

MINUTES OF THE MEETING OF WARFIELD PARISH COUNCIL

Held on **Wednesday, 13 December 2017** at **7.45 pm** in the Parish Office

Present:

Councillors Ms Healy (Chair), Dr Barnard, Mrs Barnard, Jones, Strudley and Ms Thorin

In attendance:

Jason Mawer - Parish Clerk, Jacqueline Kirk – Parish Administrator

412. Apologies for absence

Apologies for absence were received from Cllrs Fitzwilliams, Ms Gierth, Ms Gill, Harrison, Towle and Wilson

413. Declarations of interest and dispensations

Cllr Dr Barnard declared his standing interest as a town and borough councillor.

414. Minutes of the meeting of 22 November 2017

The minutes of the meeting held on 22 November 2017 were circulated to members ahead of the meeting. The minutes were proposed by Cllr Ms Thorin, seconded by Cllr Mrs Barnard and APPROVED by members present.

415. Matters arising from the previous meeting

Members were updated on progress for the proposed Bracknell Fringe event.

416. Finance & General Purposes Committee

- a. to receive an update from the Cllr Dr Barnard on the Finance & General Purposes Committee*

Cllr Dr Barnard updated members on the recent Finance & general Purposes Committee meeting. Members were advised that the committee had reviewed the draft budget and precept arrangements. Members were advised that

- b. to note the minutes of the Finance & General Purposes Committee meeting of 7 December 2017.*

The minutes of the meeting of 7 December were unavailable for this meeting.

- c. to receive and note the end of year financial report to end of October 2017*

The financial report to the end of October 2017 was noted by members.

417. Draft Budget & Precept 2018/19

Members discussed the draft budget and precept reported prepared by the Clerk. The Clerk was invited to update members on the project proposals within the report. Members raised no issues with the proposed budget.

Members discussed the level of precept required for the council for 2018/19 and asked the Clerk to develop further proposals to cover the proposed budget.

418. Planning & Transport Committee

- a. To receive an update from Cllr Jones from the Planning & Transport Committee*

Cllr Jones provided members with an update from the Planning & Transport Committee. Members were advised that the committee had recommended the refusal of proposals at Windmill Farm. At the meeting of 7 December members had recommended refusal of plans for Old Whitelocks and had discussed works taking place at Honeywood Farm.

- b. to note the minutes of the Planning & Transport Committee*

The minutes of the Planning & Transport Committee meeting held on 20 November were noted.

419. Updates from Committees

Cllr Dr Barnard updated members on the Facilities Committee that met on 5 December. Members discussed the quotes received for the replacement heating at the Brownlow Hall and agreed to accept the quote from SR Industrial. Members discussed the proposed rates and charges for the halls for 2018/19 and agreed the report produced by the Clerk.

Members were updated on works at Frost Folly.

420. Standing reports

- a. to receive an update from the Community Facility Working Group*

Members were advised that the feasibility study was now being drawn up ready for BFC to obtain quotes. Members were advised that meetings had been held with BFC members and officers and all seemed on board with the parish proposals.

- b. to receive an update on Jealotts Hill Community Landshare*

The Clerk advised members that Community First usage was continuing to grow and reminded members of the Wassail in January.

- c. to receive an update on the Neighbourhood Plan Steering Group*

Members were advised that the comments received were still under review.

d. to receive an update on youth provision

There was no update this month.

421. Accounts for Payment

Members approved the following accounts for payment:

Cheque Payments			invoice total
4304	ABA (Construction) Ltd	play area inspections	£38.40
4305	Lorraine Girard-McMullen	allotment planning services	£825.00
4306	Brownlow Memorial Hall Trust	rent payment Q4 2017/18	£3,875.00
4307	BTS Ltd	set up of new allotment software onto PCs and NAS. Correction of e-mail issue	£210.00
4308	Circle Cleaning Services	contract cleaning	£760.00
4309	South East Water	water connection - allotment site	£2,824.15
4310	SLCC	Clerks professional membership 2018	£208.00
4311	Scottish & Southern Electricity Networks	electricity provision and connection - allotment site	£1,770.86
4312	Tesco Stores Ltd	office rent payment Q4 2017/18	£2,775.00
4313	Sioned McGlashan	reissue of Wren payment chq 4247	£54.01
4314	Bracknell Forest Council	planning application fee - allotment	£192.50
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			£13,532.92

422. Representatives Reports

Cllr Ms Thorin updated members on the recent Policing Forum and asked about the Sentinel device that was being discussed by the Binfield NAG. The Clerk would investigate.

Cllr Ms Healy updated members on the recent lighting of the Christmas tree and thanked the Scouts and Warfield Church in supporting the event. Members were updated on the recent Town & Parish Liaison meeting and on the public session for the Winkfield Neighbourhood Plan.

Members were reminded of the Christmas Tree lighting on Friday 1 December.

423. Clerks Report

The Clerk updated members on the Allotments.

There are plans for a national lighting of beacons to mark the end of the First World War. Members agreed to discuss this at a later meeting.

424. To confirm the date of the next meeting

The next meeting of the council and will take place at 7.45pm on Wednesday 31 January 2018.

425. Closure of the meeting

There being no further business the meeting was closed at 9.50 pm