

MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE

Meeting held on **Thursday 15 June 2017** at **7.45 pm** in the Parish Office

Present: Councillors Harrison (Chair), Dr Barnard, Fitzwilliams, Ms Healy and Wilson.

In attendance: Jason Mawer, Parish Clerk

F248. Apologies for absence

Apologies were received from Cllrs Mrs Barnard and Jones.

F249. Declarations of interest and dispensations

Cllr Dr Barnard made his standard declaration as a town and borough councillor.

F250. Minutes of the meeting of 4 May 2017

The minutes of the previous meeting were circulated to members ahead of the meeting. It was proposed by Cllr Harrison, seconded by Cllr Ms Healy and RESOLVED to approve and adopt the minutes of the meeting of 4 May 2017.

F251. Matters arising from the last meeting

Cllr Ms Healy updated the committee on the Memorial Ground following a meeting of the trustees. The committee were disappointed with the results of this meeting and would feedback their views to the council for a decision on how to proceed.

The Clerk noted the query regarding the horticultural maintenance around the lych gate and would have this rectified.

F252. Finance 2016/17

a. to consider the financial report to end of May 2017

The Clerk circulated to members ahead of the meeting the financial report and balance sheet to the end of May 2017. The report was noted.

b. to approve payment of accounts tabled at the meeting

The following accounts for payment were tabled at the meeting and approved for payment.

Cheque Payments

4160	ABA (Construction) Ltd	play area inspections	£272.76
4161	Bracknell Forest Council	office waste collections	£19.70
4162	Bracknell Pest Control	Pest control inspections	£72.00
4163	Bracknell Town Council	hire of tent for Village Fete	£24.00
4164	Circle Cleaning Services	contract cleaning - halls	£760.00

4165	Alan Harland	End of year accounting and VAT	£600.00
4166	In 2 Sport	sports club provision	£360.00
4167	Office Depot (UK)	stationery	£87.76
4168	Paragon Fire Protection	6 month fire safety checks	£216.00
4169	SLCC Enterprises Ltd	Data protection webinar	£30.00
4170	Bracknell Forest Council	reissue of Disabled Go chq 4125	£150.00
4171	Stevens Cleaning Services	office cleaning	£49.00
			£2,641.22

F253. Memorial Ground Play Area

The Clerk advised members that the final quote for the Memorial Ground play area not yet been received for the play area surface at the memorial ground. Due to the disparity in value in the two quotes received, it was agreed to await the third quotation.

The Clerk was asked to check the tenancy agreement for the Play area to ensure the council took the appropriate measures.

F254. Community Infrastructure Policy

The Clerk circulated the draft Community Infrastructure Policy to members ahead of the meeting. The draft policy was discussed and subject to some minor wording changes was recommended by the committee for approval by full council.

F255. Items for information

There were no items for information.

F256. Date of next meeting

The date of the next meeting was agreed as Thursday 13 July 2017 at 7.45pm. Apologies were given by Cllr Fitzwilliams.

F257. Closure of the meeting

The meeting was closed at 9.10pm