

FINANCE & GENERAL PURPOSES COMMITTEE

MINUTES OF THE MEETING

held on **Wednesday 26 March 2019** at **7.45 pm** in the Parish Office

Present:

Councillors Wilson (Chair), Ms Dulieu, Fitzwilliams, Harrison and Jones.
Cllr Mrs Barnard joined the meeting partway through.

In attendance:

Jason Mawer - Parish Clerk

F474. Apologies for absence

Apologies were received from Cllr Dr Barnard

F475. Declarations of interest and dispensations

No declarations of interest were received.

F476. Minutes of the meeting of 26 February 2019

The minutes of the meeting held on 26 February 2019 were circulated to members ahead of the meeting. The minutes were proposed by Cllr Wilson, seconded by Cllr Harrison and APPROVED by members present.

F477. Matters arising from the previous meeting

There were no matter arising that were not covered elsewhere on the agenda.

F478. Financial Report to end February 2019

The Financial Report to the end of February 2019 was circulated to members ahead of the meeting. The Clerk updated members on elements of the report.

Members noted the report.

The Clerk updated members on funding the CCLA account and receipt of the VAT reclaim.

F479. Policies

The Clerk circulated to members ahead of the meeting draft copies of the Disciplinary Policy and the Grievance Policy. Members reviewed the policies and subject to minor amendment, recommended the policies to council for approval.

F480. Accounts for payment

The following accounts were approved for payment:

Cheque Payments			invoice total
4592	ABA (Construction) Ltd	play area inspections	£149.28
4593	Binfield Electrical (Services) Ltd	christmas tree lighting	£444.00
4594	Bracknell Pest Control	pest control inspections	£72.00
4595	BTS Ltd	IT support and e-mail set-up	£1,035.00
4596	DMH Solutions Ltd	risk assessment software	£132.00
4597	Servio Ltd	boiler repairs	£1,343.12
4598	Daniel Bishop	mileage	£49.95
4599			
4600			
4601	various	Wren deliveries	£558.60
4602			
4603			
4604	HMRC	PAYE & NICS	£1,043.09
4605	Berkshire Pension Fund	Pension contributions	£727.59
			£5,554.63
Direct Debits / Standing Orders			
	NEST	Pension contributions	£52.56
			£52.56

F481. Items for Information

The Clerk advised members that following the request of members for an informal briefing for new councillors ahead of the first council meeting, that the session could be arranged for either on Tuesday 7 or Thursday 9 May.

F482. To confirm the date of the next meeting

The next meeting will take place at 7.45pm on Tuesday 16 April 2019.

F483. Exclusion of the public and press

The motion "That under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media be excluded from the meeting due to the consideration of items of business of a contractual nature." Was proposed by Cllr Harrison, seconded by Cllr Fitzwilliams and RESOLVED by members present.

F484. Rent review

The Clerk had circulated to members a paper on the proposed rent review for the Parish Office due from 2 July 2019. Members discussed the proposal and the recommendation of the Clerk and recommended that council consider the review proposal and other steps they may wish to pursue.

F485. Closure of the meeting

There being no further business the meeting was closed at 9.02pm