

## COUNCIL

### MINUTES OF THE MEETING

held on **Wednesday 6 March 2019** at **7.45pm** in the Parish Office

**Present:**

Councillors Ms Dulieu (Chair), Dr Barnard, Mrs Barnard, Ms Gierth, Harrison, Jones, Strudley, Ms Thorin and Wilson

**In attendance:**

Jason Mawer - Parish Clerk, one member of the public

**637. Apologies for absence**

Apologies were received from Cllrs Fitzwilliams, Ms Gill and Towle

**638. Declarations of interest and dispensations**

The following declarations of interest were recorded:  
Cllr Dr Barnard as a borough and town councillor – all items

**639. Minutes of the meeting of 20 February 2019**

The minutes of the meeting held on 20 February 2019 were circulated to members ahead of the meeting. The minutes were proposed by Cllr Jones seconded by Cllr Mrs Barnard and **APPROVED** by members present.

**640. Matters arising from the previous meeting**

The Clerk advised members that the Neighbourhood Plan was now in its statutory consultation period with the borough.

Works were taking place to install the accessway to the allotment site.

**641. Election timetable and arrangements update**

The Clerk reminded members of the election timetable and arrangements. Members were advised that all queries regarding the elections are handled by Bracknell Forest Council and should be directed to the Electoral Services team.

**642. Finance & General Purposes Committee**

- a. To receive an update from Cllr Wilson from the Finance & General Purposes Committee meeting of 26 February 2019*

Cllr Wilson updated members on matters considered at the meeting of the Finance & General Purposes Committee. The grant payment schedule, investment strategy and closure of the Nat West accounts were all covered elsewhere on the agenda.

- b. *To note the minutes of the Finance & General Purposes Committee meeting of 26 February 2019*

The minutes of the meeting of 26 February 2019 were noted by members.

- c. *To note the Financial Report to the end of January 2019*

The financial report to the end of January 2019 was noted by members.

- d. *To note the potential accruals to 2019/20*

The Clerk presented the potential accruals for the end of year and would bring a final list back to members at the next meeting.

- e. *To approve the closure of the bank accounts held at Nat West*

As part of the banking review carried out in February 2018 it was agreed that following the opening of the CCLA account, the Nat West accounts would be closed. The recommendation of the Clerk was to proceed with the closure of both Nat West accounts to avoid changing bank mandates post the May 2019 elections and to assist with the end of year financial reporting.

Council approved the recommendation to close the accounts and transfer the monies to the CCLA.

#### **643. Investment Strategy 2019/20**

The draft investment strategy for 2019/20 was circulated to members ahead of the meeting. The Clerk advised members that while the strategy itself had not changed from 2018/19, the reporting format had to reflect government requirements.

On the proposal of Cllr Strudley, seconded by Cllr Ms Gierth, that the Investment Strategy 2019/20 be adopted, Members present **APPROVED** the document.

#### **644. Grant Payment Schedule**

A paper on the grant payment schedule was circulated to members ahead of the meeting, proposing that in future grant payments to groups and organisations be made in one payment.

Members asked if this could be amended to say this would be at the discretion of the council. The Clerk advised that the payment frequency was not included in the Financial Regulations of the council or the Grant Awarding Policy. As the Grant Awarding Policy was due for review in August, it was agreed that it would be appropriate to include this as part of the review process.

It was proposed by Cllr Barnard, seconded by Cllr Harrison that the grant payment schedule be adopted, Members present **APPROVED** the document.

#### **645. Planning & Transport Committee**

- a. To receive an update from Cllr Ms Dulieu from the Planning & Transport Committee*

Cllr Ms Dulieu updated members on the Planning & Transport Committee held on 21 February 2019 at the Whitegrove Community Centre.

Application 19/00075/OUT Home Farm Forest Road, Warfield for an outline application for up to 197 dwellings with new roundabout and associated access road from Forest Road was recommended for refusal as was 19/00076/FUL Land rear of Grange Cottages (Long Copse), Binfield Road, Binfield for a change of use from woodland to public open space with associated landscaping to form an extension to the Woodhurst Park SANG.

#### **646. Governance Review**

The Clerk brought a paper back to council to address the concerns raised by members at the previous meeting. The revised paper indicated that the proposals would be considered at the annual meeting of the council in May.

Members agreed this was the right approach to take and asked the Clerk to arrange a meeting after the elections, but before the annual meeting to brief new members on the proposals. The Clerk agreed to arrange a date, although advised members the timescales were narrow.

Members agreed that the member/officer protocol could be agreed and it was proposed by Cllr Dr Barnard, seconded by Cllr Strudley and **APPROVED** by members present to adopt the member/officer protocol.

#### **647. Committee on Standards in Public Life**

The Clerk presented to members an short presentation on the recommendations and best practice guidance from the recent report on local government ethical standards produced by the Committee on Standards in Public Life.

#### **648. Legal agreements relating to Frost Folly car park**

The legal agreements relating to the use of the Frost Folly car park as parking for the Frost Folly SANG 2 scheme were circulated to members ahead of the meeting.

It was proposed by Cllr Barnard that the agreement be signed by two councillors, this was seconded by Cllr Strudley and **APPROVED** by members present.

The document was signed by Cllrs Mrs Barnard and Ms Dulieu at the close of the meeting.

#### **649. Standing reports**

- a. to receive an update on Jealotts Hill Community Landshare*

There was no report on the Landshare project.

b. to receive an update on youth provision

There was no report on youth provision.

#### 650. Accounts for Payment

The following accounts for payment were proposed by Cllr Ms Dulieu, seconded by Cllr Jones and **APPROVED** by members present:

<b>Cheque Payments</b>			invoice total
4588	Chris Harding	e-mail hosting	£180.00
4589	In 2 Sport	sports club provision	£288.00
4590	Jason Mawer	expenses	£107.10
			£575.10
<b>Direct Debits / Standing Orders</b>			
	Tesco Stores Ltd	rent	£2,775.00
			£2,775.00

#### 651. Representatives Reports

Cllr Ms Gierth reminded members about the Vegetable Take & Grow event taking place on Sunday 28 April and that volunteers were still needed.

Cllr Strudley updated members on issues raised at the last councillor surgery session which included speeding in the area and damage to road signs.

Cllr Jones advised members that Avery Lane had reopened and that the Linwood site was currently on a stop notice.

Cllr Ms Thorin updated members on SpeedWatch and that training had taken place on the Sentinel camera.

Cllr Dr Barnard provided an update to members on the Bracknell Forest Council budget and council tax and on the next stage of works on the town centre redevelopment. Members were reminded that any comments on the new LED streetlights were welcome.

#### 652. Warfield Award and Chairman's Award 2019

It was agreed at the meeting that the Chariman's Award for 2019 should be presented to Roger and Maggie Britt for their contribution to the Friends of Jealotts Hill

Community Landshare and other conservation and environmental projects in Warfield.

It was agreed that the Warfield Award for 2019 be presented to Neil Harrison for his 28 years of service on the parish council and for his service to the community.

**653. Clerks Report**

The Clerks report was circulated ahead of the meeting and was noted by members. Members noted correspondence received from Mr Brandt regarding highway and pathways issues and an anonymous letter received regarding concern about speed enforcement activity in the local area.

**654. To confirm the date of the next meeting**

The next meeting of the council will take place at 7.45pm on Wednesday 3 April 2019.

**635. Closure of the meeting**

There being no further business the meeting was closed at 9.17 pm.