

MINUTES OF THE ENVIRONMENT COMMITTEE

Meeting held on **Tuesday 31 January 2017** at **7.45 pm** in the Parish Office

Present:

Councillors Fitzwilliams, Ms Gierth, Ms Healy, Ms Thorin and Towle

In attendance:

Jason Mawer, Parish Clerk

Cllr Ms Healy took the chair.

E142. Appointment of acting chairman

Following the resignation of Adrian Haffegee from the council the chairmanship of the committee became vacant. Cllr Ms Gierth was proposed by Cllr Fitzwilliams and was seconded by Cllr Ms Healy. There being no other candidates, Cllr Ms Gierth was ELECTED unanimously to be chairman of the committee.

Cllr Ms Gierth took the chair.

E143. Apologies for absence

There were no apologies for absence.

E144. Declarations of interest and dispensations

There were no declarations of interest made or dispensations requested.

E145. Minutes of the previous meeting

The minutes of the meeting of 30 November 2016 had been previously circulated to members. Subject to the correction of a 'witch' to 'which' in E139 it was proposed by Cllr Ms Gierth, seconded by Cllr Towle and RESOLVED by members present to approve the minutes of the meeting of 30 November 2016.

E146. Matters arising

The Clerk advised members that there had been no change in the financial report for the committee, so this had not been circulated.

E147. Allotments

a. to receive an update on the Allotments

Cllr Fitzwilliams updated members on progress with the allotments. The Clerk was now in receipt of the draft licence and transfer documents and together these had

been reviewed and no significant problems were found. Some queries have been sent back to Wellers Hedley, the parish councils solicitors.

A resolution allowing the signing of the licence would be proposed to council at the February meeting.

b. To consider the Allotment Allocation Policy

The Clerk circulated to members a draft Allotment Allocation Policy for consideration. Members made some minor changes to the document and asked the Clerk to incorporate the changes and redraft the document.

It was agreed to revisit the draft policy at a future meeting. In the meantime the Clerk was asked to continue working on checks of the waiting list.

E148. Events

a. Vegetable take and grow

The Take and Grow event is due to take place on Sunday 7 May. At this stage the growing of seedlings was the priority with trays of tomatoes, lettuce, cucumber and peas required. Cllr Ms Healy would contact previous growers and the Clerk would contact the Landshare to see if they could assist in planting and nurturing.

The Clerk advised that the parish office team were prepared to assist with elements of the event managements and competition provision and he would circulate details to the committee.

b. Warfield & Winkfield Cycle Ride

A date for the event has not been confirmed but will be either 18 or 25 June. At least 12 marshals would be required from Warfield.

c. Litter Picks

The council would support the Warfield Environment Group litter pick on Saturday 4 March.

It was noted that the annual gardening competition would also take place following a similar format to 2016.

E149. Items for information

The Clerk provided members with an update on the proposals for the landscaping of Sopwith Road.

E150. Representatives Reports

Cllr Towle advised members that he had reported that the bin at Priory Field had rusted away.

Cllr Ms Thorin reported a potential flytip in Hog Oak Lane, although as the exact position was not clear (important as Hog Oak Lane crosses the borough boundary).

The Clerk to recirculate the Climate Change Action Plan.

E151. Date of the next meeting

The next meeting will be on Tuesday 28 February at 7.45pm. It was agreed that the Allotment sub-committee would meet on the same date at 7pm.

E152. Closure of the meeting

The meeting closed at 9.14pm