



MINUTES OF THE MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE

Part one

Held on **Thursday 10 December 2015** at **7.45 pm** in the Parish Office

Present: Councillors Harrison (chair), Dr Barnard, Fitzwilliams, Ms Healy and Jones

F069. Apologies for absence

Apologies were received from Cllr Mrs Barnard.

F070. Declarations of interest and dispensations

Cllr Dr Barnard declared an interest as both a borough and town councillor.

F071. Minutes of the meeting of 12 November 2015

The minutes of the previous meeting were circulated to members ahead of the meeting. It was proposed by Cllr Harrison, seconded by Cllr Jones and **RESOLVED** to approve and adopt the minutes of the meeting of 12 November 2015.

F072. Matters arising from the last meeting

There were no matters arising from the previous meeting that were not covered elsewhere on the agenda.

F073. Finance 2015/16

a. to consider the financial report to end of November 2015

The Clerk circulated a copy of the financial report to the end of November 2015 including comparisons to budget. There was a question raised over the allocation of £388 to Brownlow Hall capital. The Clerk admitted this was an error and would investigate and correct this. The committee noted the report.

The Clerk advised members that Cllrs Harrison and Mrs Barnard completed the monthly and quarterly checks earlier in the day.

b. to approve payment of accounts tabled at the meeting

The following accounts for payment were tabled at the meeting and approved for payment.

Cheque Payments

3692	ABA (Construction) Ltd	play area inspections and repair	£407.35
3693	C I Harding	e-mail hosting	£45.00
3694	Bracknell Forest Council	Lily Hill Park contribution	£5,000.00
3695	Brady Corp Ltd (Seton)	Winter weather equipment	£472.92
3696	In2Sport	youth provision Dec 2015	£432.00
3697	Stephen Auton	expenses	£127.59
3698	Stevens Cleaning Services	office cleaning	£58.80

F074. Budget setting 2016/17

The Clerk updated members on the latest information regarding the budget. CIL income – the council has become aware that the £3,900 CIL demand issued by BFC (and included in the preliminary budget) had been rescinded, however, works had commenced at the Limes which would trigger a CIL payment. It was agreed that the CIL due the council should be included in the budget.

Neighbourhood Planning – the steering group had not finalised their requirements for 2016 at this stage. Cllr Ms Healy would follow this up.

Jealotts Hill Community Landshare – As the council had previously discussed, it was proposed to reduce the contribution to the scheme to £8,000 in the next financial year.

Warfield Memorial Ground – Members agreed that the Clerk should write to the Trustees requesting representation for the council in consideration of the sizeable grant awarded each year.

Section 137 grants – the committee asked the Clerk to review the grants to national charities.

Salaries – The Clerk advised members that the employers representatives had tabled a two year pay deal at 1% for 2016 and 1% for 2017 for most grades, with lower grades increased in line with the new national living wage.

Members agreed that a rise in the precept should be no more than a single digit increase and asked the Clerk to work on this basis with the preliminary budget.

F075. Vision document update

The Clerk advised members that he had received no comments from any members on the vision document circulated at the last council meeting. Cllr Fitzwilliams proposed some minor changes and this were incorporated into the document for recirculation to members.

F076. Items for Information

There were no items for information.

F077. Date of next meeting

The date of the next meeting was noted as Thursday 14 January starting at 7.45pm.

F078. Closure of the meeting

The first part of the meeting was closed at 9.00pm

Part two

F079. Motion

It was proposed by Cllr Harrison and seconded by Cllr Dr Barnard and RESOLVED
“That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted”

The business transacted concerned a staffing matter.

F081. Closure of Part two of the meeting

Part two of the meeting the meeting was declared closed at 9.32pm