

MINUTES OF THE MEETING OF WARFIELD PARISH COUNCIL

Held on **Wednesday, 26 July 2017** at **7.45 pm** in the Parish Office

Present:

Councillors Ms Healy (Chair), Fitzwilliams, Ms Gierth, Ms Gill Harrison, Jones, Strudley, Ms Thorin, Towle and Wilson

In attendance:

Jason Mawer, Parish Clerk

349. Apologies for absence

Apologies for absence were received from Cllrs Dr Barnard and Mrs Barnard.

350. Declarations of interest and dispensations

It was noted that a payment of expenses arising from the Vegetable Take & Grow event to Cllr Ms Healy was to be authorised at the meeting.

351. Minutes of the meeting of 28 June 2017

The minutes of the meeting held on 28 June 2017 were circulated to members ahead of the meeting. With the revision of the section in item 342 to read 'Members had some questions regarding Fire safety. Whilst satisfied that the Brownlow Hall and Whitegrove Community Centre *were safe* they asked the Clerk to check additional aspects.' and item 343 to clarify that the council were interested in Westmorland Park the minutes were proposed by Cllr Harrison, seconded by Cllr Strudley and APPROVED by members present.

352. Matters arising from the previous meeting

Membership of the Community Council for Berkshire (CCB) was brought forward to the meeting, it was proposed by Cllr Fitzwilliams and seconded by Cllr Strudley and APPROVED by members present to join the organisation.

The Clerk advised members that the letter to the Memorial Ground trustees had not been drafted at this stage.

The Clerk updated members on the request for defibrillators. The Parish Office was contacting local schools and organisations to check existing locations. The Clerk was also investigating the Community First Responders to check the service they provided in the Bracknell area. The Clerk would bring an update to future meetings.

The Clerk confirmed the parish website had updated information regarding the play area swings.

353. Finance & General Purposes Committee

- a. *to receive an update from the Cllr Harrison on the Finance & General Purposes Committee*

Cllr Harrison updated members on the recent Finance & general Purposes Committee meeting. Members were updated on the terms of licence for the Memorial Ground play area following discussion of the works to the play area surfaces.

- b. *to note the minutes of the Finance & General Purposes Committee meeting of 13 July 2017.*

The minutes of the meeting of 13 July 2017 were noted.

- c. *to receive and note the end of year financial report to end of June 2017*

The financial report to the end of June 2017 was circulated to members. The report was noted.

- d. *to approve the accounts for payment*

The following accounts for payment were authorised at the meeting:

Cheque Payments

4195	ABA (Construction) Ltd	play area inspection	£19.20
4196	C I Harding	e-mail hosting	£180.00
4197	Bracknell Forest Council	building insurance (Whitegrove) 2017	£582.71
4198	CCB - Community Council for Berkshire	membership 2017	£30.00
4199	Claire Connell	Internal audit fees 2016/17	£232.50
4200	Office Depot (UK) Ltd	copier paper	£38.28
4201	Daniel Bishop	Caretakers float	£77.73
4202	Adrian Smith	wren delivery	£48.17
4203	HMRC	NICS & PAYE	£669.75
4204	Berkshire Pension Fund	pension contributions	£736.86
4205	Colleen Healy	take & grow expenses	£29.95
4206	rCOH	Neighbourhood planning consultancy	£6,345.60
			<hr/>
			£8,990.75

A question was raised regarding the rCOH invoice and it was confirmed that this met the payment schedule advised.

354. Planning & Transport Committee

- a. *To receive an update from Cllr Jones from the Planning & Transport Committee*

Cllr Jones provided members with an update from the recent Planning & Transport Committee meeting. Members were updated on the recent meeting held with representatives of Harrow Estates, Kitewood and Millgate Homes over for proposals of

the land around Watersplash Lane and south of Forest Road. Members also considered the proposed changes to parking restriction on Saturdays around Westmorland Park.

b. to note the minutes of the Planning & Transport Committee

The minutes of the Planning & Transport Committee meeting held on 26 June 2017 were noted.

355. Standing reports

a. to receive an update from the Community Facility Working Group

Following a meeting of the Community Facility Working Group the details of the survey of residents for the new community hub were agreed. The survey would take place in September with sessions held for local groups and organisations who currently use the hall or open spaces on Warfield.

b. to receive an update on Jealotts Hill Community Landshare

Cllr Fitzwilliams reminded members of the JHCL AGM on Wednesday 13 September.

c. to receive an update on the Neighbourhood Plan Steering Group

The pre-submission consultation on the Neighbourhood Plan had commenced and would run through to Friday 8 September. The leaflet for all residents that would be distributed in August was in final draft form and would be circulated to members.

d. to receive an update on youth provision

There was no update this month.

356. Policing Priority Forum

Cllrs Ms Thorin and Wilson attended the recent Policing Priority Forum which looked to identify key local policing priorities. These were identified as:

1. Safeguarding/Protecting vulnerable children and adults
2. Disrupting and prosecuting Organised Crime Groups and tackling the associated ASB and acquisitive crime that affects our communities.
3. Tackling ASB that has a significant community impact.
4. Reducing inappropriate use of our road network (including excessive speeding and dangerous driving).

Further discussion will take place regarding Sentinal speed cameras.

357. Representatives Reports

On behalf of the Warfield Environment Group, Cllr Towle passed on thanks for the grant contribution.

Cllr Fitzwilliams advised members that it was hoped to have a meeting with potential allotment plot holders on 17 August.

Cllr Strudley updated members on the recent Parish & Town Council Liaison Meeting held with Bracknell Forest Council. Updates were received on the town centre redevelopment and changes to public transport in the town centre, the potential land transfers and Assets of Community Value.

Cllr Jones asked about the mess left by the travellers recently on Priory Field. The Clerk advised that he had been informed this was due to be completed during the coming week.

Cllr Ms Healy advised members she had attended the recent Civic Service at Wellington College on behalf of parish council, which was held in support of the Fire Fighters Charity.

358. Clerks Report

The Clerk reminded members that the annual Summer of Fun event was taking place on Friday 28 July. Cllrs Fitzwilliams, Ms Healy and Ms Thorin all advised that would be attending.

359. To confirm the date of the next meeting

The next meeting of the council and will take place at 7.45pm on Wednesday 27 September 2017.

360. Closure of the meeting

There being no further business the meeting was closed at 9.12pm