

MINUTES OF THE MEETING OF WARFIELD PARISH COUNCIL

Held on **Wednesday, 14 February 2017** at **7.45 pm** in the Parish Office

Present:

Councillors Ms Healy (Chair), Fitzwilliams, Ms Gierth, Harrison, Jones, Ms Thorin, Towle and Wilson

In attendance:

Jason Mawer, Parish Clerk

276. Apologies for absence

Apologies for absence were received from Cllrs Dr Barnard and Mrs Barnard.

277. Declarations of interest and dispensations

There were no declarations of interest received or dispensations requested.

278. Minutes of the meeting of 25 January 2017

The minutes of the meeting of 25 January 2017 were circulated to members ahead of the meeting. The minutes were proposed by Cllr Ms Gierth, seconded by Cllr Jones and APPROVED by members present.

279. Matters arising from the last meeting

Members were advised that Chris Faerber had resigned from the council since the last meeting.

Members were advised that Sonal Shukla had been appointed as the Administrative Assistant in the office on a fixed term contract.

280. Finance & General Purposes Committee

a. Update from the Finance & General Purposes Committee

Cllr Harrison updated members on the Finance & General Purposes meeting of 9 February. It was noted that the committee was recommending the formation of a body to oversee Community Infrastructure and the spending of CIL funding and that proposals would be brought forward to a future council meeting.

b. to note the financial report

The financial report to the end of January 2017 was circulated to members ahead of the meeting. The report was noted by members.

c. Accounts for payment

The following accounts for payment were authorised at the meeting:

Cheque Payments

4046	ABA (Construction) Ltd	play area inspections	£19.20
4047	Bracknell Forest Council	waste collections	£19.34
4048	Office Depot (UK) Ltd	stationery	£37.30
4049	Site & Sound Services	PA system - Neighbourhood Plan	£180.00
4050	SLCC Enterprises Ltd	Clerks training / Practitioners Conference	£405.20
4051	Circle Cleaning Services	contract cleaning	£760.00
4052	Index Security Systems Ltd	intruder alarm servicing - Brownlow	£109.20
4053	In2Sport	youth provision	£432.00
4054	Suds Window Cleaning	window cleaning - all sites	£168.00
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			£2,130.24

d. To note the minutes of the Finance & General Purposes Committee meeting of 9 February 2017

The minutes of the Finance & General Purposes Committee meeting of 9 February 2017 were noted by members.

The minutes of the January 2017 will be brought to the next meeting.

281. Planning & Transport Committee

a. Matters arising from Planning & Transport Committee meetings

Cllr Ms Healy advised members of the meeting of 30 January. Application 16/01253/FUL (*Land South of Fairclough Farm, Newell Green, Warfield*) for the erection of 54 no. dwellings with associated parking, landscaping and open space and vehicular access onto Newell Green was recommended for refusal on the grounds that the proposed 3 storey buildings were out of keeping with the area. Application 16/01249/FUL for 3 Mary Mead was also recommended for refusal.

Members were advised that the appeal for new homes Warfield Park was proceeding and that landscaping would be taking place along Sopwith Road to a plan shared with the committee.

b. to note the minutes of the Planning & Transport Committee

The minutes of the Planning & Transport Committee meetings held on 9 January 2017 were noted.

282. Updates from Committees

a. to receive an update from the Environment Committee

Cllr Ms Gierth advised members that she had been appointed acting chair of the Environment Committee. As the main business of the committee had been the new allotment site, Cllr Fitzwilliams was invited to deliver an updated. Cllr Fitzwilliams updated members that the draft licence for the allotments was being prepared for the site. A draft Allocations Policy had been prepared and considered and was being revised.

Cllr Ms Gierth reminded members about the upcoming Take & Grow event and for the Cycle Ride in June. Cllrs Fitzwilliams and Ms Girth volunteered to help marshal the cycle ride.

b. to note the minutes of the Environment Committee of 31 January 2017

The minutes of the meeting of 31 January 2017 were noted.

c. to receive an update from the Facilities Committee

Members received an update from the Facilities Committee meeting of 7 February 2017. The committee discussed and approved the rates and charges from 3 April 2017. Discussions also took place regarding changes to pre-school provision from September 2017.

283. Document signing

Members considered a request from the Clerk to permit the signing of the licence to commence work on allotment site. It was proposed by Cllr Fitzwilliams, seconded by Cllr Jones and RESOLVED by members present that upon receipt of the final document to authorise the signing of the licence to carry out works for the new allotment site by any two councillors.

284. Standing reports

a. to receive an update from the Community Facility Working Group

There was no update for the meeting.

b. to receive an update on Jealotts Hill Community Landshare

Cllr Fitzwilliams advised members that the recent wassail had been a great success. The Green Gym project would be ceasing at the end of February and be replaced by Community First!

c. to receive an update on the Neighbourhood Plan Steering Group

Members were advised that the Neighbourhood Plan was currently being prepared for pre-submission consultation and would be distributed to members ahead of the next meeting.

d. to receive an update on youth provision

There was no report this month.

285. Representatives Reports

Cllr Fitzwilliams reported that work was continuing on Cabbage Hill SANG land. Hedge laying was due to take place along the east side of Sopwith Road later in the year.

Cllr Jones reminded members that the Heathrow expansion consultation was taking place on the following day at Carnation Hall. Cllr Jones asked about the Greenway to Larks Hill from Watersplash Lane.

Cllr Ms Thorin asked about a TPO application that was awaiting a decision in Hayley Green. The Clerk would chase up with BFC.

Cllr Ms Healy advised members that she and the Clerk had attended the Parish & Town Council Liaison Meeting with BFC. There were updates provided on the town centre regeneration and that preliminary investigations for community facilities on SHELAA sites were taking place. The Library review had concluded and all BFC libraries would remain open although new working practices, including volunteers and opening hours would be introduced. Details of personal safety would be obtained and circulated.

The Clerk updated members on the proposed Housing Act and CIL review that were out for consultation. The Clerk advised members that a provisional date of 1 December was being considered for a Christmas celebration.

286. To confirm the date of the next meeting

The next meeting will take place at 7.45pm on Wednesday 22 March 2017. Cllr Fitzwilliams offered his apologies.

287. Closure of the meeting

The meeting was closed at 8.55pm