



## **MINUTES OF THE MEETING OF THE ENVIRONMENT COMMITTEE**

Held on **Tuesday 27 October 2015** at **7.45pm** in the Parish Office

Present: Councillors Dr Haffegge (Chair), Ms Healy, Fitzwilliams, Ms Thorin, and Towle

### **E012. Apologies for absence**

Councillor Dr Barnard.

### **E013. Declarations of interest**

Councillors Dr Haffegge and Towle both declared a personal, non-pecuniary interest as committee members of Warfield Environment Group. There were no dispensations requested.

### **E014. Minutes of the meeting held on 29 September 2015**

Subject to the addition of Councillors Dr Haffegge and Towle's declarations of a personal, non-pecuniary interest as a committee member of Warfield Environment Group, these were approved by the Environment Committee, having been proposed by Councillor Ms Healy and seconded by Councillor Towle.

### **E015. Matters arising**

There were none.

### **E016. Finance**

The Committee's financial report to date for 2015/16 was noted.

### **E017. Communications for information**

There were none.

*Councillor Ms Thorin joined the meeting at 8pm.*

### **E018. Parish Council Vision**

It was agreed that identification of green spaces within the existing Warfield development areas is a priority (noting overlap with a task currently being undertaken by Warfield Neighbourhood Plan Steering Group), and that Committee

members will start to put together lists of known green spaces for the next meeting. It was also agreed that a list of potential enhancements to green spaces be compiled so that Warfield Parish Council can engage the community in determining what enhancements will take place and where.

It was further agreed that proposals for a community-led pub, farm/community shops and a village farm do not fall under the remit of the Environment Committee.

*Councillor Fitzwilliams joined the meeting at 8.55pm.*

#### **E019. Committee Communications Plan**

It was agreed that the Environment Committee will make recommendations as to how information will be communicated to residents, and the timescales for those communications.

#### **E020. Allotments**

- a. New allotment site in Warfield new development area 2, adjacent to Quelm Park:

Warfield Parish Council is now a member of The National Allotment Society (NAS). The Deputy Clerk will enquire as to whether Paul Neary, our NAS mentor, is willing to visit and subsequently provide a proposal for the site.

It was agreed that Councillors Dr Haffegge, Fitzwilliams and Ms Thorin will meet with Bracknell Forest Council officers on site during the week commencing 16 November to familiarise themselves with the site layout and issues.

It was agreed that Warfield Parish Council should contact all residents on the current allotment waiting list.

- b. Future allotment sites in Warfield new development areas 1 and 3:

Warfield Parish Council has expressed to Bracknell Forest Council its interest in the allotments sites currently proposed for area 1 and as yet unidentified allotment site(s) in area 3.

Warfield Parish Council's proposed meeting with Hilary Coplestone, Bracknell Forest Council's Major Sites Implementation Manager, to receive an update on the whole Warfield new development area was noted.

#### **E021. Events**

- a. Community Litter Picks for the Clean for The Queen campaign – it was agreed that two litter picks will be held (on Saturday 5 and Sunday 6 March 2016) with Warfield Parish Council leading one, and Warfield Environment Group the other.

The Environment Committee Chairman will ask for volunteers to lead the Parish Council litter pick at Full Council.

The Deputy Clerk will contact Tesco and Syngenta to ask for volunteers, and will request a donation of refreshments from Tesco once the event details are finalised.

- b. Vegetable Take & Grow (Saturday 23 April 2016) – the Deputy Clerk will confirm the use of Whitegrove Community Centre for this event.

It was agreed that a request for volunteers will be placed in the next issue of the Wren; to grow plants and to help on the day (seed trays/pots to be provided). The Deputy Clerk will also invite representatives of Warfield Produce Show and Warfield Pumpkin Show to attend.

- c. Family Cycle Ride – Councillor Ms Healy advised that the date for this event will be Sunday 26 June 2016. The need to advertise for marshals was noted.
- d. Warfield Produce Show – the Deputy Clerk will contact the Show Committee to ask if there is any sponsorship which the Council can provide in addition to that which the Council already provides. The Deputy Clerk will also request that the Council would like an allotment stand at the Show.
- e. Warfield Pumpkin Show – the Deputy Clerk will confirm the date for 2016, and invite the organiser to attend the Vegetable Take & Grow.

#### **E022. Current and future projects**

- a. Assets of Community Value (ACV) – it was agreed that Frost Folly should be nominated as an ACV since it is leased, and not owned, by the Council. It was also agreed that the whole of Larks Hill should also be nominated as an ACV, not just the orchard. The Deputy Clerk will progress both.

It was further agreed that all future Sites of Alternative Natural Greenspace (SANG) will be nominated as ACVs as and when they are completed. It was noted that the Environment Committee will not consider nominating the Plough & Harrow public house.

- b. Bracknell Forest Council Green Spaces – Councillor Ms Healy's meeting with Stephen Chown, Bracknell Forest Council's new Head of Parks & Countryside, on 4 November 2015 was noted. It was also noted that the Deputy Clerk has requested Bracknell Forest Council's Quantitative Audit of Open Spaces for information.
- c. Climate Change Action Plan – this needs to be updated (a future project). All Council Committees must be made aware of its contents.

It was noted that Terracycle no longer accepts mobile phones for recycling. The Deputy Clerk will look for other organisations which recycle mobile phones.

- d. Cycling – Councillor Ms Thorin will put together proposals for cycle routes in Warfield.
- e. Frost Folly Country Car Park – Councillor Fitzwilliams has prepared a proposal for improvements to this site. The Deputy Clerk will submit these to Bracknell Forest Council and determine whether Bracknell Forest Council or Warfield Parish Council will be responsible for costing the proposed works.
- f. Lily Hill Park – this item will be removed from future agendas.
- g. Public rights of way – this item will be removed from future agendas.
- h. Trees – there was no progress to report on the Council’s request for a new Tree Preservation Order (TPO) to cover the hedgerows/trees on Avery Lane.

Councillor Fitzwilliams offered to walk Warfield’s new development area with a Bracknell Forest Council tree officer to highlight trees which need protection.

- i. Walks – the Deputy Clerk will advise Lynda Lunn, of the Bracknell Forest Society, that Councillor Fitzwilliams will lead a walk in Warfield during the proposed walk, run and cycle week in October, and Councillor Ms Thorin will organise a run.
- j. Other member suggestions – these will be considered at the next meeting of the Environment Committee.

#### **E023. Warfield’s Annual Gardening Competition**

It was noted that Councillors Dr Haffegge, Ms Healy and Ms Thorin will be attending the Bracknell Your Gardens 2015 Gala Evening as an information-gathering exercise.

#### **E024. Infrastructure Delivery List**

As well as the development of allotment sites and enhancements to the Memorial Ground, Councillors were asked to consider other environmental proposals for consideration at the next meeting.

#### **E025. Budget 2016/17**

It was agreed that the Committee will request £30,000 of funding for the first of Warfield’s new allotment sites as a contingency and in addition to the £15,000 currently held in reserve (it is assumed that the Manor Farm and The Old Farmhouse s106 contributions will also be allocated to the allotment site by Bracknell Forest Council).

It was requested that the Vegetable Take & Grow budget be returned to £100.

**E026. Members' reports**

There were none.

**E027. Date of next meeting**

The date of the next meeting was confirmed as Tuesday 24 November 2015 at 7.45pm.

**E028. Closure of the meeting**

There being no further business the meeting closed at 10.30pm.