

# MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE

Meeting held on **Thursday 9 February 2017** at **7.45 pm** in the Parish Office

## **Present:**

Councillors Dr Barnard, Mrs Barnard, Fitzwilliams, Ms Healy and Jones  
*Cllr Harrison advised that he was running late but would be joining the meeting.*

## **In attendance:**

Jason Mawer, Parish Clerk

Cllr Fitzwilliams took the chair in the temporary absence of Cllr Harrison.

## **F208. Apologies for absence**

Apologies were received from Cllr Wilson.

## **F209. Declarations of interest and dispensations**

Cllr Dr Barnard declared his standard interest as a town and borough councillor.

## **F210. Minutes of the meeting of 18 January 2017**

The minutes of the previous meeting were circulated to members ahead of the meeting. It was proposed by Cllr Jones, seconded by Cllr Ms Healy and RESOLVED to approve and adopt the minutes of the meeting of 18 January 2017.

## **F211. Matters arising from the last meeting**

Cllr Ms Healy advised the meeting that at a recent meeting of the Warfield Village Fete steering group the offer of the Parish council to fund the supply of equipment was discussed and agreed. The parish council will be asked to fund the supply of the temporary inflatable structures.

Members were advised that Sonal Sukla had been recruited as the temporary Administrative Assistant on a contract to the end of May 2017.

*Cllr Harrison joined the meeting and took the chair*

## **F212. Finance 2016/17**

*a. to consider the financial report to end of January 2017*

The Clerk circulated the financial report to members. Members discussed the content and noted the report. Members discussed the format and detail contained within the report and agreed that an agreed format should be in place for the next financial year. The Clerk was asked to talk with BTC and Claire Connell and present options to the committee.

*b. to approve payment of accounts tabled at the meeting*

The following accounts for payment were tabled at the meeting and approved for payment.

**Cheque Payments**

4041	ABA (Construction) Ltd	play area inspections	£130.26
4042	Bowak Ltd	cleaning materials	£215.88
4043	Bracknell Pest Control	pest control inspections	£72.00
4044	HMRC	NICS & PAYE	£475.44
4045	Berkshire Pension Fund	printer costs	£541.56
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			£1,435.14

Members agreed to confirm Wellers Hedley as solicitors to deal with the legal aspects of the allotment transfer.

**F213. CIL options**

The Clerk circulated to members a paper to members outlining options for the council to consider and decide upon CIL projects. Members discussed the various options presented and decided to make the following recommendations to council at the March meeting:

1. To create a working group of the council to discuss and refine a list of potential infrastructure projects (to potentially include residents and other interested parties)
2. For council to agree a list of infrastructure projects to pursue
3. For the Finance & General Purposes Committee to monitor the delivery of the councils agreed projects and report accordingly.

**F205. Items for Information**

There were no items for information.

**F206. Date of next meeting**

The date of the next meeting was agreed as Thursday 9 March 2017 at 7.45pm.

**F207. Closure of the meeting**

The meeting was closed at 8.43pm