

COUNCIL

MINUTES OF THE MEETING

held on **Wednesday 25 April 2018** at **7.45pm** in the Parish Office

Present:

Councillors Ms Healy (Chair), Fitzwilliams, Ms Gierth, Ms Gill, Harrison, Jones and Strudley.

In attendance:

Jason Mawer - Parish Clerk

472 Apologies for absence

Apologies for absence were received from Cllrs Dr Barnard, Mrs Barnard, Ms Thorin, Towle and Wilson.

473. Declarations of interest and dispensations

No declarations of interest were made or dispensations requested.

474. Minutes of the meeting of 21 March 2018

The minutes of the meeting held on 21 March 2018 were circulated to members ahead of the meeting. The minutes were proposed by Cllr Fitzwilliams, seconded by Cllr Jones and APPROVED by members present.

475. Matters arising from the previous meeting

There were no matters arising not covered elsewhere on the agenda.

476. Finance & General Purposes Committee

a. to receive an update from the Cllr Harrison on the Finance & General Purposes Committee

Cllr Harrison updated members on the recent Finance & General Purposes Committee meeting. Members were advised the committee had discussed and approved new internal controls and had reviewed the standing orders and financial regulations and policies for the introduction of GDPR.

b. to note the minutes of the Finance & General Purposes Committee meeting of 12 April 2018

The minutes of the meetings of 12 April 2018 were noted.

477. Standing Orders and Financial Regulations

Ahead of the meeting, the Clerk circulated to members updated versions of the councils standing orders and financial regulations which had been reviewed at the last Finance & General Purposes Committee. Members were updated on the changes to both documents. It was proposed by Cllr Jones, seconded by Cllr Strudley and RESOLVED by members present to adopt the standing orders and financial regulations.

478. Data related policies

The Clerk circulated to members ahead of the meeting a paper including policies ahead of the introduction of GDPR. The Clerk explained the policies were required by the council ahead of the start of the GDPR and were based on model policies drawn up by the SLCC in conjunction with the Information Commissioners Office.

The Clerk updated members on GDPR preparations and on the appointment of a Data Protection Officer. The Clerk was continuing investigations into a shared officer between a number of local councils.

It was proposed by Cllr Strudley, seconded by Cllr Ms Gill and RESOLVED by members present to adopt the Information & Data Protection Policy.

It was proposed by Cllr Jones, seconded by Cllr Strudley and RESOLVED by members present to adopt the Data Retention and Disposal Policy.

It was proposed by Cllr Harrison, seconded by Cllr Ms Gill and RESOLVED by members present to adopt the Social media & Electronic Communications Policy.

It was proposed by Cllr Ms Gill, seconded by Cllr Fitzwilliams and RESOLVED by members present to adopt the Management of Transferable Data Policy.

It was proposed by Cllr Fitzwilliams, seconded by Cllr Jones and RESOLVED by members present to adopt the model publication scheme.

479. Planning & Transport Committee

- a. To receive an update from Cllr Jones from the Planning & Transport Committee*

Cllr Jones updated members on the Planning & Transport Committee meeting of 16 April 2018. Members were advised that the committee had recommended refusal for White Gate proposal (18/00336/FUL).

- b. to note the minutes of the Planning & Transport Committee*

The minutes of the Planning Committee meeting held on 5 March and 26 March 2018 were noted.

480. Updates from Committees

Cllr Ms Gierth updated members on the last Environment Committee meeting.

It was confirmed that the Take & grow event would take place on Sunday 29 April and members were asked to assist on the day.

An update was given on the Quelm Allotments. The legal transfer had been agreed and was no being checked by the councils legal advisor. Work on the site preparations had been commissioned with Smallwood and would commence shortly. The committee had discussed and agreed the rents for the plots, with discounts applied for 2018 and 2019..

Members discussed the upcoming Village Fete and it was agreed that the councils stall should include protection of hedgehogs as a theme.

Members were updated on the recent Facilities Committee meeting. Members had discussed proposed improvement works at the Brownlow Hall and Whitegrove Community Centre.

481. Standing reports

a. to receive an update from the Community Facility Working Group

An update was given on the recent meeting with Ridge and Bracknell Forest Council. Ridge were continuing to develop concepts for consideration.

b. to receive an update on Jealotts Hill Community Landshare

There was no update this month.

c. to receive an update on the Neighbourhood Plan Steering Group

Work was continuing on completing the Neighbourhood Plan and checks were being conducted to ensure compliance with the proposed NPPF changes.

d. to receive an update on youth provision

There was no update this month.

482. Accounts for Payment

It was proposed by Cllr Strudley, seconded by Cllr Ms Gierth and RESOLVED by members present to approve the following accounts for payment:

Cheque Payments		invoice total
4383)		
4384)		
4385)	payroll - April 2018	£199.52
4386)		
4387 HMRC	PAYE & NICS	£643.90

483. Representatives Reports

Cllr Ms Gill advised members that Thames Valley Police were aware that the 'Nottingham Knockers' were operating in the area.

Cllr Jones reported to members that the flying of model aircraft and drones on Bracknell Forest land requires permission in advance from the council.

Cllr Fitzwilliams reported that Berkeley Homes were planning an Nature in SANG event on 12 May. Work had also commenced on the new link road crossing Avery Lane with the installation of netting over the trees.

Cllr Ms Healy updated members on the recent Thames Valley Police open forum and their priorities of organised crimes, ASB, safeguarding and vulnerable adults.

Cllr Ms Healy advised members that from 1 May she would be known as Cllr Ms Dulieu.

484. Clerks Report

The Clerk presented his report and updated members on the Internal Audit Report.

485. To confirm the date of the next meeting

The next meeting of the council will be the Annual Meeting and will take place at 7.45pm on Wednesday 16 May 2018.

486. Closure of the meeting

There being no further business the meeting was closed at 9.18 pm