

# MINUTES OF THE ENVIRONMENT COMMITTEE

Meeting held on **Tuesday 2 May 2017** at **7.45 pm** in the Parish Office

**Present:** Councillors Ms Gierth (Chair), Dr Barnard, Fitzwilliams, Ms Healy, Ms Thorin and Towle.

**In attendance:** Jason Mawer, Parish Clerk

## **E175. Apologies for absence**

There were no apologies for absence received.

## **E176. Declarations of interest and dispensations**

Cllr Dr Barnard declared a standing interest as a town and borough councillor.

## **E177. Minutes of the previous meeting**

The minutes of the meeting of 28 March 2017 had been previously circulated to members. It was proposed by Cllr Ms Healy, seconded by Cllr Towle and **RESOLVED** by members present to approve the minutes of the meeting of 28 March 2017.

## **E178. Matters arising**

There were no matters arising from the last meeting.

## **E179. Allotments**

Members were updated on matters discussed at the Allotment Sub-committee that met ahead of the committee meeting.

Members were advised that the site had been cleared and fenced, with the path and car park to be laid in the following weeks. It was agreed that the scope of the works would need to include breaking up of the clay area of the site.

The Clerk had updated the sub-committee that he was seeking advice from Bracknell Forest Council to ensure the planning application that would be considered under reserved matters.

The Admin team in the Parish Office provided an update on the waiting list. There were 145 persons on the 'raw data' waiting list. Following checks 89 persons were confirmed as living within Warfield, 7 had not address details and could not be checked and 49 persons were identified as no longer within Warfield. The Admin team contacted the 89 persons identified as living with Warfield and 44 had confirmed an interest in an allotment plot, with 10 responding that they were not interested. It was agreed that positive responses would progress to the 'active' waiting list while those who had not responded would be held on an 'inactive' list. This list would maintain their details in case they responded positively in future.

The committee considered the draft Allotment Allocation Policy. Members agreed that an addition should be added to point 2 making it the responsibility of applicants to update their personal and contact details.

#### **E180. Events**

##### *a. Vegetable take and grow*

Members were updated on arrangements for the Take and Grow event taking place on Sunday 7 May.

##### *b. Warfield & Winkfield Cycle Ride*

ClIr Ms Healy advised members that volunteer numbers for the event were increasing, but more were still required.

##### *c. Gardening competition*

There was no update for the Gardening competition.

#### **E181. Items for information**

There were no items for information.

#### **E182. Representatives Reports**

ClIr Fitzwilliams advised the committee that the new east-west greenway was looking good. He also advised that the BFC Biodiversity Plan was being updated.

ClIr Dr Barnard asked if there was an update on the SANG at Frost Folly. The Clerk advised that there was no update available. It was also noted that the field maples along Harvest Ride would need protected.

#### **E183. Date of the next meeting**

The next meeting will be on Tuesday 4 July at 7.45pm.

#### **E184. Closure of the meeting**

The meeting closed at 8.25pm