

MINUTES OF THE MEETING OF WARFIELD PARISH COUNCIL

Held on **Wednesday, 25 January 2017** at **7.45 pm** in the Parish Office

Present:

Councillors Ms Healy (Chair), Dr Barnard, Mrs Barnard, Fitzwilliams, Ms Gierth, Jones, Ms Thorin, Towle and Wilson.

In attendance:

Jason Mawer, Parish Clerk

264. Apologies for absence

Apologies for absence were received from Cllr Harrison.

265. Declarations of interest and dispensations

It was noted that Cllr Dr Barnard had interests as a Borough and Town Councillor and as borough representative at Keep Mobile.

Cllr Ms Healy declared interests as a committee member of Warfield Park Community Association and Warfield Village Fete.

Cllr Towle declared an interest as a committee member of Warfield Environment Group.

266. Minutes of the meeting of 14 December 2016

The minutes of the meeting of 14 December 2016r were circulated to members ahead of the meeting. The minutes were proposed by Cllr Dr Barnard, seconded by Cllr Ms Thorin and APPROVED by members present.

267. Matters arising from the last meeting

There were no matters arising that were not covered elsewhere on the agenda.

268. Finance & General Purposes Committee

a. Update from the Finance & General Purposes Committee

Cllr Fitzwilliams updated members on topics from the last meeting of the Finance & General Purposes Committee. Members were advised that the Clerk had been asked to look at the mechanisms for deciding upon projects to be funded from CIL contributions and a report would be brought back to council for approval. The committee also considered the draft budget before council at this meeting.

b. to note the financial report

The financial report to the end of December 2016 was circulated to members ahead of the meeting. The report suggested there would be a small deficit of between £3,000 and £5,000 at year end. The report was noted by members.

c. *Accounts for payment*

The following accounts for payment were authorised at the meeting:

Cheque Payments

4034	Bracknell Forest Council	waste sack purchase	£140.00
4035	Circle Cleaning	contract cleaning - halls	£760.00
4036	Office Depot (UK) Ltd	stationery	£94.66
4037	PHS Group	sanitary disposal contract - halls	£561.37
4038	rCOH	neighbourhood plan consultancy	£3,690.00
4039	Stevens Cleaning Services	office cleaning	£58.80
4040		payroll - January 2017	£258.55
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			£5,563.38

Direct Debits / Standing Orders

	payroll - January 2017	<hr/>
		£3,109.20
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		£3,109.20

269. Budget and Precept 2017/18

Cllr Fitzwilliams presented the budget and precept for approval of the council, following consideration by the Finance and General Purposes Committee.

- a. *to approve the grants permitted under statutory provisions (£11,500) and grants permitted under s137 of the Local Government Act 1972 (£9,195)*

The Clerk read the list of grant applications for approval. It was proposed by Cllr Fitzwilliams, seconded by Cllr Mrs Barnard and RESOLVED by members present to approve the following grants:

Expenditure permitted under statutory provisions

Applicant	Grant approved
Keep Mobile – Country Tours	£500
Warfield Church	£1000
Warfield Memorial Ground	£10,000
Total	£11,500

Expenditure permitted under section 137 of Local Government Act 1972)

Applicant	Grant approved
Bracknell and District Citizens Advice	£1,000
South East Berks Gang Show	£200
Warfield Produce Show	£150
Pilgrim Hearts Trust	£150
Youthline Ltd	£1,000
Thames Valley Air Ambulance	£200

Bracknell Shopmobility	£50
Berkshire Vision	£150
Cruse Bereavement Care	£150
Warfield Village Fete	£1,500
1 st Warfield Scout Group	£1,000
Friends of Jealott's Hill Community Landshare	£250
Warfield Cricket Club	£325
Home-Start Bracknell Forest	£150
Berkshire Multiple Sclerosis Therapy Centre	£150
Warfield Environment Group	£200
Bracknell North Guides Association	£920
Warfield Park Community Association	£1500
St Paul's Child Contact Centre	£150
Total	£9,195

b. To approve the council budget for 2017/18

The budget was circulated to members ahead of the meeting. It was proposed by Cllr Dr Barnard, seconded by Cllr Mrs Barnard and RESOLVED by members present to approve the budget for 2017/18

c. to set a precept of £165,348 for the year 2017/18

On approval of the budget for 2017/18, it was proposed by Cllr Dr Barnard, seconded by Cllr Jones and RESOLVED by members present to set a precept of £165,348 for the year 2017/18.

270. Planning & Transport Committee

a. Matters arising from Planning & Transport Committee meetings

Cllr Ms Healy advised members that at the ahead of the meeting of 9 January the committee met with Hilary Coplestone and Matt Lunn of BFC for an update on the SPD areas. At the planning meeting that followed members considered two applications no. 16/001195/FUL (*Land East of Avery Lane and North of Watersplash Lane, Warfield*) for the erection of 116 dwellings with associated landscaping, infrastructure works and open spaces of public and no. 16/01253/FUL (*Land South of Fairclough Farm, Newell Green, Warfield*) for the erection of 54 no. dwellings with associated parking, landscaping and open space and vehicular access onto Newell Green. Members recommended refusal for both applications on the grounds that the proposed 3 storey buildings were out of keeping with the area.

b. to note the minutes of the Planning & Transport Committee

The minutes of the Planning & Transport Committee meetings held on 16 November and 12 December were noted by members.

271. Allotments

Cllr Fitzwilliams presented a report to members on the quotations received for works on the allotment site. Members discussed the proposals and it was proposed by Cllr Wilson, seconded by Cllr Mrs Barnard and RESOLVED by members present to appoint Smallwoods as contractors to clear and level the site and to lay out the car park and pathways.

It was proposed by Cllr Fitzwilliams, seconded by Cllr Jones and RESOLVED by members present to approved the spending of the budgeted expenditure. Members noted that a lump sum developer contribution would be paid on completion of the legal work, but should payment be required for works ahead of this, general reserves could be used and replenished on receipt of the contribution.

272. Co-option

The Clerk circulated the co-option process to members ahead of the meeting. It was agreed that as the next council meeting fell during half term, co-option would be deferred until the meeting of 22 March 2017.

273. Standing reports

a. to receive an update from the Community Facility Working Group

There was no update for the meeting.

b. to receive an update on Jealotts Hill Community Landshare

Members were advised that the new canopy purchased with funds from the Tesco bag initiative had been installed and would be in operation for the upcoming Wassail on Sunday 29 January.

c. to receive an update on the Neighbourhood Plan Steering Group

Members were advised that the Neighbourhood Plan steering group had met with Hayley Green residents where who presented to the group an alternative masterplan for Hayley Green, this was being assessed.

d. to receive an update on youth provision

There was no report this month.

274. Representatives Reports

Cllr Fitzwilliams reported that some of the information boards around the parish had been damaged. The Clerk advised that these had been reported to BFC. Cllr Fitzwilliams also asked if there was any updated on the Frost Folly SANG proposals. The Clerk would seek an update.

Cllr Dr Barnard advised members that the town centre redevelopment remained on track, with proposals for the Bentalls site now published. Work on the old Winchester House site had commenced.

Warfield School had successfully maintained a GOOD standard from OFSTED despite the first term of operations on two sites.

Cllr Ms Healy reminded members that ideas for the parish assembly and award recipients were now required. Members made some suggestions for the Clerk to follow up on.

275. To confirm the date of the next meeting

The next meeting will take place at 7.45pm on Wednesday 15 February 2017.

276. Closure of Part one of the meeting

The meeting was closed at 9.12pm