

MINUTES OF THE ALLOTMENT SUB-COMMITTEE

Meeting held on **Tuesday 1 November 2017** at **7.10pm** at the Parish Office

Present:

Councillors Dr Haffegée, Fitzwilliams, Ms Gierth

ES01. Apologies for Absence

Cllr Ms Thorin, Jason Mawer (Parish Clerk)

ES02. Declarations of Interest

No declarations of interest were made aside from Cllr Dr Haffegée who advised that he is on the allotment waiting list.

ES03. Appointment of Chairman

Cllr Fitzwilliams was proposed as chairman by Cllr Dr Haffegée, seconded by Cllr Ms Gierth.

ES04. To Receive Updates on Progress

Clearing and Fencing

Cllr Fitzwilliams reported to the meeting that he had received a quote for clearing (£2300) and fencing (£9920) the allotment site from Knight Land Management. Other quotes previously received from Smallwood and Allan Moffat may need revising.

It was agreed that Cllr Fitzwilliams would contact Smallwood and Jason Mawer would contact Allan Moffat for confirmation of their quotes.

It was acknowledged that the target for completion the clearing and fencing work was mid-February 2017.

Sheds

Cllr Fitzwilliams reported that he had met with TRR, the providers of recycled plastic sheds. These sheds can be bought in blocks, are lockable and robust but are expensive at £900 per single shed.

Cllr Haffegée discussed converted shipping containers as an alternative option. It was agreed that members of the sub-committee would continue to research shed options.

Toilets

Cllr Fitzwilliams reported that he had received literature from two sources for composting toilets.

Plots

Cllr Fitzwilliams reported that he had calculated the site could support a maximum of 30 half plots. A provision would be made for plots with disabled access close to the carpark.

Car park

Cllr Fitzwilliams reported that the carpark would be laid with type 2 round stone. It is likely that this work would be linked with the clearance and fencing contract.

Water

Members agreed irrigation water would be pumped from the flood water beneath the carpark to dip tanks situated on various locations on the site. Mains water will be required for drinking.

Electricity

Members agreed lighting for the site could be provided via solar panels. Additional power options would be discussed later with elected members of the allotment group.

Constitution / Tenancy Agreement

Cllr Fitzwilliams reported that he had begun work on an initial draft of the Constitution document. It was agreed that members would contribute by providing examples from a variety of sources.

Allotment opening timescales

The members agree to aim for the first plots to be occupied by autumn 2017. It was acknowledged that some utilities and infrastructure may not be in place by this time.

Allotment group membership

The members agreed to invite 3-4 individuals from the confirmed first 25 on the allotment waiting list. It was suggested that a meeting would be held in Mid-January for the selection.

ES05. To agree dates of future meetings

The sub committee deferred the decision to agree future dates.

ES06. Date of next meeting

The date of the next meeting was agreed as Tuesday 29 November 2016 at 7.00pm.

ES07. Closure of the meeting

The meeting closed at 8.35pm.