

WARFIELD PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING

held on **Wednesday 11 March 2020** at **7.45pm** at **Warfield Parish Office**

Members present: Cllrs Ms Dulieu (Chair), Dr Barnard, Mrs Barnard, Chambers, Mrs Collings, Fitzwilliams, Mrs Gill, Ms K Jones, M Jones, Strudley and Mrs Wallen

Other attendees: Parish Clerk and a member of the public

001. Public Participation

Rebecca Murphy arranged for a summary of the recent CPRE meeting in Warfield, against building on the Green Belt to be provided to members. The Clerk would circulate following the meeting.

002. Apologies for absence

Apologies for absence were received from Ms C Thorin.

003. Declarations of interest

Declarations of interest were received from:

Cllr Dr Barnard – borough councillor for Warfield Harvest Ride

004. Minutes of the previous meeting

The minutes of the meeting of 29 January 2020 were circulated to members ahead of the meeting. Cllr Strudley proposed the minutes be approved, and this was seconded by Cllr Mrs Collings. The minutes were APPROVED by members present.

Cllr Dr Barnard joined the meeting

005. Matters arising from the last meeting

The Clerk advised members that the co-option vacancy would be re-advertised.

006. Finance & General Purposes Committee

Members were advised that the Finance & General Purposes Committee meeting of 24 February had been cancelled.

Members asked questions regarding the financial report. A question was asked about the possible costs of Coronavirus. The Clerk advised that at this stage the financial risk was not known, but would be kept under review. The Clerk told members that advice from Public Health England was that in the event of a building being contaminated a period of 72 hours should pass before the building is deep cleaned.

Members noted the Finance Report to the end of January 2020.

007. Planning & Transport Committee

Members received an update from the Planning & Transport Committee meeting of 19 February and 5 March.

At the meeting of 19 February, members recommended refusal of application 20/00020/FUL 1 Newell Green Cottages and application 20/00052/FUL Church of St Michael and All Angels, land north of church car park.

The meeting of 5 March mainly covered tree applications.

008. Amenities Committee

Members received an update from the Amenities Committee meeting of 3 March which covered work on the allotments and on the water connection.

009. Minutes from Committees

The minutes of the Finance & General Purposes Committee meeting of 14 January 2020, the Planning & Transport Committee meeting of 23 January and 19 February 2020 and the Amenities Committee of 21 January 2020 were noted by members.

010. Suspension of Financial Regulation 11.7

Cllr Mrs Wallen declared an interest in this matter as an allotment plotholder.

Members were asked to consider suspending Financial Regulation 11.7 to permit the purchase and installation of the storage building at the allotment site. A paper was circulated in advance and included the required risk assessment.

Cllr Strudley proposed that the financial regulation be temporarily suspended and this was seconded by Cllr Dr Barnard. As required by the regulations a named vote was taken.

Cllrs Dr Barnard, Mrs Barnard, Chambers, Mrs Collings, Ms Dulieu, Fitzwilliams, Mrs Gill, Ms Jones and Strudley voted in favour. Cllr M Jones voted against. The resolution was passed.

011. Annual Governance preparations

The Clerk circulated to members ahead of the meeting the Risk Register and Asset Register for 2019/20. Members asked the Clerk to ensure that access to bank accounts were included on the risk register.

It was proposed by Cllr Dr Barnard to approve the Risk Register and Asset Register and seconded by Cllr M Jones. Members present **APPROVED** the documents.

012. Local Government Boundary Review (Bracknell Forest Council)

The Clerk circulated to members ahead of the meeting the draft response to the Local Government Boundary Review. Members were advised that further consultation would take when the draft proposals of the commission were published. Some minor amendments were suggested and accepted.

Cllr Strudley proposed that the response be submitted to the Local Government Boundary Commission for England and this was seconded by Cllr Fitzwilliams and **APPROVED** by members present.

013. Working Group reports

Warfield 125

Members received an update on the plans and activities for the Warfield 125th anniversary events. The Clerk confirmed that additional funding was available in the 2020 budget.

Annual Meeting Working Group

The working group is due to meeting in the following weeks.

Climate Change Working Group

Members noted that Cllrs Dr Barnard, Mrs Collings and Ms Thorin had been appointed to the working group.

014. Payments

On the proposal of Cllr Dr Barnard, seconded by Cllr Mrs Wallen and **APPROVED** by members, the following payments were authorised:

Cheque Payments			invoice total
4774	ABA (Construction) Ltd	play area inspections	£270.84
4775	Benville & Marsh	Electrical inspections and repairs	£6,864.00
4776	Bracknell Forest Council	loan repayment	£8,191.48
4777	Bracknell Pest Control	pest control work	£72.00
4778	Bracknell Town Council	pathways for allotment site	£4,034.40
4779	Circle Cleaning Services	contract cleaning	£1,648.00
4780	Index Security Systems	intruder alarm support	£36.00
4781	In 2 Sport	sports club provision	£288.00
4782	Rialtas Business Solutions	allotment software licence	£145.20
4783	Servio Ltd	repairs and service contract	£1,454.17
4784	Suds Window Cleaning	window cleaning	£168.00
4785	Unipar Services LLP	repair to Sentinel unit	£116.40

4786	HMRC	paye & NICS	£2,240.28
4787	Berkshire Pension Fund	Pension contributions	£1,677.98
			£27,206.75
Direct debit			
DD	Nest	pension contributions	£71.88
			£71.88

015. Representative Reports

Cllr Dr Barnard advised members that BFC was receiving regular updates on Coronavirus and they were following Public Health England guidelines.

The local plan responses had been published.

Work was continuing on Princess Square and the stripping out of the old Bentalls site.

Ward members were working with BFC officers to explore the pedestrian crossing options across Harvest Ride at Julius Hill.

Cllr Mrs Wallen said that an additional member was needed for the Planning Committee. No members came forward.

Cllr Mrs Gill asked about usage of the Sentinel speed camera. It was explained that it was currently in use in other parts of the northern parishes, but that Warfield had use for a 4 months of the year.

Cllr M Jones asked about the bins at the Memorial Ground. The Clerk advised that the caretaker was monitoring them and emptying as required.

Cllr Fitzwilliams updated members on Jealotts Hill and that the partners would be recommending the setting up of a Community Interest Company. Details were being worked out and would be brought forward to council in May, in conjunction with Bracknell Town Council.

Cllr Mrs Collings advised members of the meeting of the BFC Nature Partnership.

Cllr Ms Dulieu reminded members of the Village Fete on 9 May.

It was agreed by members that the council litterpick would be organised at a later date.

016. Report from the Parish Clerk

The report of the Clerk was circulated to members and was noted.

017. Date of the next meeting

The date of the next meeting is Wednesday 8 April 2020.

020. Closure of the meeting

The meeting was closed at 9.31pm