

MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE

Meeting held on **Thursday 4 May 2017** at **7.45 pm** in the Parish Office

Present: Councillors Harrison (Chair), Dr Barnard, Mrs Barnard, Fitzwilliams, Ms Healy, Jones and Wilson.

In attendance: Jason Mawer, Parish Clerk

F238. Apologies for absence

There were no apologies for absence.

F239. Declarations of interest and dispensations

Cllr Dr Barnard made his standard declaration as a town and borough councillor.

F240. Minutes of the meeting of 6 April 2017

The minutes of the previous meeting were circulated to members ahead of the meeting. It was proposed by Cllr Ms Healy, seconded by Cllr Wilson and RESOLVED to approve and adopt the minutes of the meeting of 6 April 2017.

F241. Matters arising from the last meeting

The Clerk advised members that the installation of the new PCs had now taken place in the Parish Office. The Clerk confirmed he was investigating the new General Data Protection Regulations (GDPR) that would come into force in May 2018.

The Clerk confirmed that there were no qualifying staff for pension auto-enrolment and that Council had signed off the British Gas outstanding invoice at the last meeting.

F242. Finance 2016/17

a. to consider the financial report to end of March 2017

The Clerk advised members that Alan Harland had been in that day completing the year end accounts and copies of the income & expenditure report and the council balance sheet were circulated. Members were asked to contact the Clerk about any matters of concern.

b. to approve payment of accounts tabled at the meeting

The following accounts for payment were tabled at the meeting and approved for payment.

Cheque Payments

4118	1st Warfield Scout Group	Grant payment 1 of 2	£500.00
4119	Berkshire Multiple Sclerosis Therapy Centre	Grant payment 1 of 1	£150.00
4120	Berkshire Vision	Grant payment 1 of 1	£150.00
4121	Bracknell & District Citizens Advice	Grant payment 1 of 1	£500.00
4122	Bracknell North Guides	Grant payment 1 of 2	£460.00
4123	Bracknell Shopmobility	Grant payment 1 of 1	£50.00
4124	Cruse Bereavement Care	Grant payment 1 of 1	£150.00
4125	Disabled Go	Grant payment 1 of 1	£150.00
4126	Friends of Jealotts Hill Community Landshare	Grant payment 1 of 1	£250.00
4127	Home Start Bracknell	Grant payment 1 of 1	£150.00
4128	Keep Mobile	Grant payment 1 of 1	£500.00
4129	Pilgrims Hearts Trust	Grant payment 1 of 1	£150.00
4130	Sout East Berkshire Gang Show	Grant payment 1 of 1	£200.00
4131	St Pauls Child Contact Centre	Grant payment 1 of 1	£150.00
4132	Thames Valley Air Ambulance	Grant payment 1 of 1	£200.00
4133	Warfield Cricket Club	Grant payment 1 of 1	£325.00
4134	Warfield Environment Group	Grant payment 1 of 1	£200.00
4135	Warfield Memorial Ground	Grant payment 1 of 1 + £1 rent	£10,001.00
4136	Warfield Park Community Association	Grant payment 1 of 2	£750.00
4137	Warfield PCC	Grant payment 1 of 2	£500.00
4138	Warfield Produce Show	Grant payment 1 of 1	£150.00
4139	Youthline	Grant payment 1 of 2	£500.00
4140	BTS	Office IT upgrade	£2,946.03
4141	Office Depot	stationery	£39.34
4142	SLCC	reference materials	£29.91
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			£19,151.28

Following a brief discussion regarding the Memorial Ground, members instructed the Clerk not to release the cheque for the Memorial Ground pending provision and consideration of the trust document. Cllr Ms Healy would approach the Trustees.

F243. Internal audit report

The Clerk advised members that quotes had not yet been received for the play area surface at the memorial ground. Members agreed to confirm by e-mail once quotes had been received.

F244. CIL Policy

The Clerk advised members work was continuing on the draft policy. Members asked the Clerk to check this against the policy in the draft neighbourhood plan.

F245. Items for information

Cllr Fitzwilliams asked the Clerk about the monthly check dates. The Clerk was finalising details and would confirm dates with Cllrs Mrs Barnard, Fitzwilliams and Harrison.

The Clerk updated members on the South Hill park offer of free seats for an upcoming production and on progress for the Summer of Fun. The Clerk ran through the results of the Bracknell Forest Council residents survey as they related to town and parish councils.

F246. Date of next meeting

The date of the next meeting was agreed as Thursday 15 June 2017 at 7.45pm.

F246. Closure of the meeting

The meeting was closed at 9.29pm