

MINUTES OF THE MEETING OF WARFIELD PARISH COUNCIL

Held on **Wednesday, 19 October 2016** at **7.45 pm** in the Parish Office

Present:

Councillors Ms Healy (Chair), Fitzwilliams, Ms Gierth, Dr Haffegée, Harrison and Ms Thorin. Cllr Dr Barnard arrived during the meeting

In attendance:

Jason Mawer, Parish Clerk

226. Apologies for absence

Apologies for absence were received from Cllrs Mrs Barnard, Faerber, Jones, Towle and Wilson.

227. Declarations of interest and dispensations

It was noted that Cllr Dr Barnard had interests as a Borough and Town Councillor. Cllr Fitzwilliams declared an interest having signed the petition being presented to the council.

228. Minutes of the meeting of 28 September 2016

The minutes of the meeting of 27 July 2016 had been circulated to members ahead of the meeting. It was noted that item 212 should have referred to Warfield Park Community Association. It was proposed by Cllr Dr Haffegée, seconded by Cllr Fitzwilliams and RESOLVED to approve and adopt the minutes of the meeting.

229. Matters arising from the last meeting

Members were advised that Cllr Ms Faerber had tendered her resignation from the Council due to a change in personal circumstances. The Clerk would make the necessary arrangements to fill the vacancy.

The Clerk was asked to proceed with arrangements to visit Syngenta following their offer.

The Clerk confirmed that both Precept and CIL funds had been transferred to the appropriate accounts.

230. Petition

The council received a petition from residents and users of West End Lane calling for a 20mph speed limit to be imposed on the lane. The council noted the petition and agreed to support the aim. The Clerk was asked to forward the petition and the council's support to Bracknell Forest Council.

231. Finance & General Purposes Committee

a. *Update from the Finance & General Purposes Committee*

Cllr Harrison provided members with an update from the October meeting. This included an update on the proposed referenda principles for precept setting and updates to the IT systems in the Parish Office.

Cllr Dr Barnard joined the meeting

b. *Accounts for payment*

The following accounts for payment were authorised at the meeting:

Cheque Payments

3960	ABA (Construction) Ltd	play area inspections	£19.20
3961	Bracknell Forest Council	Loan repayment	£2,047.87
3962	Getmapping PLC	Parish Online subscription	£393.60
3963	Mazars LLP	Audit fees	£720.00
3964	RAP Industries Ltd	Arts Week display board	£337.20
3965	Stevens Cleaning Services	Office cleaning	£58.80
3966	Bracknell North Guides	reissue of Cheque 3944	£400.00
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			£3,976.67

c. *to consider and approve the Health & Safety Policy*

Members considered the draft Health & Safety Policy reviewed by the Finance & General Purposes Committee. Subject to checking the wording of paragraph 2.3 with the councils insurers, the policy was proposed by Cllr Dr Barnard, seconded by Cllr Fitzwilliams and RESOLVED by members present.

d. *to consider and approve the Volunteer Policy*

Members considered the draft Volunteer Policy reviewed by the Finance & General Purposes Committee. Subject to adjustment to the wording of paragraph 3 to reflect safeguarding the policy was proposed by Cllr Dr Barnard, seconded by Cllr Harrison and RESOLVED by members present.

232. Planning & Transport Committee

a. *Matters arising from Planning & Transport Committee meetings*

Cllr Ms Healy advised members that at the meeting of 10 October the committee discussed the plans for the South Lodge, Warfield House. They were recommended for refusal as there was no bat mitigation plan submitted. Members were advised that the plan for land north of Newhurst Gardens would be considered at the meeting of 31 October.

- b. *to note the minutes of the Planning & Transport Committee*

The minutes of the Planning & Transport Committee meetings held on 19 September were noted by members.

233. Management Committees

- a. *To receive an update from Cllr Dr Haffegge of the Environment Committee*

There was no update to deliver.

234. Standing reports

- a. *to receive an update from the Community Facility Working Group*

The appointment of consultants by BFC was continuing.

- b. *to receive an update on Jealotts Hill Community Landshare*

Members were updated that the budget proposals had been discussed with partners and would be submitted as part of the councils budget setting process.

- c. *to receive an update on the Neighbourhood Plan Steering Group*

Members were advised that the recent meeting regarding Hayley Green at the Brownlow Hall was attended by 40 Hayley Green residents.

Members were advised that meetings with the wider community of Warfield would be taking place on 29 October and 3 November.

The likely timescales of delivering the plan was discussed.

- d. *to receive an update on youth provision*

The Clerk reported that the Wednesday night sessions were continuing well, but that Thursday nights had lost its attendees. It was agreed to temporarily suspend the Thursday sessions ahead of a relaunch.

235. Frost Folly

Members discussed the proposal to approve the use of the Frost Folly Country Car Park for the SANG land known as Moss End Farm and sign the Agreement LEG/REF/S106/15/01161/FUL. Members agreed in principle to the proposal but asked the Clerk to seek legal assurances for the Parish Council over the upkeep and allocation of funding from developer contributions. The signing of the documents was deferred.

236. Representatives Reports

Cllr Dr Barnard advised members that the library consultation was beginning. BFC were also discussing with South Hill Park a review of the governance structures and the efficient running of the business.

The town centre regeneration is progressing and work on the former Winchester House site had commenced.

Cllr Fitzwilliams reminded members that Arts Week was taking place in the following week.

Cllr Ms Healy reminded members that they were invited to the public sessions for the neighbourhood plan to review the policy statements.

237. To confirm the date of the next meeting

The next meeting of the Council was confirmed as Wednesday 23 November 2016.

238. Closure of the meeting

The meeting was closed at 9.18pm.