



## **MINUTES OF THE MEETING OF THE FACILITIES COMMITTEE**

Held on **Tuesday 2 December 2015** at **7.45 pm** in the Parish Office

Present: Councillors Harrison, Jones, Ms Healy and Towle.

Cllr Dr Barnard was attending another meeting and would join as soon as possible. Cllr Ms Healy took the chair.

### **A014. Apologies for absence**

Apologies were received from Cllr Dr Haffegge.

### **A015. Declarations of interest and dispensations**

It was acknowledged in his absence that Cllr Dr Barnard had declared interests as a borough and town councillor.

### **A016. Minutes of the previous meeting**

As only one member present attended the meeting of 13 October, the minutes could not be approved. The minutes were noted, for approval at a later date.

### **A017. Matters arising**

The Clerk had previously circulated the list of matters outstanding via the Tracker list. The guttering at Whitegrove was added to the list.

The Clerk reported that he had met with Alan Moffatt of BTC to discuss the surfaces of the play areas. Alan recommended a synthetic surface that they have installed at BTC. Members asked that the resurfacing be included on the councils draft CIL 123 list.

### **A018. Finance 2015/16**

The Clerk circulated the finance report to the committee ahead of the meeting and this was noted.

### **A019. Budget 2016/17**

The Clerk advised that there were no changes to the budget proposed budget submitted at the last meeting. Hires rates for 2016/17 would be considered at the next meeting of the committee.

*Cllr Dr Barnard joined the meeting.*

#### **A020. User Report**

The Clerk confirmed that Artemis Theatre Group had confirmed their booking for using the Whitegrove Centre on Saturday term time from January 2016. A rate of £84 per session had been agreed. As part of the arrangement Artemis would be redecorating the old youth room. The Clerk reported that the football table did not work correctly and was in his view a safety hazard as it was not built to a modern standard. Members agreed to the disposal and asked the Clerk to obtain a price for a replacement. The Clerk was asked to arrange for storage of the gym mats in the room.

The Clerk updated members on a conversation he had with Plus Three Nursery who advised that a pilot scheme to provide 30 hours of free childcare would be trialled from September 2016 in Bracknell. Cllr Dr Barnard confirmed this was the case. Affected groups would be notified in February and the Clerk was asked to bring forward details to the next meeting of the implications. Discussion turned to potentially making spare capacity at nursery times accessible. The Blue Room at Brownlow has the potential of such alteration and the Clerk was asked to explore this.

#### **A021. Condition Report**

The condition report circulated ahead of the meeting was noted by members. The Clerk updated members on the Winter Weather policy. This had not been reviewed since the council took over Whitegrove. The Clerk was asked to bring an update back to the committee. It was agreed that in future preventive action would be taken when snow or ice was forecast to allow both facilities to continue to operate. It was agreed that the Clerk could purchase grit bins, appropriate signage and spreading equipment for Brownlow and Whitegrove.

#### **A022. Waste Provision**

At the request of the committee, the Clerk had prepared a paper concerning recycling provision for users at Brownlow and Whitegrove. The paper included likely costings from the existing waste supplier. Before deciding on a permanent course of action the committee asked the Clerk to establish how much recyclable waste was being generated. It was agreed that a three month trial commencing in January should be carried out at Brownlow Hall to establish the amount of waste generated.

#### **A023. Items for information**

Cllr Jones advised members that tree cuttings had been placed against the fence at Brownlow causing damage. The Clerk would investigate.

#### **A024. To confirm the date of the next meeting**

The next date of the next meeting was confirmed as Tuesday 2 February at 7.45 pm.

#### **A025. Closure of the meeting**

The meeting was closed at 9.22 pm.