

MINUTES OF THE FACILITIES COMMITTEE

Meeting held on **Tuesday 20 June 2017** at **7.45 pm** in the Parish Office

Present:

Councillors Dr Barnard (chair), Ms Healy, Strudley and Towle.

In attendance:

Jason Mawer, Parish Clerk

A084. Apologies for absence

Apologies for absence were received from Cllr Jones.

A085. Declarations of interest and dispensations

Cllr Dr Barnard recorded his standard interest as a town and borough councillor.

A086. Minutes of the meeting of 6 February 2017

The minutes of the previous meeting were circulated to members ahead of the meeting. It was proposed by Cllr Dr Barnard, seconded by Cllr Ms Healy and RESOLVED to approve and adopt the minutes of the meeting of 6 February 2017.

A087. Matters arising from the last meeting

The Clerk advised members that a quote had not yet been obtained for a replacement helicopter unit for the Memorial Ground play area.

A088. Finance 2017/18

The Clerk circulated the financial report to members ahead of the meeting. The report was noted.

A089. User report

The Clerk reported on the current usage of the Brownlow Hall and Whitegrove Community Centre. There had been no changes in the regular usage.

The Clerk updated members on discussions with the pre-schools regarding their requirements post-September 2017. It was confirmed that Plus Three have asked to increase their hours on Tuesdays, Wednesdays and Thursday and Whitegrove Pre-school across the week. These changes would affect four regular sessions and the Clerk was asked to see if alternative timeslots could be offered. It was agreed that discounted rates could be offered.

The Clerk advised members that an approach had been made to by Artemis Theatre to add Thursday evenings to their booking from September 2017. Members agreed that this should replace the Thursday sports club that was on hiatus.

A090. Cleaning, caretaking and condition report

The Clerk reported that both the halls remained in a good condition. In light of the Grenfell fire, members asked the Clerk to review fire safety arrangements. Members discussed sprinklers and safety checks and the Clerk was asked to update the committee at the next meeting.

The Clerk was awaiting a final quote for the surfacing at the Memorial Ground play area.

A091. Comments and complaints

The Clerk reported that he had received positive comments from users of the halls since the last meeting.

The clerk advised that the Admin team would look at sending out a small survey to casual users from September to obtain feedback on their booking.

A092. Items for Information

The Clerk advised members that he had received a request for a shed for storage by the scouts. This could also double up with storage for the pre-school, replacing the existing shed. Members were concerned about the security of a larger shed and asked the Clerk to conduct further investigations.

Members also discussed the possibility of a canopy to provide additional shelter at Whitegrove. The Clerk would bring forward proposals at a future meeting.

Members agreed to defer the Brownlow Hall lease discussion to the Community Infrastructure Working Group.

A093. Date of next meeting

The date of the next meeting was agreed as Tuesday 26 September 2017.

A094. Closure of the meeting

The meeting was closed at 9:28pm