

MINUTES OF THE ENVIRONMENT COMMITTEE

Meeting held on **Tuesday 27 September 2016** at **7.45 pm** in the Parish Office

Present:

Councillors Dr Haffegée (Chair), Fitzwilliams, Ms Healy, Ms Thorin and Towle

In attendance:

Cllr Ms Gierth, Jason Mawer (Parish Clerk)

E121. Apologies for absence

Apologies were received from Cllr Dr Barnard.

E122. Declarations of interest and dispensations

No declarations of interest were made or dispensations requested.

E123. Minutes of the meeting of 23 August 2016

The minutes of the previous meeting were circulated to members ahead of the meeting. It was proposed by Cllr Ms Healy, seconded by Cllr Towle and RESOLVED to approve and adopt the minutes of the meeting of 23 August 2016.

E124. Matters arising from the last meeting

A leaflet promoting the Week of Walks event had been produced and was available for the public.

E125. Finance 2016/17

A financial report was circulated to members ahead of the meeting. The financial report was noted.

E126. Allotments

Cllr Fitzwilliams reported to the meeting that he and the Clerk had met with Matt Lunn and Graham Pockett of BFC to discuss the boundary line of the allotment site. The boundary was walked and a map produced, with a more detailed Land Registry approved plan to follow. Also discussed was the issue of the lining trees proposed for Sopwith Road, which BFC will make proposals on shortly and that BFC would like to see a boundary hedge for the site.

Members agreed with the proposed boundary for the site and were happy to accept, subject to final mapping.

Members discussed setting up a sub-committee of the Environment Committee to oversee the development of the new allotment site. The Clerk circulated a paper to

members ahead of the meeting and it was agreed with the proposals subject to an amendment to paragraph 3.2 which allowed all councillors, not just Environment Committee members to be part of the sub-committee.

It was proposed by Cllr Dr Haffegge, seconded by Cllr Ms Healy and RESOLVED to set-up the Allotment sub-committee.

It was agreed that Cllrs Dr Haffegge, Fitzwilliams, Ms Gierth and Ms Thorin would sit on the Allotment sub-committee.

It was agreed that Cllr Ms Healy and Fitzwilliams would draft a further letter to Andrew Hunter.

E127. Frost Folly

Members discussed the communication from BFC regarding the future management of Frost Folly Country Car Park. The options were for the parish council to retain management or for BFC to take over the management of the site once it is part of the SANG. Members agreed that the parish council should continue to manage the site.

E128. Items for Information

The Clerk advised members that he had received an Allotment Survey from BFC. Members completed the survey.

E129. Representative Reports

Cllr Dr Haffegge discussed using the climate change budget for the sustainable planting of trees. Sites would need to be identified and the Clerk agreed to take this to the next Borough wide Parks & Public Realms meeting.

E130. Date of the next meeting

The date of the next meeting was agreed as Tuesday 1 November 2016 at 7.45pm. Apologies were noted from Cllr Ms Thorin.

E131. Closure of the meeting

The meeting closed at 9.10pm