

MINUTES OF THE MEETING OF WARFIELD PARISH COUNCIL

Held on **Wednesday, 22 June 2016** at **7.45 pm** in the Parish Office

Present:

Councillors Ms Healy (Chair), Mrs Barnard, Faerber, Ms Gierth, Dr Haffegge, Harrison, Towle and Wilson.

In attendance:

Jason Mawer, Parish Clerk

It was noted that Cllr Dr Barnard would be arriving later during the meeting.

187. Apologies for absence

Apologies for absence were received from:
Cllrs Ms Faerber, Fitzwilliams, Jones and Ms Thorin.

188. Declarations of interest and dispensations

Previously declared interests were recorded for Cllr Dr Barnard as borough councillor (Warfield Harvest Ride) and town councillor.

189. Minutes of the meeting of 25 May 2016

It was proposed by Cllr Dr Haffegge, seconded by Cllr Mrs Barnard and RESOLVED to approve and adopt the minutes of the meeting of 25 March 2016 previously circulated to members. It was noted that the chairman of the Facilities Committee should read 'Cllr Dr Barnard'.

190. Matters arising from the last meeting

Cllr Wilson expressed an interest in being a representative on the Parish and Town Council Liaison Group. The Clerk would forward meeting date details.

Closure of Forest Road – the Clerk would circulate the details to members.

191. Finance & General Purposes Committee

a. Update from the Finance & General Purposes Committee

Cllr Harrison provided members with an update from the meeting of 16 June 2016. Items discussed are covered elsewhere on the agenda. It was noted that on advice from the Internal Auditor, Community Infrastructure Levy (CIL) income should be shown as income and then transferred to reserves. The Clerk would look to implement this on the next set of accounts.

The Clerk advised members that following queries raised by Binfield Parish Council, the way administration charges were applied by Bracknell Forest Council to CIL

payments to towns and parishes were to be revised and contributions paid adjusted accordingly.

b. Minutes of the Finance & General Purposes Committee

The minutes of the Finance & General Purposes Committee of 16 June 2016 were noted.

c. Financial Report to end May 2016

The financial report had been previously circulated and was noted by members.

d. Accounts for payment

The following accounts for payment were authorised at the meeting:

Cheque Payments

3872	Bracknell Forest Council	Quarterly loan repayment 9 of 44	£2,047.87
3873	Brownlow Memorial Hall Trust	Quarterly rent payment (Brownlow)	£3,875.00
3874	Smallwood Countryside Cont'r	Works at Frost Folly	£984.00
3875	Stevens Cleaning Services	Office cleaning	£58.80
3876	Tesco Stores Ltd	Quarterly rent payment (Office)	£2,775.00
3877	In2Sport	May 2016 youth provision	£576.00
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			£10,316.67

192. Planning & Transport Committee

a. Matters arising from Planning & Transport Committee meetings

Cllr Ms Healy advised members that there were no refusal of applications at the meeting of 24 May. Members were advised the Bracknell Forest Council had refused the 82 units at Warfield Park.

At the meeting of 13 June members discussed the change of use of farm buildings at Whitelocks, speed limit proposals for the new link road and proposed parking restrictions around Whitegrove School.

b. to note the minutes of the Planning & Transport Committee

The minutes of the Planning & Transport Committee meetings held on 16 May and 24 May were noted.

193. Management Committees

There were no committee reports made at this meeting.

194. Committee designation

It was proposed by Cllr Harrison, seconded by Cllr Mrs Barnard and RESOLVED by members present to designate the Finance & General Purposes Committee as approver of expenditure of up to £5,000 with regards to Neighbourhood Planning activity, within the budget limit set by the council and the allocated reserve.

195. Security

The Clerk updated members on concerns identified at the recent Finance & General Purposes Committee regarding security of members, particularly at surgery sessions. The Clerk was asked to take steps in the short term to increase security and this had been actioned with the installation of doorbell to control access to the Parish Office. A guide has been produced for members at surgery on steps to take along with access to the telephone and the placing of seating in the lobby area for surgery sessions. These steps would be reviewed following the surgery on Saturday 2 July.

It was agreed that at least two members should be present for surgery to proceed and Cllr Ms Healy agreed to liaise with borough representatives.

The Clerk would look at the rearrangement of the lobby area to increase security as a medium term action along with looking at council supplied e-mail accounts for members.

196. Standing Reports

a. to receive an update from the Community Facility Working Group

There was no report to be made.

b. to receive an update on Jealotts Hill Community Landshare

There was no report to be made.

c. to receive an update on the Neighbourhood Plan Steering Group

Cllr Ms Healy updated members the landowners meeting that had taken place.

d. to receive a report on youth provision

There was no update for this month.

197. Representatives Reports

Cllr Wilson reported overgrowth around the traffic lights on Harvest Ride. The Clerk will forward to Bracknell Forest Council.

Cllr Dr Haffegge reported that the children at Warfield School were 'very excited' during the recently planting event that took place there.

Cllr Ms Gierth had spotted Japanese Knotweed near Hayley Green Woods. The Clerk would speak with the Ranger Service.

Cllr Dr Barnard joined the meeting.

Cllr Ms Healy thanked members for their help with the Warfield Village Fete and for support offered for the upcoming Cycle Ride.

Cllr Dr Barnard updated members on the town centre restructuring and that the substructures were complete on M&S, Fenwick and the new car park. New cladding was being fitted onto the existing car parks and the new pocket park by the railway station was taking shape. Work on the old Winchester House (3M) site was due to begin in September. The OFSTED inspection of Easthampstead School has resulted in a 'good' rating.

The Clerk reminded members about the Summer of Fun event on Friday 29 July and of other events in the towns and parishes over the summer. The Clerk thanked members for the best wishes and gifts on the occasion of his marriage.

198. To confirm the date of the next meeting

The next meeting of the Council was confirmed as Wednesday 27 July 2016.

163. Closure of the meeting

The meeting was closed at 9.15pm.