

MINUTES OF THE ENVIRONMENT COMMITTEE

Meeting held on **Tuesday 7 November 2017** at **8.00 pm** in the Parish Office

Present: Councillors Ms Gierth (Chair), Dr Barnard, Fitzwilliams, Ms Healy, Ms Thorin and Towle.

In attendance: Jason Mawer, Parish Clerk

E196. Apologies for absence

There were no apologies due.

E197. Declarations of interest and dispensations

Cllr Dr Barnard had a standing interest as a borough and town councillor.

E198. Minutes of the previous meeting

The minutes of the meeting of 5 September 2017 had been previously circulated to members. It was proposed by Cllr Dr Barnard, seconded by Cllr Fitzwilliams and RESOLVED by members present to approve the minutes of the meeting of 5 September 2017.

E199. Matters arising

There were no matters arising from the last meeting.

E200. Allotments update

Members were updated on matters discussed at the Allotment Sub-committee prior to the Environment Committee meeting by Cllr Fitzwilliams.

A drop-in session for potential plot-holders was held on Saturday 4 November, the ward councillors for Warfield Harvest Ride also attended. Attendees said the western side of the site appeared ideal they also said they wanted a community feel to the site.

Site preparations

The Surveyors are currently preparing the initial plan for the site. Members also asked the Clerk to chase up the finalisation of the lease from the solicitors.

Members also agreed to delay the planting of the boundary hedge until the Autumn of 2018.

The Clerk asked members to consider the purchase of the Allotment Management Software produced by Rialtas Business Solutions. It was proposed by Cllr Dr Barnard, seconded by Cllr Ms Thorin and RESOLVED by members present to agree to purchase the software for £680 +VAT. The Clerk was asked to include the ongoing costs into the 2018/19 budget.

E201. Frost Folly

The Clerk provided members with an update on the proposed Frost Folly works. The proposal is to apply a resin-bonded gravel surface across the area. Members were asked to consider the colour of the product and proposed two colour options, one for the car park and one for the remainder of the site. Members selected Brittany Bronze and Silver as their preferred options. scope of the consultation the Clerk would feed this back to the Parks & Countryside team.

E202. Events

The Clerk updated members on date options for the 2018 Take and Grow event. Members agreed that their preference were:

1. Saturday 12 May
2. Saturday 28 April
3. Sunday 29 April

The Clerk would look to secure the appropriate booking.

The Clerk would draw up proposals for the Gardening Competition for the next Committee meeting.

The Clerk ran through the proposals for a Chelsea Fringe event. Discussions were being led by Jealotts Hill Committee Landshare. Members agreed that they would like to support the event if possible and practical.

E203. Items for information

There were no items for information.

E204. Representatives Reports

There were no representative reports made.

E205. Date of the next meeting

The next meeting will be on Tuesday 16 January 2017 at 7.45pm.

E206. Closure of the meeting

The meeting closed at 8.50pm.