



MINUTES OF THE MEETING OF WARFIELD PARISH COUNCIL

Held on **Wednesday, 17 February 2016** at **7.45 pm** in the Parish Office

Present: Councillors Ms Healy (Chair), Ms Faerber, Fitzwilliams, Dr Haffegge, Harrison, Jones, Ms Thorin and Towle.

123. Apologies for absence

Apologies were received from Cllrs Dr Barnard, Mrs Barnard and Faerber.

124. Declarations of interest and dispensations

There were no declarations of interests made or requests for dispensations received.

125. Minutes of the meeting of 27 January 2016

It was proposed by Cllr Ms Healy, seconded by Cllr Dr Haffegge and **RESOLVED** to approve and adopt the minutes of the meeting of 27 January 2016 previously circulated to members.

126. Matters arising from the last meeting

103c – The Clerk was finally advice to the Neighbourhood Plan Steering Group on declarations of interest. This would be circulated to members of the council with the papers for the next meeting.

Cllr Ms Healy advised members that Trevor Hawes had left the employment of the parish council.

127. Quelm ward vacancy

Ahead of the meeting the Clerk circulated to members a paper outlining the process for co-option previously approved by the council and proposed timetables for the Quelm ward co-option. The recommendation of the Finance & General Purposes Committee who had reviewed the proposals at their meeting was that co-option in March was a preferable option to co-option in April. The proposal to stage the co-option at the March meeting was proposed by Cllr Fitzwilliams, seconded by Cllr Harrison and **RESOLVED** by members present.

128. Finance & General Purposes Committee

a. Update from the Finance & General Purposes Committee

Cllr Harrison provided members with an update from the meeting of 11 February. The report of the Internal Auditor will be brought to the next meeting.

b. Minutes of the Finance & General Purposes Committee

The minutes of the Finance & General Purposes Committee of 11 February 2016 had been previously circulated and were noted by members.

c. Financial Report to end January 2016

Cllr Fitzwilliams asked about contingency spending which was recorded as none in the financial report. The Clerk advised that contingency spend had been made in February and would appear in the next financial report. The financial report had been previously circulated and was noted by members.

d. Accounts for payment

The following accounts for payment were authorised at the meeting:

Cheque Payments

3745	Bowak Ltd	cleaning materials	£260.41
3746	Bracknell Pest Control Ltd	inspections	£72.00
3747	Office Depot (UK) Ltd	office stationery	£53.62
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			£386.03

129. Planning & Transport Committee

a. Matters arising from Planning & Transport Committee meeting

Cllr Ms Healy advised members of the recent Planning & Transport Committee meeting. The land adjacent to Hayley Green Farm had been recommended for refusal by the committee as well as BFC officers. It was noted that the Millgate appeal on Abbey Place had confirmed refusal. The Forestry Commission had confirmed that tree restocking on land north of Hermitage Lane must be completed by 14 July 2016.

b. to note the minutes of the Planning Committee held on 1 February 2016

The minutes of the Planning & Transport Committee meetings held on 1 February 2016 were noted.

130. Management Committees

a. to note the minutes of the Environment Committee of 26 January 2016

Cllr Dr Haffegge advised members that since the last meeting there has been a delay with the setting up of the allotments. Cllr Dr Haffegge also took the opportunity to remind members of the upcoming Clean for the Queen and Take and Grow events.

The minutes of the Environment Committee meetings held on 26 January 2016 were noted.

131. Standing Reports

- a. *to receive an update from the Community Facility Working Group*

The Clerk advised members that a meeting with BFC and consultants for the project was being arranged for mid-March.

- b. *to receive an update on Jealotts Hill Community Landshare*

Cllr Fitzwilliams advised members that the set up for the Green Gym was continuing and the new business plan for the project was in development.

- c. *to receive an update on the Neighbourhood Plan Steering Group*

Cllr Ms Healy updated members on the work the group. Letters had been sent to identified land owners as part of the call for land exercise. Information was also being sent out to members on the mailing list and through the Wren giving an update on progress.

- d. *to receive a report on youth provision*

The Clerk reported that the club was currently on its half term break.

132. Items for Information

The Clerk had circulated with the papers for the meeting, the proposed meeting dates for the new municipal year and a report on how the funding provided to maintain the public rights of way was used.

Members were asked to contact the Clerk regarding any issues they may have or find with the proposed meeting dates.

133. Representatives Reports

Cllr Towle advised members that the replace for the Cedar of Lebanon had been planted.

Cllr Jones advised that clearance work was taking place off Watersplash Lane. Further investigation was required to identify the exact site and reason.

Cllr Dr Haffegge advised members that the Biodiversity Officer at BFC was leaving their post but would be replaced.

Cllr Ms Healy updated members on the recent Parish & Town Council Liaison meeting with BFC which was very informative. Attendees received updates on the BFC budget,

how extremism in the borough is identified, Customer Services and CRM and on the town centre redevelopment.

The Clerk circulated to members the precept levels of other town and parish councils within Bracknell.

134. To confirm the date of the next meeting

The next meeting of the Council will be Wednesday 23 March 2016

135. Closure of the Part one of the meeting

The meeting was closed at 8.41pm.