



## MINUTES OF THE MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE

Held on **Wednesday 11 May 2016** at **7.45 pm** in the Parish Office

Present: Councillors Harrison (Chair), Ms Healy and Jones. Cllr Wilson observed the meeting

### **F121. Apologies for absence**

Apologies were received from Cllrs Dr Barnard, Mrs Barnard and Fitzwilliams.

### **F122. Declarations of interest and dispensations**

There were no declarations received or dispensations granted.

### **F123. Minutes of the meeting of 14 April 2016**

The minutes of the previous meeting were circulated to members ahead of the meeting. It was proposed by Cllr Harrison, seconded by Cllr Jones and RESOLVED to approve and adopt the minutes of the meeting of 14 April 2016.

### **F124. Matters arising from the last meeting**

The Clerk advised members that the new Lloyds account had been opened and CIL monies deposited in it. The Clerk was continuing to explore the opportunities for card payments, but so far these were proving more costly than current banking methods. Paperwork was being processed for the Nat West signatories.

### **F125. Finance 2015/16**

#### *a. to consider the financial report to end of April 2016*

The financial report had been circulated to members ahead of the meeting and was noted.

#### *b. to approve payment of accounts tabled at the meeting*

The following accounts for payment were tabled at the meeting and approved for payment.

#### **Cheque Payments**

3846	ABA Construction Ltd	play area inspections	£123.41
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3847	Bracknell Town Council	Brownlow play area maintenance	£1,066.80
3848	Wokingham Borough Council	printing of the Wren (Apr 2016)	£225.32
3849	Sheila Collings	Take and grow items	£39.57
3850	Colleen Healy	Take and grow prizes	£43.35
			£1,498.45

**F126. Annual Return 2015/16**

A copy of the draft accounting statements for the Annual Return was circulated to members for information. The Clerk advised members that Claire Connell the Internal Auditor was visiting on 19 May to complete the internal audit.

**F127. IT Update**

The Clerk advised members that the RBS Rialtas system could operate on a desktop version before transferring to a cloud based system if required.

**F128. Items for Information**

Cllr Ms Healy asked if the end of year accounts could be circulated. The Clerk advised these were being updated and would be circulated and the unaudited accounts prepared by Alan Harland would also be available.

The Clerk updated members on the Summer of Fun event. The event was confirmed for Friday 29 July between 11am and 3pm at the Warfield Memorial Ground.

**F129. Date of next meeting**

Subject to approval by the council the next meeting will be on Thursday 16 June 2016.

**F130. Closure of the meeting**

The meeting was closed at 8:45pm