

Warfield Parish Council

FINANCE & GENERAL PURPOSES COMMITTEE

MINUTES OF THE MEETING

held on **Tuesday 7 August 2018** at **7.45pm** in the Parish Office

Present:

Councillors Wilson (Chair), Ms Dulieu, Fitzwilliams, Harrison and Jones

In attendance:

Jason Mawer - Parish Clerk

F399. Apologies for absence

Apologies for absence were received from Cllrs Dr Barnard and Mrs Barnard.

F400. Declarations of interest and dispensations

There were no declarations of interest or dispensations requested.

F401. Minutes of the meeting of 24 July 2018

The minutes of the meeting held on 24 July 2018 were circulated to members ahead of the meeting. The minutes were proposed by Cllr Ms Dulieu, seconded by Cllr Fitzwilliams and APPROVED by members present.

F402. Matters arising from the previous meeting

The Clerk would bring forward the debt profile and details of the allotment budget to the next committee meeting.

The Summer of Fun event had taken place on 27 July and had been a great success.

F403. Accounts for payment

The following accounts were approved for payment:

Cheque Payments			invoice total
4460	ABA (Construction) Ltd	play area inspection	£136.20
4461	BALC	chairmanship training	£206.40
4462	Bracknell Forest Council	whitegrove building insurance	£411.40
4463	Circle Cleaning Services	contract cleaning	£1,520.00
4464	In2Sport	sports club provision	£576.00
4465	Office Depot UK	stationery	£42.37
4466	PPL PRS Ltd	performance licence	£541.61
4467	Stevens Cleaning Services	office cleaning	£52.00

4468	Claire Wallen	Chelsea Fringe expenses	£42.38
4469	Will Taylor	Neighbourhood Plan expenses	£115.06
			£3,643.42

F404. Grant awarding arrangements 2019

Members reviewed the grant awarding arrangements for 2019/2020 ahead of their launch at the beginning of September. The arrangements followed on from the review of the policy on 2017.

Members noted the arrangements for the 2019 award round.

The Clerk would look to see if a method could be found to display the s137 expenditure in its entirety although this may not be possible until the next financial year.

F405. Items for Information

Cllr Jones asked if a business plan for the new community hub would be developed. This is part of the work that the consultants will look at once the building specification is completed.

The Clerk advised members that the Allotment Transfer document was ready for signing after the meeting. Cllrs Ms Dulieu and Fitzwilliams were nominated to sign.

F406. To confirm the date of the next meeting

The next meeting will take place at 7.45pm on Tuesday 25 September 2018.

F407. Closure of the meeting

There being no further business the meeting was closed at 8.24pm