

Warfield Parish Council allocates money each year to be awarded in grants to organisations for projects or events that will be of benefit to the residents of the Parish. This document is a guide to making your application and explains the process by which grant applications are considered and made.

### About Grant funding

Most of the grant funding made by Warfield Parish Council is allowed under Section 137 of the Local Government Act 1972 which empowers the Parish Council to spend some of its money, subject to limits, on purposes that it considers to be "in the interests of, and will bring direct benefit to, their area, or any part of it, or all or some of its inhabitants." Grants under Section 137 are only available to Groups or Organisations, personal applications for support cannot be considered.

### Criteria

When considering a grant application, Warfield Parish Council will consider the following:

- Whether the Parish Council has the power to make the grant
- How well the grant will meet the needs of the community by providing positive benefit to the residents of Warfield
- Whether the organisation or group could reasonably have been expected to obtain sufficient funding from another, perhaps more appropriate source
- Whether the applicant has demonstrated some degree of fundraising on a "self-help" basis

All applications will be considered on their merits, so you must advise us on your application the purpose of the grant. In addition, the Council may support a community event, festival or other special event.

### Supporting Information

Please also provide the following information depending on whether you are a first time applicant or a previous applicant.

<b>First time applicant</b>	<ol style="list-style-type: none"> <li>1. written constitution or details of your organisations aims and purposes</li> <li>2. Your organisations most recent accounts</li> </ol>
<b>Previous applicant</b>	<ol style="list-style-type: none"> <li>1. Your organisations most recent accounts</li> </ol>

If a previous applicant has updated their constitution or organisational aims, you should provide us with an updated version.

Your application will not be considered without this information.

## **The application process**

Applications should be submitted between 1 September and 31 October 2020 for the financial year 2020/21. Applications received after the closing date may not be considered.

Applications will initially be considered by the Finance & General Purposes Committee, before consideration by the full council. A final decision on awarding grants is made at the January meeting of the full council. The final amount of the grant award will be at the discretion of the council. Applicants will be advised of the outcome of their application in February.

If successful, grants will be paid in a single payment in May 2021.

Recognition of the grant from Warfield Parish Council must be made in any publicity.

If you require any further information, please contact the Clerk on 01344 457777. The application form and this guide are also available on the Parish Council website **[www.warfieldparishcouncil.gov.uk](http://www.warfieldparishcouncil.gov.uk)**

Please return completed applications to: The Parish Clerk, Warfield Parish Council, 7 County Lane, Warfield RG42 3JP or by e-mail to [clerk@warfieldparishcouncil.gov.uk](mailto:clerk@warfieldparishcouncil.gov.uk)