

MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE

Meeting held on **Thursday 13 July 2017** at **7.45 pm** in the Parish Office

Present: Councillors Harrison (Chair), Mrs Barnard and Ms Healy.

In attendance: Jason Mawer, Parish Clerk

F257. Apologies for absence

Apologies were received from Cllrs Dr Barnard, Fitzwilliams, Jones and Wilson.

F258. Declarations of interest and dispensations

There were no declarations of interest or dispensations request.

F259. Minutes of the meeting of 15 June 2017

The minutes of the previous meeting were circulated to members ahead of the meeting. It was proposed by Cllr Harrison, seconded by Cllr Ms Healy and RESOLVED to approve and adopt the minutes of the meeting of 15 June 2017.

F260. Matters arising from the last meeting

The Clerk updated members on the Memorial Ground Play Area. Despite enquiries regarding the third quote, the supplier had declined to quote. Members therefore agreed that the Clerk should proceed with the quote received from Bracknell Town Council as per item 314 of the April 2017 council meeting.

The Clerk confirmed to members the terms of the play area licence which are that the council is on 28 day notice period, with a three month period to remove and reinstate the area.

F261. Finance 2017/18

a. to consider the financial report to end of June 2017

The Clerk circulated to members ahead of the meeting the financial report and balance sheet to the end of June 2017. The Clerk advised members that to date the council had not been invoiced by BFC for the quarterly loan repayment. It was also reported that the Summer of Fun was likely to cost around £3,300. The report was noted.

b. to approve payment of accounts tabled at the meeting

The following accounts for payment were tabled at the meeting and approved for payment.

Cheque Payments

4187 BTS Ltd

Office printer costs

£245.48

4188	Circle Cleaning Services	hall contract cleaning	£810.00
4189	Index Security Systems	repairs to BH alarm system	£150.18
4190	Local Toilet Hire	toilets for summer of fun	£588.00
4191	Occupational Medicals	Medical examination	£450.00
4192	PPL Ltd	2017-18 licencing	£312.47
4193	Windowflowers Ltd	BH hanging baskets	£356.40
4194	Stevens Cleaning Services	office cleaning	£49.00
			<hr/> £2,961.53
Direct Debits / Standing Orders			
	Mainstream Digital	Telephone charges	£3.07
			<hr/> £3.07

F262. Items for information

The Clerk updated members on membership of the Community Council of Berkshire. The cost was £30 per year and it was agreed this should be brought forward to the July council meeting.

The Clerk updated members on the Neighbourhood Plan flyer. A revised version would be circulated to all members.

The Clerk sought guidance from members regarding further information to assist with decision making for Asset Transfer. Members asked the Clerk to talk to both Bracknell Town Council and Winkfield Parish Council.

F263. Date of next meeting

The date of the next meeting was agreed as Thursday 10 August 2017 at 7.45pm. Apologies were noted for Cllrs Dr Barnard and Mrs Barnard.

F264. Closure of the meeting

The meeting was closed at 8.18pm