

MINUTES OF THE MEETING OF WARFIELD PARISH COUNCIL

Held on **Wednesday, 14 December 2016** at **7.45 pm** in the Parish Office

Present:

Councillors Ms Healy (Chair), Fitzwilliams, Haffegée, Harrison, Jones, Ms Thorin, Towle and Wilson. *Cllr Dr Barnard advised that he would be joining the meeting later.*

In attendance:

Jason Mawer, Parish Clerk

253. Apologies for absence

Apologies for absence were received from Cllrs Mrs Barnard and Faerber.

254. Declarations of interest and dispensations

It was noted that Cllr Dr Barnard had interests as a Borough and Town Councillor.

255. Minutes of the meeting of 19 October 2016 and 23 November

The minutes of the meeting of 19 October 2016 and 23 November were circulated to members ahead of the meeting. With minor amendments, the minutes of 19 October 2016 were proposed by Cllr Fitzwilliams, seconded by Cllr Ms Gierth and APPROVED by members present.

The minutes of the meeting of 23 November were proposed by Cllr Harrison, seconded by Cllr Jones and APPROVED by members present.

256. Matters arising from the last meeting

The Clerk advised members that the owner of the land at Chuff Corner had been contacted regarding the damaged fencing.

257. Finance & General Purposes Committee

a. *Update from the Finance & General Purposes Committee*

Cllr Harrison advised members that items discussed at the recent Finance & General Purposes Committee meeting were topics to be covered elsewhere on the agenda.

b. *to note the financial report*

The financial report to the end of November 2016 was circulated to members ahead of the meeting. A query was raised regarding the allocation of reserves which the Clerk would investigate. The financial report was noted by members.

c. *Accounts for payment*

The following accounts for payment were authorised at the meeting:

Cheque Payments

4006	Bracknell Forest Council	loan repayment 3 of 4	£2,047.87
4007	Index Security Systems	annual testing - Whitegrove	£105.60
4008	In 2 Sport	sports club provision	£792.00
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			£2,945.47

Members were advised that at the last Finance & General Purposes Committee meeting on Thursday 8 December, the following payments were authorised.

Cheque Payments

4000	ABA Construction Ltd	play area inspections	£149.46
4001	Ascot Fire Protection	annual fire inspections	£240.00
4002	BTS Ltd	IT network installation	£2,026.80
4003	Office Depot Ltd	stationery	£83.95
4004	SLCC	professional membership 2017	£210.00
4005	Suds Window Cleaning	Window cleaning	£168.00
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			£2,878.21

Cllr Dr Barnard joined the meeting

d. *Draft budget 2017/18*

The Clerk circulated a paper to members ahead of the meeting detailing the draft budget for 2017/18 and estimated precept requirement.

The Clerk advised members of the key points of the point and the areas where further work was required. Members discussed the contents of the report and noted the budget paper.

258. Planning & Transport Committee

a. *Matters arising from Planning & Transport Committee meetings*

Cllr Ms Healy advised members that at the meeting of 12 December members refused no applications. The committee considered the Berkeleys application for area 4 and certificates of lawfulness for properties in Warfield Park.

Members were advised that the Forestry Commission were making a decision on whether to proceed with prosecution regarding tree removals at the Hermitage.

Members were advised that Hilary Coplestone and Matt Lunn would be briefing the committee ahead of their next meeting on progress on the SPD area.

Cllr Ms Healy confirmed to members that 6 individual objections were now required for an application to be considered by the BFC Planning Committee.

b. to note the minutes of the Planning & Transport Committee

The minutes of the Planning & Transport Committee meetings held on 31 October were noted by members.

259. Management Committees

a. To receive an update from Cllr Dr Haffegee of the Environment Committee

Cllr Dr Haffegee advised members that the Take and Grow event was planned for Sunday 7 May between 11:30 and 1:00. The Allotment sub-committee had met and appointed Cllr Fitzwilliams as chair.

Cllr Fitzwilliams told members that the initial costs of preparing the site was likely to be £24,000 - £30,000. The following stage of constructing buildings and facilities had not been costed.

260. Standing reports

a. to receive an update from the Community Facility Working Group

Members were advised that a meeting would be taking place in the new year to discuss consultancy arrangements.

b. to receive an update on Jealotts Hill Community Landshare

Members were advised that funding for the Green Gym initiative was not being extended, so the project would be ending in February 2017.

The Annual Wassail was taking place at the scheme on Sunday 29 January.

c. to receive an update on the Neighbourhood Plan Steering Group

Members were advised that the steering group had met with local ward councillors recently, although the members for Winkfield & Cranbourne were unable to attend. An alternative briefing would be arranged.

The steering group had arranged a meeting with the Hayley Green Residents Group in January to further discuss the proposals for the area.

A request to release further funding from the allocated reserve for the project had been received. It was proposed by Cllr Harrison, seconded by Cllr Dr Barnard and RESOLVED to release £4,000 for further consultancy works.

d. to receive an update on youth provision

There was no report this month.

261. Representatives Reports

Cllr Wilson advised that a resident from Priory Lane had queried access from Priory Lane onto Harvest Ride. The resident was advised that the masterplan for the area included junction improvements (a roundabout) in the area. In addition a parking issue was occurring as a private school bus was stopping in the area.

Cllr Dr Barnard advised members that the BFC budget documentation was now in the public domain. Work on the town centre redevelopment remained on schedule and plans for the Bentalls site had now been published.

Cllr Ms Thorin updated members on Lily Hill Park. The site was shortly to begin to function as a SANG site and continues to hold its green flag.

Cllr Ms Healy advised members that she and the Clerk had attended the Parish and Town Liaison meeting where presentations were received from the Borough Treasurer, on the councils transformation programme, a presentation from Involve and an update from Vincent Paliczka on transfer of assets.

262. To confirm the date of the next meeting

The next meeting will take place at 7.45pm on Wednesday 25 January 2017.

263. Closure of Part one of the meeting

The meeting was closed at 9.15pm