

MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE

Meeting held on **Thursday 10 August 2017** at **7.45 pm** in the Parish Office

Present: Councillors Harrison (Chair), Dr Barnard, Mrs Barnard, Fitzwilliams, Jones, Ms Healy and Wilson

In attendance: Jason Mawer, Parish Clerk

F265. Apologies for absence

There were no apologies due.

F266. Declarations of interest and dispensations

Cllr Dr Barnard recorded his standard declaration as a borough and town councillor.

F267. Minutes of the meeting of 15 June 2017

The minutes of the previous meeting were circulated to members ahead of the meeting. It was proposed by Cllr Harrison, seconded by Cllr Ms Healy and **RESOLVED** to approve and adopt the minutes of the meeting of 13 July 2017.

F268. Matters arising from the last meeting

The Clerk advised members that there was no update on the new surfaces for the Memorial ground play area. The Clerk advised members that he had not yet spoken with neighbouring councils as part of the follow up to the potential asset transfers.

F269. Finance 2017/18

a. to consider the financial report to end of July 2017

The Clerk tabled the financial report to the end of July 2017 at the meeting and updated members on the contents. The report was noted.

b. to approve payment of accounts tabled at the meeting

The following accounts for payment were tabled at the meeting and approved for payment.

Cheque Payments

4207	ABA (Construction) Ltd	play area inspections	£227.52
4208	Bracknell Forest Council	Whitegrove rent	£200.00
4209	Bowak Ltd	Cleaning materials	£140.66
4210	Bracknell Pest Control	pest control inspections	£72.00
4211	Bracknell Town Council	Bardo tent for Summer of Fun	£24.00
4212	Castle Water	waste water charges - Brownlow	£127.14
4213	Circle Cleaning Services	contract cleaning - halls	£760.00

4214	In 2 Sport	sports club provision	£288.00
4215	Office Deport (UK) Ltd	office stationery	£38.48
4216	Stevens Cleaning Services	office cleaning	£49.00
4217	Suds Window Cleaning	window cleaning	£168.00
4218	Wokingham Borough Council	Wren printing	£232.50
4219	Gemah Sanger	refund of hire charge	£28.00
			<hr/> £2,355.30

F270. Grant Awarding Policy

The Clerk circulated to members ahead of the meeting a copy of the draft Grant Awarding Policy. Members considered the draft policy and asked the Clerk to make the following adjustments:

to clarify the difference between grants and contributions

to rewrite the guidance available to applicants

to rewrite the type of organisation that could make an application

to remove the section regarding national and umbrella organisations

The agreed to make the changes and bring the policy back to the next meeting for approval and recommendation to council.

Members asked the Clerk to update grant recipients on the change within the policy concerning the covering documents required.

F271. Items for information

There were no items for information.

F272. Date of next meeting

The date of the next meeting was agreed as Thursday 14 September 2017 at 7.45pm.

F273. Closure of the meeting

The meeting was closed at 8.45pm