



## **MINUTES OF THE MEETING OF WARFIELD PARISH COUNCIL**

Held on **Wednesday, 16 December 2015** at **7.45 pm** in the Parish Office

Present: Councillors Ms Healy (Chair), Dr Barnard, Mrs Barnard, Fitzwilliams, Harrison and Towle.

### **096. Apologies for absence**

Apologies were received from Cllrs Faerber, Haffegge, Jones, Kilmartin and Ms Thorin.

### **097. Declarations of interest and dispensations**

Cllr Dr Barnard declared his interest as a borough and town councillor.

Cllr Towle submitted a written request for dispensation for a non-pecuniary interest as a member of Warfield Environment Group. Having had advance notice of the request, the Clerk was satisfied that a dispensation could be granted in accordance with the councils policy.

### **098. Minutes of the meeting of 25 November 2015**

Subject to the replacement on item 085 of the word 'Resident' with 'Community' and item 089 of 'issue' with 'due to expire', it was proposed by Cllr Mrs Barnard and seconded by Cllr Towle and RESOLVED to approve and adopt the minutes of the meeting of 25 November 2015.

### **099. Matters arising from the last meeting**

093 – The Clerk advised that Berkley Homes had been contacted regarding the mud on Harvest Ride.

### **100. Finance & General Purposes Committee**

#### *a. Update from the Finance & General Purposes Committee*

Cllr Harrison advised members that matters arising from the meeting were covered as separate items on the agenda.

#### *b. Minutes of the Finance & General Purposes Committee*

The minutes of the Finance & General Purposes Committee of 10 December 2015 had been previously circulated and were noted by members.

c. *Financial Report to end November 2015*

The financial report had been previously circulated and was noted by members.

d. *Accounts for payment*

The following accounts for payment were authorised at the meeting:

**Cheque Payments**

|      |                              |                                     |           |
|------|------------------------------|-------------------------------------|-----------|
| 3699 | Brady Corp. Ltd              | winter supplies                     | £191.82   |
| 3700 | Index Security Systems       | Brownlow Hall service               | £132.96   |
| 3701 | PRS for Music                | Licence renewals 2016               | £940.33   |
| 3702 | SLCC                         | Clerks membership renewal           | £197.00   |
| 3703 | Suds Window Cleaning         | window cleaning at halls and office | £164.00   |
| 3704 | Tesco Stores Ltd             | office rent Q4 2015/16              | £2,775.00 |
| 3705 | The Warfield Word            | assistance with anti-virus issues   | £75.00    |
| 3706 | Brownlow Memorial Hall Trust | hall rent Q4 2015/16                | £3,875.00 |
|      |                              |                                     | <hr/>     |
|      |                              |                                     | £8,351.11 |

e. *To receive the preliminary budget for 2016/17*

Cllr Harrison updated members on the budget position following the recent Finance & General Purposes Committee. Members were advised that the budget would be brought back to members at the January meeting.

**101. Planning & Transport Committee**

a. *Matters arising from Planning & Transport Committee meeting*

Cllr Ms Healy advised members of the recent Planning & Transport Committee meeting. The erection of 3 dwellings on the land at rear of 4 Hayley Green Cottages, was approved by Bracknell Forest Council. The committee had amended the wording of its recommendation for refusal of the application on a barn at Malt Hill. The Nuptown Piggeries application had been recommended for refusal. The St Katherines, Church Lane extension was recommended for refusal. The application for development at Green Acres, Warfield Road had been resubmitted.

The Planning Committee's met with Hilary Coplestone, Bracknell Forest Council's Major Sites Implementation Manager, to receive an update on all of the Warfield new development.

b. *to note the minutes of the Planning Committee held on 9 November 2015*

The minutes of the Planning & Transport Committee meetings held on 9 November 2015 were noted.

## **102. Management Committees**

- a. to receive an update from the Environment Committee*

In the absence of Cllr Dr Haffegée, Cllr Ms Healy updated members on the last Environment Committee meeting. The committee considered projects to be put forward for the CIL infrastructure list and for events for the 2016. Members of the committee had met with BFC and the Allotment Society to discuss the development and set-up of the new Quelm Allotments. The committee had considered installing cycle racks at the Jeallots Hill Landshare. The Clerk advised that he would check that racks had not been installed already.

- b. to note the minutes of the Environment Committee of 24 November 2015*

The minutes of the Environment Committee meetings held on 24 November 2015 were noted.

- c. to receive an update from the Facilities Committee*

Cllr Dr Barnard updated members on the last Facilities Committee meeting. Members were updated on changes to pre-school provision as a result of government initiatives. Potentially changes may be required from September 2016. The committee would discuss this further at future meetings. The committee had considered the timeline of current facilities against the proposed hub development. Cllr Dr Barnard advised members that leases on current facilities expired between 2022 and 2024. Members were advised that the performance group for young people, Artemis had agreed to rent the Whitegrove CC for nearly 8 hours each Saturday during term time. This was considered a significant signing for the centre.

- d. to note the minutes of the Facilities Committee of 2 December 2015*

The minutes of the Facilities Committee meeting held on 2 December 2015 were noted.

## **103. Standing Reports**

- a. to receive an update from the Community Facility Working Group*

Cllr Ms Healy advised members that group members met with the Clerk to review and comment on the feasibility documents, this included the proposed usage. The group had a series of questions for the planners over what could be achieved on the site including innovative parking solutions.

- b. to receive an update on Jealotts Hill Community Landshare*

There was nothing to report this month.

*c. to receive an update on the Neighbourhood Plan Steering Group*

Cllr Ms Healy updated members on the work the group was carrying out on potential settlement areas. Cllr Dr Barnard suggested that it would be appropriate for the group to check its position with regards to the code of conduct. The Clerk agreed to review the position and advise the group and council.

*d. to receive a report on youth provision*

There was nothing to report this month. The Clerk would bring an update on numbers to the next meeting.

**104. Council vision, values and priorities**

The Clerk circulated a version of the council vision, values and priorities. The document was proposed by Cllr Dr Barnard and seconded by Cllr Fitzwilliams and RESOLVED as the councils vision, values and priorities.

**105. Representatives Reports**

Cllr Dr Barnard advised members that the town centre regeneration was 9 weeks ahead of schedule thanks to the favourable weather conditions. A planning application for the former Bull Public House had been submitted. Work had started to convert the office space above the railway station to residential accommodation and similar work was underway with the strip out of Eagle House. Work by Comer Homes on the former Winchester House site had been delayed due to a shortage of contractors.

Cllr Fitzwilliams advised members that the bollards were in a bad condition at Frost Folly. The Clerk would investigate and organise the necessary repairs.

Cllr Ms Healy advised members that Stephen Chown was keen to develop a process for town and parish councils to receive more information on proposed works in their areas following the issues at Goddard Way and Warfield Chase.

**106. To confirm the date of the next meeting**

The next meeting of the Council will be Wednesday 27 January 2016

**107. Closure of the meeting**

The meeting was closed at 9.12pm.