the new business plan for the project.

- c. *to receive an update on youth provision*

There was no report on youth provision.

579. Local Council Consultancy

The Clerk circulated a paper to members outlining the Local Council Consultancy service offered by the SLCC.

580. Accounts for Payment

It was proposed by Cllr Dr Barnard, seconded by Cllr Mrs Barnard and **RESOLVED** by members present to approve the following accounts for payment:

Cheque Payments			invoice total
4515	ABA (construction) Ltd	play area inspections	£20.16
4516	Ascot Fire Protection	extinguisher servicing	£243.60
4517	Bracknell Town Council	Summer of Fun costs	£4,314.00
4518	Oaktree Garden Centre	Christmas tree purchase and installation	£590.00
4519	Getmapping PLC	mapping software renewal	£393.60
4520	Rialtas Business Solutions	Asset software and training	£361.80
4521	Stevens Cleaning Services	office cleaning	£52.00
4522	HMRC	PAYE contributions	£740.10
4523	Berkshire Pension Fund	pension contributions	£564.69
4524	Bracknell Citizens Advice	2018/19 grant payment 2 of 2	£500.00
4525	Bracknell North Guides	2018/19 grant payment 2 of 2	£480.00
4526	Warfield Park Community Association	2018/19 grant payment 2 of 2	£750.00
4527	Youthline	2018/19 grant payment 2 of 2	£500.00
4528	Warfield PCC	2018/19 grant payment 2 of 2	£500.00
4529	South Hill Park Arts Centre	2018/19 grant payment 2 of 2	£500.00
			£10,509.95
Direct Debits / Standing Orders			
	NEST	pension contributions	£47.02
			£47.02

581. Representatives Reports

Cllr Fitzwilliams advised members that Arts Week had been successful and the recent beacon lighting had gone well. Cllr Fitzwilliams would be conducting community walks for the Woodhurst Residents Association.

Cllr Dr Barnard advised members that the Bracknell Christmas market would open on 16 November, with the Christmas lights switch on taking place on 25 November. New stores opening had been announced for the Lexicon.

Cllr Mrs Barnard advised members of the Warfield School Christmas Fayre on Saturday 1 December at the Woodhurst site.

Cllr Strudley said he had received a comment from a resident about speeding on Harvest Ride that they felt had been ignored by Thames Valley Police.

Cllr Ms Dulieu advised members that she had attended the opening of Ellison Road and the BFC Mayors Civic Service along with the Clerk. Cllr Ms Dulieu had laid a wreath on behalf of the council at St Michaels on Remembrance Day.

The beacon lighting at Cabbage Hill had been well attended with many residents choosing to walk. In addition, the chairman had attended the event at Elms Recreation ground remembrance garden,

Cllr Ms Dulieu updated members on the Lily Hill Steering Group. The rodent problem was now under control, but Oak Processionary Moth had been identified locally. The park had received a silver award in the Thames & Chiltern in Bloom awards.

Cllr Ms Dulieu advised members that she had received a letter from a resident regarding the Allotment site and would be responding shortly to the matter raised.

582. Clerks Report

The Clerk presented his report of activity which was noted by members. The Clerk updated members on the remembrance tweets the council had produced on each of the 30 men commemorated on the Warfield memorial in St Michael the Archangel.

The Clerk asked if any members wished to become involved in the updating of the councils website. Cllr Strudley volunteered.

583. To confirm the date of the next meeting

The next meeting of the council will take place at 7.45pm on Wednesday 12 December 2018.

584. Exclusion of the public and the press

It was proposed by Cllr Dr Barnard "That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential and sensitive nature of the business to be transacted" The motion was seconded by Cllr Strudley and RESOLVED by members present.

Members of the public left the meeting.

585. Staffing Update

Members received an update on a staffing matter

586. Sensitive matter

Members received a report on the councils arrangements relating to a sensitive matter.

587. Closure of the meeting

There being no further business the meeting was closed at 9.22 pm.