

WARFIELD PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING

held on **Wednesday 29 January 2019** at **7.45pm** at **Warfield Parish Office**

Members present: Cllrs Ms Dulieu (Chair), Dr Barnard, Mrs Barnard, Chambers, Mrs Collings, Fitzwilliams, Mrs Gill, M Jones, Strudley, Thorin and Mrs Wallen

Other attendees: Parish Clerk

Ahead of the moment, the council observed a moments silence for the recent Holocaust Memorial Day.

001. Public Participation

No members of the public wished to speak or submitted messages for the council.

002. Apologies for absence

Apologies for absence were received from Ms K Jones.

003. Declarations of interest

Declarations of interest were received from:

Cllr Dr Barnard – borough councillor for Warfield Harvest Ride and member of the Executive

Cllr Mrs Collings – member of Warfield Environment Group

Cllr Ms Dulieu – member of the Warfield Village Fete organising committee and Warfield Park Community Association

Cllr Mrs Wallen – member of Warfield Environment Group and Warfield Grow and Share

All members were permitted to take part in discussions on the budget and precept.

004. Minutes of the previous meeting

The minutes of the meeting of 4 December 2019 were circulated to members ahead of the meeting. Cllr Fitzwilliams proposed the minutes be approved, and this was seconded by Cllr Chambers. The minutes were APPROVED by members present.

005. Matters arising from the last meeting

The Clerk advised members that the council response to the draft local plan had been submitted following the last meeting of the council.

006. Vacancy on the Council

Members were advised of the resignation of Ian Wilson from the council. Members passed a vote of thanks to Ian for his service to the council.

The Clerk advised members that notification had been received that disbanded the group of councillors created following the May elections.

007. Finance & General Purposes Committee

Members received an update from the Finance & General Purposes Committee meeting of 17 December and 14 January. The primary matter for discussion at both meetings was the draft budget and precept setting.

Members noted the Finance Report to the end of December 2019. Members noted that the CIL figure had been corrected from that previously reported.

008. Planning & Transport Committee

Members received an update from the Planning & Transport Committee meeting of 12 December, 3 January and 23 January.

At the meeting of 12 December, members noted the refusal by BFC of 19/00632/OUT for a care home on land adjacent to Newell Hall.

At the meeting of 23 January members made observations regarding 19/01068/FUL Land at Goose Corner, recommended refusal of 19/01109/FUL Land adjacent to Knibbs Knook and refusal of 19/01121/A Land east of Avery Lane and north of Watersplash Lane.

Members noted that the appeal for Home Farm (19/00075/OUT) had been dismissed without a hearing.

Members noted that the approval of 19/00497/FUL land north of Herschel Grange had been approved by BFC as the previous refusal reasons had been addressed in the application.

009. Amenities Committee

Members received an update from the Amenities Committee meeting of 11 December and 21 January. Members discussed the proposals for the communal storage building and agreed a schedule of works. Members discussed the Environmental Policy and the setting up of the Climate Change Working Group.

010. Minutes from Committees

The minutes of the Finance & General Purposes Committee meeting of 26 November and 17 December 2019, the Planning & Transport Committee meeting of 21 November, 12 December 2019 and 3 January 2020 and the Amenities Committee of 11 December 2019 were noted by members.

011. Budget proposal and Precept 2020/21

A paper was circulated to members ahead of the meeting containing the draft budget and precept proposal. Matters brought to the attention of members included the likely impact on hall income, the council tax base position for 2020/21 and the grants considered by the Finance & General Purposes Committee.

The Clerk was asked to ensure that CIL is properly identified as being allocated for the new community hub.

On the proposal of Cllr Strudley, seconded by Cllr Mrs Barnard members **APPROVED** the awarding of grants awarded under statutory powers to the value of £11,735, discretionary grants awarded under s.137 powers of £14,320 and the budget.

On the proposal of Cllr Strudley, seconded by Cllrs Mrs Barnard, members **APPROVED** the precept requirement of £212,670 for 2020/21

012. Environmental Policy

The draft Environmental Policy was circulated to members ahead of the meeting. The policy was recommended for approval by the Amenities Committee. It was noted the policy would be reviewed once the Climate Change Action Plan was reviewed.

On the proposal of Cllr Dr Barnard, seconded by Cllr Strudley, members **APPROVED** the Environmental Policy.

013. Warfield 125

Members received an update on proposals for Warfield 125th anniversary events. The proposals are for:

Tree planting – plans are being developed although sites are to be finalised.

Rustic bench – plans are being developed for a carved bench to be located in the parish

Picnic – a community picnic with entertainment is being considered

Thank you event – a thank you event for community volunteers is being arranged

Warfield Detectives – an app based finding activity is planned.

014. Local Government Boundary Review (Bracknell Forest Council)

Members were updated on the local government boundary review for Bracknell Forest Council. The proposal would see ward members reduced to 40 with new ward boundaries. The parish council was asked to make comments and ideas for how change could be implemented.

Members asked the Clerk to draw up initial proposals for consideration and to circulate these to members by 7 February for comment, ahead of a final paper to be considered at the next meeting.

015. Council Administrative Items

Members considered a range of administrative matters.

Members agreed the terms of reference for the Annual Parish Meeting working group, but added in planning for the councils stall at the village fete. Cllrs Dr Barnard, Chambers, Mrs Collings, Ms Dulieu and Strudley.

It was proposed by Cllr Strudley, seconded by Cllr Chambers and **APPROVED** by members present to delegate authority to create a Climate Change Action Plan working group to the Amenities Committee and for the working group to report to the committee.

Members noted the arrangements for filling the vacancy for the Whitegrove ward

It was proposed by Cllr Strudley, seconded by Cllr Mrs Collings and **APPROVED** by members present to appoint Cllr Chambers to the Finance & General Purposes Committee.

Members noted the draft meeting dates for 2020/21.

Members agreed to review surgery arrangements for 2020/21

016. Payments

The following payments were proposed by Cllr Ms Barnard, seconded by Cllr Fitzwilliams and **APPROVED** by members present.

Cheque Payments			invoice total
4770	Bracknell Pest Control	Pest control inspections	£72.00
4771	Brownlow Memorial Hall Trust	Brownlow Hall rent	£3,875.00
4772	PPL PRS Ltd	Whitegrove music licence	£250.25
4773	Servio Ltd	Boiler call-out - Whitegrove	£150.00

017. Representatives report

Cllr Dr Barnard asked members to report any cases of subsidence around the old brickwork sites to him so these could be followed up. Work had commenced on improvements to Princess Square and construction of the Deck. Food waste recycling would be beginning on October across the borough.

Cllr M Jones asked the Clerk to follow up on the bins at the Memorial Ground.

Cllr Mrs Collings attended the recent Binfield less plastic talk.

Cllr Fitzwilliams attended the Local Access Forum and they would be looking at a policy on SANG sites.

Cllr Strudley said that the state of the bins at Westmorland Park had been reported to BFC. Equipment at Westmorland Park should be reviewed to take account of a wider age group.

Cllr Ms Dulieu attended the wassail at Jealotts Hill Community Landshare. The event was good despite the weather. Thanks were passed to Warfield Environment Group for allowing experience of tree pruning.

018. Report from the Parish Clerk

The report of the Clerk was circulated to members and was noted.

Members noted that the Great British Spring Clean would take place between 20 March and 13 April, with the Warfield Environment Group event taking place on 21 March.

019. Date of the next meeting

The date of the next meeting is Wednesday 11 March 2020.

020. Closure of the meeting

The meeting was closed at 9.44pm