

COUNCIL

MINUTES OF THE MEETING

held on **Wednesday 21 March 2018** at **7.45pm** in the Parish Office

Present:

Councillors Ms Healy (Chair), Dr Barnard (part meeting), Mrs Barnard, Fitzwilliams, Ms Gierth, Ms Gill, Harrison, Ms Thorin and Wilson.

In attendance:

Jason Mawer - Parish Clerk

455. Apologies for absence

Apologies for absence were received from Cllrs Harrison, Jones, Strudley and Towle.

456. Declarations of interest and dispensations

No declarations of interest were made or dispensations requested. It was noted that Cllr Dr Barnard had a standing declaration as a borough and town councillor.

457. Minutes of the meeting of 21 February 2018

The minutes of the meeting held on 21 February 2018 were circulated to members ahead of the meeting. The minutes were proposed by Cllr Ms Gierth, seconded by Cllr Wilson and APPROVED by members present.

458. Matters arising from the previous meeting

The Clerk reported that the changes to the banking arrangements had been deferred to the new financial year. This was to assist with end of year arrangements.

459. Co-option to the Whitegrove vacancy

There being no candidates nominated. Co-option to the Whitegrove vacancy would not take place and the vacancy would be re-advertised.

460. Finance & General Purposes Committee

a. to receive an update from the Cllr Ms Healy on the Finance & General Purposes Committee

Cllr Ms Healy updated members on the recent Finance & General Purposes Committee meeting. Members were advised that end of year arrangements were discussed along with the draft investment strategy. Members agreed that the mileage rate for the caretaker would be increased to 45p per mile.

- b. *to note the minutes of the Finance & General Purposes Committee meeting of 8 March 2018*

The minutes of the meetings of 8 March 2018 were noted.

- c. *to receive and note the end of year financial report to end of January 2018*

The Clerk updated members on the financial report to the end of January 2018. The report was noted. The Clerk agreed that along with the next financial report a copy of the balance sheet would be provided to the Finance & General Purposes Committee to demonstrate the calculations.

- d. *to consider and approve the end of year financial carryover*

Members noted and agreed the contents of the end of year carryover.

- e. *to consider and approve the Investment Strategy 2018/19*

Members discussed the Investment Strategy for 2018/19 and noted the requirement for developing such a strategy. On the recommendation of the Finance & general Purposes Committee, it was proposed by Cllr Fitzwilliams, seconded by Cllr Ms Gierth and RESOLVED by members present to approve the Investment Strategy for 2018/19.

Cllr Dr Barnard joined the meeting.

461. Planning & Transport Committee

- a. *To receive an update from Cllr Ms Healy from the Planning & Transport Committee*

Cllr Ms Healy updated members on the Planning & Transport Committee meeting of 5 March 2018. Members were advised that the committee had recommended refusal for Nuptown Piggeries and 5 Target Hill. The committee had submitted a list of flowers as potential street names. Cllr Wilson suggested that some sort of public participation could be considered for this in future.

Members were advised that the issue of right turning from the new Woodhurst school site had been raised with Thames Valley Police who were talking with Warfield CofE School.

- b. *to note the minutes of the Planning & Transport Committee*

The minutes of the Planning Committee meeting held on 12 February 2018 were noted.

- c. *to receive an update on the council's response to the BFC draft local plan.*

Members agreed to develop the remaining comments for the draft local plan. The Clerk would circulate remaining sections to members for comment.

462. Updates from Committees

Cllr Ms Gierth updated members on the last Environment Committee meeting.

It was confirmed that the Take & grow event would take place on Sunday 29 April and the Warfield & Winkfield Family Cycle ride on Sunday 24 June. The committee agreed that it would look to make Warfield a hedgehog friendly parish.

463. Allotment Update

Members were updated on the Quelm Lane Allotments. The tenancy agreement had been drawn up and the council were now awaiting the final legal transfer.

Members were updated on the quotes received for the marking of the site and the installation of the work feed pipes. Three companies were approached and prices obtained. Members discussed the prices received from Smallwood Countryside Contractors and Surtees Groundwork Contractors. Members felt that clarification was required on some points, but agreed that the work should progress.

It was proposed by Cllr Dr Barnard, seconded by Cllr Ms Gill and RESOLVED by members present that the Clerk should be delegated to award the contract to Surtees, subject to satisfactory receipt of references and clarification on the cost of works relating to the installation of the water pipe. If these matters could not be resolved satisfactorily, the contract was to be awarded to Smallwood.

464. Community Asset Transfers

The Clerk updated member on community Asset Transfers from Bracknell Forest Council. It is hoped that further work on this would take place before the summer. Members agreed that sites should be considered as a whole and not on an individual basis.

465. Standing reports

a. to receive an update from the Community Facility Working Group

The first meeting with Ridge and Bracknell Forest Council had taken place. The Clerk was asked to draft a letter to the Chief Executive of Bracknell Forest Council to reconfirm the commitment of the council to the project.

b. to receive an update on Jealotts Hill Community Landshare

Members were advised that operational guidelines at the project were being reviewed.

c. to receive an update on the Neighbourhood Plan Steering Group

Cllr Ms Healy advised members that the steering group has met with Boyer, who are representing the Hayley Green landowners. Boyer confirmed they were responding the local plan.

d. *to receive an update on youth provision*

There was no update this month.

466. Bracknell Fringe event

A request for £30 funding had been received to support the Bracknell Fringe event. It was proposed by Cllr Dr Barnard, seconded by Cllr Ms Thorin and RESOLVED by members present to offer the requested funding.

467. Accounts for Payment

It was proposed by Cllr Fitzwilliams, seconded by Cllr Mrs Barnard and RESOLVED by members present to approve the following accounts for payment:

Cheque Payments			invoice total
4357	Bracknell Forest Council	loan repayment	£8,191.48
4358	Circle Cleaning Services	contract cleaning - halls	£760.00
4359	In 2 Sport	sports club provision	£288.00
4360	Smallwoods Countryside Contractors	balance on allotment works	£2,000.00
4361	Stevens Cleaning Services	office cleaning	£49.00
4362	Syston Doors	fire shutter servicing - all halls	£265.20
4363	Tesco Stores Ltd	Quarterly rent payment	£2,775.00
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			£14,328.68

468. Representatives Reports

It was noted that members had attended GDPR training.

469. Clerks Report

The Clerk presented his report. Members were advised that BFC had advised that the price of Green Waste Sacks were increasing to £1.00.

470. To confirm the date of the next meeting

The next meeting of the council and will take place at 7.45pm on Wednesday 25 April 2018.

471. Closure of the meeting

There being no further business the meeting was closed at 9.58 pm