



## **MINUTES OF THE MEETING OF WARFIELD PARISH COUNCIL**

Held on **Wednesday, 25 November 2015** at **7.45 pm** in the Parish Office

Present: Councillors Ms Healy (Chair), Mrs Barnard, Faerber, Miss Faerber, Fitzwilliams, Dr Haffegee, Harrison, Jones Kilmartin, Ms Thorin and Towle.

### **084. Apologies for absence**

Apologies were received from Cllr Dr Barnard.

Cllr Miss Faerber apologised that she would have to leave the meeting at 8.30pm

### **085. Declarations of interest and dispensations**

Cllr Ms Healy declared an interest as a member of the Warfield Fete Committee and Warfield Park Community Association.

Cllrs Dr Haffegee and Towle declared interests as members of the Warfield Environment Group.

### **086. Minutes of the meeting of 21 October 2015**

It was proposed by Cllr Fitzwilliams and seconded by Cllr Harrison and **RESOLVED** to approve and adopt the minutes of the meeting of 21 October 2015.

### **087. Matters arising from the last meeting**

075 – The Clerk advised members that having checked back on the documentation relating to Frost Folly, the council were the legal owners of Frost Folly. The Land Certificate contained a number of covenants and clauses regarding the use of the land and contains a pre-emption clause for a period of 79 years from the date of the agreement (2002). The Clerk had no update on the other ACV applications.

078 – Following a meeting of the Environment Committee a question had been raised concerning members who were also on the waiting list and if this should be declared as an interest. The Clerk advised that in the interests of openness and transparency that councillors should apply for a dispensation to participate in allotment discussions.

### **088. Finance & General Purposes Committee**

#### *a. Update from the Finance & General Purposes Committee*

Cllr Harrison advised members that matters arising from the meeting were covered as separate items on the agenda. The committee had met with the Warfield Memorial Ground Trustees who had presented their vision for the memorial ground.

*b. Minutes of the Finance & General Purposes Committee*

The minutes of the Finance & General Purposes Committee of 12 November 2015 had been previously circulated and were noted by members.

*c. Financial Report to end October 2015*

The financial report had been previously circulated and was noted by members.

*d. Accounts for payment*

The following accounts for payment were authorised at the meeting:

**Cheque Payments**

3682	Bowak Ltd	cleaning materials	£11.15
3683	Bracknell Forest Council	Rights of way and assorted bills	£2,318.28
3684	Mainstream Digital Ltd	telephony charges	£112.85
3685	Office Depot (UK) Ltd	stationery	£173.82
3690	HMRC	PAYE & NICS	£826.79
3691	Berkshire Pension Fund	November contributions	£908.81
			<hr/>
			<b>£4,351.70</b>

**Payroll**

Regular staffing costs	November payroll	<hr/>
		£4,161.16

*e. To consider the preliminary budget for 2016/17*

Members considered the preliminary budget paper that had been circulated ahead of the meeting. The Clerk advised members of three areas that would affect the final budget position, allotment set-up costs, staff salaries and neighbourhood planning and it was hoped that these would be finalised ahead of the January council meeting. Members were invited to comment to the Clerk on the preliminary budget.

*Cllr Miss Faerber left the meeting.*

**089. Planning & Transport Committee**

*a. Matters arising from Planning & Transport Committee meeting*

Cllr Ms Healy advised members on the recent Planning & Transport Committee meeting. A recent meeting with Stephen Chown, the new head of Parks and Countryside at BFC had been productive. The committee had considered the application for Green Acres and recommended refusal. Members were advised that a revised application for 10 homes, over the 8 approved had been received for the land at the rear of the Limes. The committee had concerns over access concerning an application for development on land to the rear of Pear Tree Cottage on Warfield Street.

The Bovis Homes application had been improved with a reduction to 56 units, although concerns remain over access onto Forest Road. SANG mitigation land had been identified.

Harrow Estates are working with Redrow Homes on area 1 and are arranging their SANG provision, having purchased land adjoining Frost Folly.

Cllr Ms Healy advised that a land restocking notice from the Forest Commission concerning land at Hermitage Lane was due to expire, in addition the stop notice from BFC, appears to have been ignored.

*b. to note the minutes of the Planning Committee held on 19 October 2015*

The minutes of the Planning & Transport Committee meetings held on 19 October 2015 were noted.

**090. Management Committees**

*a. to receive an update from the Environment Committee*

Cllr Dr Haffegge updated members on the recent meeting of the committee. Work was continuing on the provision of the new allotment site and the advice received from the National Association of Allotments (NAA) was proving very useful. Some members of the committee had carried out a site visit with the NAA and officers from BFC. It was recommended that potential users of the site should be invited to contribute to the set-up of the site.

Cllr Dr Haffegge reminded members of the events taking place in 2016 and asked for councillor involvement. The Clerk would circulate the dates to members.

*b. to note the minutes of the Environment Committee of 29 September and 27 October 2015*

The minutes of the Environment Committee meetings held on 29 September and 27 October 2015 were noted.

*c. to note the minutes of the Facilities Committee of 6 October 2015*

The minutes of the Facilities Committee meeting held on 6 October 2015 were noted.

**079. Standing Reports**

*a. to receive an update from the Community Facility Working Group*

The Community Facility Working Group had met with BFC to discuss the latest on the new hub facility. BFC officers outlined the likely funding stream and timeline and the initial feasibility study for the project which members were asked to comment on. BFC

are bringing together the developers and landowners around the site. The working group will be meeting again in December without BFC members.

*b. to receive an update on Jealotts Hill Community Landshare*

The Clerk updated members that the application for the Green Gym scheme had been successful and a full time programme would commence from April, initially for a one year period.

*c. to receive an update on the Neighbourhood Plan Steering Group*

Cllr Ms Healy advised that the steering group had settlement studies under review. The plans for development areas, enhancements and SAG provision were being reviewed against BFC plans and policies. Consultants are looking at the viability of the plans and it is hoped that these can be brought to council in December.

*d. to receive a report on youth provision*

There was nothing to report this month.

**092. Council vision, values and priorities**

The Clerk circulated a draft version of the council vision, values and priorities. Members were generally receptive and were invited to comment directly to the Clerk.

**093. Representatives Reports**

Cllr Faerber raised a concern about the amount of mud on Harvest Ride near the development site. The Clerk would follow this up.

Cllr Fitzwilliams advised members that Arts Week had proved successful again this year and that he had attended, along with other members, the Winder Lecture.

Cllr Ms Healy advised members that Stephen Chown was keen to develop a process for town and parish councils to receive more information on proposed works in their areas following the issues at Goddard Way and Warfield Chase.

**094. To confirm the date of the next meeting**

The next meeting of the Council will be Wednesday 16 December 2015

**095. Closure of the meeting**

The meeting was closed at 9.31pm.