

MINUTES OF THE MEETING OF WARFIELD PARISH COUNCIL

Held on **Wednesday, 23 November 2016** at **7.45 pm** in the Parish Office

Present:

Councillors Ms Healy (Chair), Dr Barnard, Mrs Barnard, Fitzwilliams, Ms Gierth, Harrison, Jones, Ms Thorin, Towle and Wilson.

In attendance:

Jason Mawer, Parish Clerk

239. Apologies for absence

Apologies for absence were received from Cllrs Faerber and Dr Haffegge.

240. Declarations of interest and dispensations

It was noted that Cllr Dr Barnard had interests as a Borough and Town Councillor.

241. Minutes of the meeting of 19 October 2016

The minutes of the meeting of 19 October 2016 had been circulated to members ahead of the meeting but were withdrawn for resubmission at the next meeting.

242. Matters arising from the last meeting

Members were advised that the IT network in the Parish Office had been upgraded earlier in the week.

Members were advised that the legal issues concerning the Frost Folly car park had been resolved and the agreements had been signed at the last Finance & General Purposes Committee meeting.

243. Finance & General Purposes Committee

a. Update from the Finance & General Purposes Committee

Cllr Harrison provided members with an update from the November meeting. Discussions included the initial allocation of grant funding for 2017/18. The Clerk apologised that the accounts had been delayed as the new accounting continued to be rolled-out.

b. to note the minutes of the Finance & General Purposes Committee meetings of 6 October and 10 November 2016

The minutes of the meetings of 6 October and 10 November 2016 were noted by members.

c. *Accounts for payment*

The following accounts for payment were authorised at the meeting:

Cheque Payments

3987	BALC	training books	£58.69
3988	Bowak Ltd	cleaning materials	£89.26
3989	Bracknell Forest Council	waste sacks and waste collection	£369.34
3990	Circle Cleaning Services	contract cleaning	£760.00
3991	Suds Window Cleaning	window cleaning	£336.00
3992	Stevens Cleaning Services	office cleaning	£58.80
3993	Vicki Painter	Neighbourhood plan printing	£67.50
3994)		
3995) various	payroll - November 2016	£2,874.16
3996)		
3997)		
3998	HMRC	NICS and PAYE	£795.32
3999	Berkshire Pension Fund	Pension contributions	£674.08
			<hr/>
			£6,083.15

Direct Debits / Standing Orders

	various	payroll - November 2016	£2,149.66
			<hr/>
			£2,149.66

244. Planning & Transport Committee

a. *Matters arising from Planning & Transport Committee meetings*

Cllr Ms Healy advised members that at the meeting of 31 October and 21 November 2016. The meeting of 31 October considered the application for land north of Newhurst Gardens and a revised plan for the Curling Rink. 27 local residents attended the meeting and the committee decided to recommend refusal on both applications.

At the meeting of 21 November members considered the application for the Sow Barn in Bowyers Lane and recommended refusal.

b. *to note the minutes of the Planning & Transport Committee*

The minutes of the Planning & Transport Committee meetings held on 10 October and 31 October were noted by members.

245. Management Committees

a. *To receive an update from Cllr Ms Healy of the Facilities Committee*

Cllr Ms Healy advised members that at the recent Facilities Committee meeting members discussed budget considerations for 2017/18 and received an update from the Clerk on the heating of the main hall at the Brownlow Hall. The Committee also considered the Winter Weather Policy and recommended approval to council.

- b. to approve the Winter Weather Policy and note the Winter Weather Plan 2016/17*

The Winter Weather Policy and Winter Weather Plan 2016/17 were circulated to members ahead of the meeting. It was proposed by Cllr Dr Barnard, seconded by Cllr Mrs Barnard and RESOLVED by members present to approve the Winter Weather Policy.

Members noted the Winter Weather Plan.

246. Standing reports

- a. to receive an update from the Community Facility Working Group*

Members were advised that Adkins had been appointed as consultants by Bracknell Forest Council.

- b. to receive an update on Jealotts Hill Community Landshare*

Members were advised that the Landshare project had been selected as a finalist for funding from the Tesco 'Bags of Help' initiative. Voting was currently underway in local stores.

- c. to receive an update on the Neighbourhood Plan Steering Group*

Members were advised that meetings with the wider community of Warfield held on 29 October and 3 November were well attended. A number of comments had been received and were being reviewed.

- d. to receive an update on youth provision*

There was no report this month.

247. Representatives Reports

Cllr Wilson noted that fencing at Chuff Corner had been damaged. The Clerk was asked to report this.

Cllr Dr Barnard advised members that TVP were carrying out speed awareness checks in the Larks Hill area of Harvest Ride. Cllr Dr Barnard provided members with an update on borough matters. The redevelopment of the town centre remained on track. Shop fitters had begun work at the new Fenwick store and discussions were shortly to begin on the future of the Bentalls site.

Ground breaking has taken place at the Binfield Learning Village.

The Library consultation continues. A consultation on the Borough budget will be beginning shortly.

Cllr Fitzwilliams advised members that the transfer of the allotment land in Sopwith Road was now being considered by BFC.

Cllr Ms Healy advised members that she had met with the Memorial Ground Trustees for a liaison meeting. The current pavilion remains in a poor state and the plans for the new pavilion have been redesigned based on guidance from BFC.

Cllr Ms Healy advised members that she had attended the briefing by Environment Services at BFC concerning waste management. It was noted that whilst recycling rates in the Warfield Harvest Ride ward were amongst the best in the borough whilst Binfield with Warfield was amongst the worst.

248. To confirm the date of the next meeting

It was agreed that the date of the next meeting would be brought forward to Wednesday 14 December at 7.45pm.

249. Closure of Part one of the meeting

The meeting was closed at 9.07pm.

MINUTES OF THE MEETING OF WARFIELD PARISH COUNCIL PART TWO

Held on **Wednesday, 23 November 2016** in the Parish Office

Present:

Councillors Ms Healy (Chair), Dr Barnard, Mrs Barnard, Fitzwilliams, Ms Gierth, Harrison, Jones, Ms Thorin, Towle and Wilson.

In attendance:

Jason Mawer, Parish Clerk

250. Exclusion of the Public and the Press

The motion "That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted" was proposed by Cllr Harrison, seconded by Cllr Barnard and RESOLVED by members present.

251. Staffing update

Members discussed and agreed temporary staffing arrangements.

252. Closure of Part two of the meeting

The meeting was closed at 9.15pm