



NOTICE OF COUNCIL MEETING

To all Parish Councillors, you are hereby summoned to attend a meeting of Warfield Parish Council on **Wednesday, 23 March 2016** at **7.45 pm** in the Parish Office

Jason Mawer, Clerk to the Council

Dated: 17 March 2016

Refreshments will be available ahead of the meeting from 7.30pm

Please be aware that candidates for co-option have been invited to attend from 7.35pm

A G E N D A Part One

- 136. **To receive apologies for absence**
- 137. **Declarations of interest**
 - a. to received declarations of interest from members on items on the agenda
 - b. to receive written requests for dispensations for dispensations for disclosable pecuniary interests
 - c. to grant any requests for dispensation as appropriate
- 138. **Minutes of the previous meeting**

To approve and adopt the minutes of the meeting held on 17 February 2016
- 139. **Matters arising**

To consider matters arising from this meeting not covered elsewhere on the agenda
- 140. **Quelm ward vacancy candidates**

To receive statements and question candidates for the Quelm ward co-option.

Attached

- | | | |
|------|--|---|
| 141. | <p>Finance & General Purposes Committee</p> <ul style="list-style-type: none"> a. to receive an update from the Cllr Harrison on the Finance & General Purposes Committee b. to note the draft minutes of the Finance and General Purposes Committee held on 10 March 2016 c. to receive the financial report to end February 2016 d. to receive a report on the accounts for payment e. to approve regular payments authority list from 1st April 2016 – 31 March 2017. | <p><i>Attached</i></p> <p><i>Attached</i></p> |
| 142. | <p>Risk Register and Internal Audit report</p> <ul style="list-style-type: none"> a. to consider and approve the risk register b. to consider and accept the interim internal audit report | <p><i>Attached</i></p> <p><i>Attached</i></p> |
| 143. | <p>End of year arrangements</p> <p>To receive a verbal update from the Clerk on changes to the annual return and end of year arrangements.</p> | |
| 144. | <p>Planning & Transport Committee</p> <ul style="list-style-type: none"> a. Matters arising from Planning Committee meeting of 22 February and 14 March 2016 b. to note the minutes of the Planning Committee held on 22 February and 14 March 2016 | <p><i>Attached</i></p> |
| 145. | <p>Updates from Committees</p> <ul style="list-style-type: none"> a. to receive an update from Cllr Dr Haffegge on the Environment Committee meeting of 23 February 2016 b. to note the minutes of the Environment Committee meeting of 23 February 2016 c. to receive an update on the Facilities Committee of 1 March 2016 d. to note the minutes of the Facilities Committee meeting of 1 March 2016 e. To approve the Facilities Committees decision to spend £5,250 to replace the internal lighting at the Brownlow Hall | <p><i>Attached</i></p> <p><i>Attached</i></p> |
| 146. | <p>Standing Reports</p> <ul style="list-style-type: none"> a. to receive an update from the Community Facility Working Group b. to receive an update on Jealotts Hill Community Landshare c. to receive an update on the Neighbourhood Plan Steering Group d. to receive an update on youth provision | |
| 147. | <p>Representatives Reports</p> <p>To receive reports from members present</p> | |
| 148. | <p>To confirm the date of the next meeting</p> <p>The next meeting of the Council will be Wednesday 27 April 2016</p> | |
| 149. | <p>Closure of Part one of the meeting</p> | |

Part two

150. **Part two**
To consider the motion “That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted”
151. **Discussion and vote on candidates for co-option**
152. **Closure of Part two of the meeting**

Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Parish Clerk as early as possible before the start of the meeting so that any special arrangements can be made.