

**WARFIELD PARISH COUNCIL**  
**MINUTES OF THE COUNCIL MEETING**

held on **Wednesday 24 July 2019** at **7.45pm** at the **Warfield Parish Council Office**

**Members present:** Cllrs Ms Dulieu, Mrs E Barnard, Dr Barnard, Mrs Collings, Fitzwilliams, Mrs Gill, Ms K Jones, M Jones, Strudley, Ms Thorin and Mrs Wallen.

**Other attendees:** Parish Clerk and three members of the public

**001. Public Participation**

No public participation was requested.

**002. Apologies for absence**

Apologies for absence were received from Cllr Wilson.

**003. Declarations of interest**

Cllr Dr Barnard declared an interest as Borough Councillor for Warfield Harvest Ride. Cllr Mrs Wallen declared an interest as a member of the Jealotts Hill Community Landshare.

**004. Minutes of the previous meeting**

The minutes of the meeting of 12 June 2019 were circulated to members ahead of the meeting. Cllr Dr Barnard proposed the minutes be approved, and this was seconded by Cllr Strudley. The minutes were APPROVED by members present.

The minutes of the extra-ordinary meeting of 27 June 2019 were circulated to members in advance. The Clerk was asked to double check the attendees list. Cllr Dr Barnard proposed the minutes be approved, and this was seconded by Cllr M Jones. The minutes were APPROVED by members present.

**005. Matters arising from the last meeting**

There were no matters arising.

**006. Vacancy**

The Clerk confirmed that no poll had been called following the resignation from the council of Diane Guerard and therefore the council would proceed to fill the vacancy by co-option. In view of the summer break, the Clerk proposed that the co-option should take place at the October meeting, to allow time for candidates to come forward.

Information on the co-option and role of a councillor would be posted on the council website.

#### **007. Finance & General Purposes Committee**

Members received a brief update from the meeting of the Finance & General Purposes Committee meeting of 25 June.

Members noted the Finance Report to the end of June 2019

#### **008. Planning & Transport Committee**

Members received an update from the Planning & Transport Committee meetings of 27 June and 18 July.

Members were advised that the committee had recommended refusal for applications for land north of Herschel Grange, Nuptown Piggeries and 4 Westwates Close at the meeting of 27 June and for Cruchfield Manor and Derryquin, Priory Lane.

Members noted that Bracknell Forest Council had refused proposals for land at Fairclough Farm Cottages and at Groom Lodge at Scotlands Farm.

#### **009. Minutes from Committees**

The minutes of the Finance & General Purposes Committee meeting of 25 June 2019 and the Planning & Transport Committee meeting of 27 June 2019 were noted by members.

#### **010. Committee membership**

Finance & General Purposes Committee

Cllr Mrs Barnard was proposed by Cllr Strudley and seconded by Cllr Ms Thorin to join the Finance & General Purposes Committee

Cllr Mrs Wallen was proposed by Cllr Mrs Collings and seconded by Cllr Strudley to join the Finance & General Purposes Committee

Members APPROVED the appointment of Cllrs Mrs Barnard and Mrs Wallen to the committee.

Amenities Committee

Cllr Ms Thorin was proposed by Cllr Strudley and seconded by Cllr Dr Barnard to join the Amenities Committee.

Members APPROVED the appointment of Cllr Ms Thorin to the committee.

#### **011. Parish Plan Working Group**

An update on the work of the working group was given and a further meeting was taking place on 20 August. Members were invited to make any comments ahead of the meeting.

## 012. Neighbourhood Plan

The Clerk provided an update to members on the draft response to the Neighbourhood Plan.

## 014. Reports from representative bodies

### Jealotts Hill Community Landshare

There was nothing to report.

### Bracknell Forest Parish & Town Liaison

Members were updated on the topics raised at the liaison meeting. It was hoped that the commemorative poppies would continue to be sited around the borough. The transfer of land assets to the parishes was progressing slowly. The Urban Tree Initiative funding scheme was outlined to the meeting, unfortunately the council would not be eligible to participate as we don't own any appropriate land. The towns and parishes had requested direct dial numbers for BFC officers.

## 015. Payments

The following payments were APPROVED by the meeting.

### Cheque Payments

|      |                          |                       |               |
|------|--------------------------|-----------------------|---------------|
| 4679 | Bracknell Forest Council | Whitegrove CC rent    | invoice total |
|      |                          |                       | £200.00       |
| 4680 | Vision ICT               | website services      | £126.00       |
| 4681 | HMRC                     | PAYE & NICS           | £1,120.14     |
| 4682 | Berkshire Pension Fund   | pension contributions | £838.99       |
|      |                          |                       | £2,285.13     |

### Inter-account transfer

|      |      |                        |            |
|------|------|------------------------|------------|
| 4683 | CCLA | Inter account transfer | £40,000.00 |
|      |      |                        | £40,000.00 |

## 016. Representatives report

Cllr Ms Thorin said that flytipping remained in Wellers Lane and that there was significant rubbish at Westmorland Park. The Clerk would speak to BFC about rubbish around the pond and young people swimming in it.

The issue of rubbish would be raised in future communications by the council.

Cllr Strudley advised members that he had attended the last surgery session. Cllr Strudley was pulling together a list of ideas for the 125<sup>th</sup> anniversary of the council and would circulate this to members.

Cllr M Jones told members that ne equipment had been obtained for the Plough & Harrow junction, but no date for installation had been set.

Cllr Dr Barnard told members that the meeting with allotment plotters had been positive and actions agreed. BFC had at its last meeting passed a motion to produce a report in climate change progress, to include working with local schools.

Cllr Mrs Gill reported that recent changes to the arrangements for brown bins had not been communicated clearly to all.

Cllr Mrs Collings asked if the dates for councillor surgery dates could be circulated.

Cllr Ms Dulieu advised members that both the Family Cycle Ride and Summer of Fun event had been very successful.

#### **017. Report from the Parish Clerk**

The Clerk advised members that a crossing on Harvest Ride near to the Quelm roundabout was being installed from w/c 29 July 2019.

#### **018. Date of the next meeting**

The date of the next meeting is Wednesday 4 September at 7.45pm. Cllrs Mrs Barnard and Dr Barnard tendered their apologies.

#### **019. Exclusion of the public and press**

Cllr Strudley proposed the motion *“That under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media be excluded from the meeting due to the consideration of items of business of a confidential nature.”* The motion was seconded by Cllr M Jones and RESOLVED by members present.

Members of the public left the meeting.

*Cllr Mrs Barnard left the meeting*

#### **020. Jealotts Hill Community Landshare**

A paper was circulated to members providing information on the finances of the Jealotts Hill Landshare project. Members asked for information specific to the council and asked the Finance & General Purposes Committee to investigate further and make recommendations/comment.

**021. Closure of the meeting**

The meeting was closed at 10.08pm