

MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE

Meeting held on **Thursday 8 February 2018** at **7.45 pm** in the Parish Office

Present: Councillors Harrison (Chair), Dr Barnard, Fitzwilliams, Ms Healy and Wilson

In attendance: Jason Mawer, Parish Clerk

F332. Apologies for absence

Apologies were received from Cllrs Mrs Barnard and Jones.

F333. Declarations of interest and dispensations

Cllr Dr Barnard declared a standing interest as a town and borough councillor.

F334. Minutes of the meeting of 11 January 2018

The minutes of the previous meeting were circulated to members ahead of the meeting. It was proposed by Cllr Harrison, seconded by Cllr Fitzwilliams and RESOLVED by members present to approve and adopt the minutes of the meeting of 11 January 2018.

F335. Matters arising from the last meeting

The budget and the precept for 2018/19 that were discussed at the last meeting were approved at the Council meeting of 31 January 2018.

F336. Finance 2017/18

a. to consider the financial report to end of December 2017

The Clerk tabled the draft financial report to the end of December 2017. As previous indicated there will be an overspend of around £15,000 for 2017/18. Members discussed the way that insurance is treated in the Financial report with, the cost split over two accounting years. The Clerk would discuss this with the Internal Auditor.

Members noted the financial report.

b. to approve payment of accounts tabled at the meeting

The following accounts for payment were tabled at the meeting and approved for payment.

Cheque Payments			invoice total
4338	ABA (Construction) Ltd	play area inspections	£123.36
4339	Bracknell Town Council	play area repair	£36.00
4340	Castle Water	Brownlow water charges	£100.23

4341	Suds Window Cleaning	window cleaning	£168.00
4342	Daniel Bishop	travel expenses and float replenishment	£156.74
			£584.33

F337. Banking Arrangements

The Clerk circulated a paper to members outlining proposals to rationalise the councils banking arrangements, this included proposals to open a CCLA Local Authority deposit account for holding the councils reserves.

The proposals would simplify the administration of banking and reduce risk to the council by spreading the CCLA investment over a number of financial institutions.

Members discussed the various options outlined in the paper and agreed to recommend to full council the proposals with an initial deposit of £30,000 to CCLA and the setting of the Clerk and the Chairman of the Council and the Finance & General Purposes Committee as signatories.

F338. Items for information

The Clerk advised members that the council had been offered the opportunity to attend social media training arranged through Bracknell Forest Council. Members agreed that the council should take up the offer and members invited to attend.

The Clerk would remind councillors about the upcoming GDPR training that was being offered and all councillors would be encouraged to attend.

An updated was provided to members on the vacant Parish Administrator role.

F339. Date of next meeting

The date of the next meeting was agreed as Thursday 8 March 2018 at 7.45pm.

F340. Closure of the meeting

The meeting was closed at 9.08pm