



MINUTES OF THE MEETING OF WARFIELD PARISH COUNCIL – Part 1

Held on **Wednesday, 24 June 2015** at **7.45 pm** in the Parish Office

Present: Councillors Ms Healy (Chair), Mrs Barnard, Dr Barnard, Faerber, Ms Faerber, Fitzwilliams, Dr Haffegee, Harrison and Jones. Cllr Towle joined the meeting late.

Candidates: Ms Thorin and Ms Tilbury

021. Apologies for absence

Apologies were received from Councillors Kilmartin and Lee

022. Declarations of interest and dispensations

Cllr Dr Barnard declared interests as a Borough Councillor for the Whitegrove ward

023. Minutes of the meeting of 20 May 2015

It was proposed by Cllr Dr Barnard and seconded by Cllr Harrison and **RESOLVED** to approve and adopt the minutes of the meeting of 20 May 2015, previously circulated to members.

024. Matters arising from the last meeting

Insurance – The Clerk was asked to check the requirements of the fidelity guarantee with the insurers

Environment Committee – it was proposed by Cllr Dr Haffegee and seconded by Cllr Fitzwilliams that a working group should meet to set up the Environment Committee. The Clerk will arrange a date.

Assets of Community Value – the Clerk advised that applications for the Brownlow Hall and Warfield Memorial Ground had been made and agreed to provide an update to the next meeting.

Meeting with Richard Walton – it was agreed that the Chairman and Clerk would write to Richard Walton following the recent meeting with the Planning & Transport Committee.

025. Co-option of a member for the Warfield Park ward

Two candidates came forward for consideration for co-option to the vacancy in the Warfield Park ward and they were invited to meet members, make a short statement and answer questions.

Catherine Thorin and Carolyn Tilbury each took the opportunity to make a personal statement and answers questions from members.

Cllr Ms Healy thanked both candidates for attending and invited them to stay for the remainder of the meeting.

026. Finance & General Purposes Committee

a. Update from the Chair of the Finance & General Purposes Committee

Cllr Harrison advised members that the committee had reviewed the Annual Return that would be considered later. It had also begun the review of the Financial Regulations.

b. Minutes of the Finance & General Purposes Committee

The minutes of the Finance & General Purposes Committee of 11 June 2015 had been previously circulated and were noted by members.

c. Financial Report to end May 2015

The financial statement and report had been previously circulated and was noted by members.

d. Accounts for payment

The following accounts for payment were authorised at the meeting:

Cheque Payments

Bowak Ltd	Cleaning supplies	122.66
Bracknell Forest Council	Brownlow loan repayment - £2,047.87	
	Summer of Fun - £1,700.00	3,767.01
	Office waste disposal - £19.14	
Bracknell Forest Homes	Contribution to JHCL	10,000.00
Brownlow Memorial Hall Trust	Rent and Sunday contributions	5,079.57
IDA Independent Data Analysis	Second invoice – neighbourhood survey	1,860.00
In2Sport	Youth provision	432.00
Mainstream Digital	Telephony charges	269.39
SLCC Enterprises	Clerks training day	41.40
HMRC – PAYE & NICs	June 2015 payroll contributions	658.66
Office Depot	Stationery	36.26
Berkshire Pension Fund	June 2015 payroll contributions	828.42
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		£23,095.37

Payroll

Regular staffing costs	June 2015 payroll	3,976.34
Staffing costs – Wren delivery	June 2015 payroll	397.92
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		4,374.26

027. Annual Return 2015

A copy of the Annual Return 2015 had been previously circulated to members. Members affirmed the Governance Statements and the Chairman and Clerk signed off the return. It was proposed by Cllr Dr Barnard and seconded by Cllr Mrs Barnard and RESOLVED by all members that the Annual Return 2015 be approved and submitted.

028. Planning & Transport Committee

Minutes of the meetings of 7 April, 6 May and 26 May were previously circulated to members. The minutes of 7 April and 6 May were proposed by Cllr Dr Barnard and seconded by Cllr Dr Haffegge and adopted. The minutes of 26 May were noted by members.

Cllr Ms Healy advised members that the committee had recommended refusal of the plan for Warfield Park. The proposals for senior living apartments from Berkley were coming through and the greenway was due shortly.

Cllr Ms Healy updated members that the application for 8 homes at The Limes had been approved on appeal.

Cllr Dr Barnard advised members that a new local plan would be developed by BFC by 2019 to meet the land supply concerns.

029. Standing Reports

- a. to receive an update on Jealotts Hills Community Landshare

Cllr Fitzwilliams confirmed to members that the project had received the Queens Award for Voluntary Service. Members were advised that a celebration event would be taking place on Wednesday 29 July.

Cllr Towle joined the meeting

- b. to receive an update on the Neighbourhood Plan Steering Group

Cllr Ms Healy advised members that the questionnaire results had now been produced. These showed that respondents were concerned about protection of the environment and traffic and acceptance of SPD area. They were also concerned about low cost housing for future generations.

Settlement area work is underway and landowner engagement is to begin. There was a good response at the Warfield Village Fete. A consultant would be visiting on 14 July to review progress and advise the group. Cllr Ms Healy told members that the BFC representative, Simon Cridland could not have provided better support to the group.

- c. to receive a report on youth provision

Cllr Ms Healy advised members that a meeting was being arranged with In2Sport to review the programme to date and to prepare September 2015.

030. Representative Reports

Cllr Dr Haffegge reported back on the newt survey that results had been successful and that more surveys would be needed. Cllr Dr Haffegge advised members that his application for licence to handle great crested newts had been made.

Cllr Faerber commented on the rubbish at Westmoreland Park and that often the bins were overflowing. As well as more regular bin emptying it was suggested moving a bin to the shelter.

Cllr Dr Barnard updated members on the town centre regeneration. The steelwork for M&S was underway and works had begun on Charles Square. It was reported that Arcadia was the latest retailer to sign up to the scheme. Elsewhere, Winchester House was almost gone and work was about to begin to reclad and refurbish Eagle House in the town centre and the building above the station.

Cllr Dr Barnard advised members that unemployment in the borough was now below 1.4% with young people not in employment, education or training (NEET) down to 3.8% against a regional average of 8.5%.

Cllr Barnard also raised some issues concerning the community hub ahead of the meeting with BFC.

Cllr Fitzwilliams reminded members that Arts Week would be taking place during the October half-term week and that locally events would be held at Brownlow Hall and Whitegrove CC.

Cllr Ms Healy reported that the take and grow event had seen 50% of attendees being new to the event this year. It was reported that the cycle ride would need more marshals next year as there was no contingency this year. For the event to continue in its current form will require a bigger contribution from Warfield.

Cllr Ms Healy advised members of the Bracknell Landscape consultation. There is no national framework for how gaps between settlements are regulated. Greenbelt settlements may provide some protection and dictate development with impinging on environmental spaces.

031. To confirm the date of the next meeting

The next meeting of the council was confirmed as Wednesday 22 July 2015.

032. To resolve to exclude the public and the press

It was proposed by Cllr Ms Healy and seconded by Cllr Mrs Barnard and RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be

prejudicial to the public interest because of the confidential nature of the business to be transacted 'to consider candidates seeking co-option'

Part 1 of the meeting closed at 9.48pm