

MINUTES OF THE ENVIRONMENT COMMITTEE

Meeting held on **Tuesday 29 November 2016** at **7.55 pm** in the Parish Office

Present:

Councillors Dr Haffegée (Chair), Fitzwilliams, Ms Gierth, Ms Healy, Ms Thorin and Towle

In attendance:

Jason Mawer (Parish Clerk)

E132. Apologies for absence

No apologies were received.

E133. Declarations of interest and dispensations

No declarations of interest were made or dispensations requested.

E134. Minutes of the meeting of 27 September 2016

The minutes of the previous meeting were circulated to members ahead of the meeting. Item E129 should have read that succession planting should be progressed as soon as possible. It was proposed by Cllr Fitzwilliams, seconded by Cllr Ms Healy and RESOLVED to approve and adopt the minutes of the meeting of 27 September.

E135. Matters arising from the last meeting

The Clerk was asked to check for the listing of potential succession planting sites.

Frost Folly – there was no progress to advise. Legal documents concerning the use of the site would be signed at an upcoming meeting.

E136. Finance 2016/17

The committee discussed items to be included in the council budget for 2017/18. It was agreed to continue with the funding at 2016/17 levels for the Vegetable Take and Grow event, the cycle ride and the Climate Change action plan.

The Clerk would arrange to recirculate the Climate Change action plan.

E137. Allotments

Cllr Fitzwilliams reported to the committee on the update for the Quelm allotment site. Two quotations had been received so far for phase one works which involve clearing and fencing the site.

It was proposed to set a draft budget of £25,000 for phase one with upto £40,000 required for phase two fit out of the site.

E138. Items for Information

The Clerk had asked members to confirm a date for the Vegetable take and grow event as the availability of the Whitegrove Community Centre was limited. After some discussion it was agreed that the event should take place on Sunday 7 May. The Clerk was asked to make the necessary bookings.

E139. Representative Reports

Cllr Fitzwilliams updated the committee on hedge laying which was becoming more professional locally as expertise grew. There is a plan for hedge laying on Sopwith Road in September 2017.

E140. Date of the next meeting

The date of the next meeting was agreed as Tuesday 31 January 2017 at 7.45pm.

E141. Closure of the meeting

The meeting closed at 8.47pm.