

FINANCE & GENERAL PURPOSES COMMITTEE

MINUTES OF THE MEETING

held on **Wednesday 26 February 2019** at **7.45 pm** in the Parish Office

Present:

Councillors Wilson (Chair), Fitzwilliams, Harrison and Jones

In attendance:

Jason Mawer - Parish Clerk

F463. Apologies for absence

Apologies were received from Cllrs Dr Barnard, Mrs Barnard and Ms Dulieu

F464. Declarations of interest and dispensations

No declarations of interest were received.

F465. Minutes of the meeting of 15 January 2019

The minutes of the meeting held on 15 January 2019 were circulated to members ahead of the meeting. The minutes were proposed by Cllr Fitzwilliams, seconded by Cllr Wilson and APPROVED by members present.

F466. Matters arising from the previous meeting

The Clerk advised members that the finance report presented to council on 30 January had included an update on the underspend on s.137 which resulted from equipment hire for the village fete.

F467. Financial Report to end January 2019

The Financial Report to the end of January 2019 was circulated to members ahead of the meeting. The Clerk updated members on elements of the report. Members asked the Clerk to arrange for the payment of the rent to Tesco for the Parish Office and to the Brownlow Memorial Hall Trust in respect of the hall to be made by standing order.

Members noted the report.

F468. Grant Arrangements

The Clerk proposed that future grant payments should be made in a single payment in all cases moving forward, rather than two, as in some cases. The Clerk reported that there were no policy or regulations changes required.

Members noted the proposal and recommended it to council for approval.

F469. Investment Strategy

The Clerk circulated to members ahead of the meeting the draft Investment Strategy for 2019/20.

The strategy itself had not changed from the version in operation, but the document had been updated to reflect the requirements put in place by the Government from April 2018.

Members noted the strategy and recommended approval to council.

The Clerk advised members that a recommendation to close the Nat West accounts would be on the agenda for the next council meeting, confirming a decision taken in February 2018.

F470. Accounts for payment

The following accounts were approved for payment:

Cheque Payments			invoice total
4575	ABA (Construction) Ltd	play area inspections	£463.08
4576	Brownlow Memorial Hall Trust	rent Q3 and Q4	£7,750.00
4577	Bracknell Pest Control	pest control inspections	£72.00
4578	Circle Cleaning Services	contract cleaning	£824.00
4579	In2Sport	sports club provision	£288.00
4580	Servio Ltd	annual gas service - Brownlow Hall	£179.51
4581	SLCC Enterprises Ltd	Clerks training	£560.00
4582	Suds Window Cleaning	window cleaning	£168.00
4583	Ascot Fire Protection Ltd	fire inspection and repair	£571.85
4584	Benville & Marsh	Whitegrove lighting repair	£1,104.00
4585	SLCC Enterprises Ltd	training books	£59.25
4586	HMRC	PAYE & NICS	£965.37
4587	Berkshire Pension Fund	pension contributions	£727.59
			£13,732.65
Direct Debits / Standing Orders			
	Bracknell Forest Council	loan repayment	£8,191.48
	NEST	pension contributions	£52.56
			£8,244.04

F471. Items for Information

There were no items for information.

F472. To confirm the date of the next meeting

The next meeting will take place at 7.45pm on Tuesday 26 March 2019.

F473. Closure of the meeting

There being no further business the meeting was closed at 8.18pm