

COUNCIL

MINUTES OF THE MEETING

held on **Wednesday 30 January 2019** at **7.45pm** in the Parish Office

Present:

Councillors Ms Dulieu (Chair), Dr Barnard, Mrs Barnard, Fitzwilliams, Ms Gierth, , Strudley, Thorin, Towle and Wilson

In attendance:

Jason Mawer - Parish Clerk, two members of the public

605. Apologies for absence

Apologies were received from Cllrs Ms Gill, Harrison and Jones.

606. Declarations of interest and dispensations

The following declarations of interest were recorded:

Cllr Dr Barnard as a borough and town councillor – all items

Cllr Ms Dulieu as a committee member of Warfield Village Fete and the Warfield Park Community Association – item 610

Cllr Towle as a committee member of Warfield Environment Group – item 610

607. Minutes of the meeting of 12 December 2018

The minutes of the meeting held on 12 December 2018 were circulated to members ahead of the meeting. The minutes were proposed by Cllr Strudley seconded by Cllr Dr Barnard and **APPROVED** by members present.

608. Matters arising from the previous meeting

The Clerk advised members that the Neighbourhood Plan had been submitted to Bracknell Forest Council on 24 January 2019.

609. Finance & General Purposes Committee

- a. to receive an update from the Cllr Wilson on the Finance & General Purposes Committee*

Cllr Wilson updated members on the Finance & General Purposes Committee meeting held on 15 January 2019. Members had reviewed the budget and precept arrangements and recommended approval to council. Members reviewed the grant awards for 2019/20 and these were also recommended as part of the proposed budget.

- b. to note the minutes of the Finance & General Purposes Committee meeting of 15 January 2019*

The minutes of the meeting of 15 January 2019 were noted by members.

c. *to note the financial report to the end of December 2018.*

The Clerk updated members on the financial report to the end of December 2018. The Clerk advised members of an overspend on waste management and an underspend on s137 grants due to the cost of hire of equipment for the Village Fete. The report was noted by members.

610. Budget and Precept 2019/20

A copy of the draft budget report and precept proposal was circulated to all members ahead of the meeting. The Clerk outlined the basis on which the budget had been based and confirmed that the council tax base for 2019/20 would be 4,838 an increase of 37 on 2018/19.

Members reviewed the hall and other income forecasts.

Members reviewed the grant awards under s.137 of the Local Government Act 1972 which totalled £11,599.92

<u>Organisation</u>	<u>Proposed Grant</u>
Bracknell and District Citizens Advice	£1,000
South East Berks Gang Show	£150
Warfield Produce Show	£150
Pilgrim Hearts Trust	£250
Youthline Ltd	£1,250
Thames Valley Air Ambulance	£500
Cruse Bereavement Care	£150
Warfield Village Fete	£2,000
1st Warfield Scout Group	£1,000
Friends of Jealott's Hill Community Landshare	£145.92
Home-Start Bracknell Forest	£1,000
Warfield Environment Group	£164
Bracknell North Guides Association	£840
Warfield Park Community Association	£1,500
St Paul's Child Contact Centre	£150
Whitegrove Primary School	£500
Career Springboard Bracknell	£150
Relate	£500
Warfield Grow & Share	£200

Members reviewed the expenditure in the draft budget and asked some questions of the Clerk. Members reviewed the proposed reserves for 2019/20 and the allocation of reserves funds to the budget.

It was proposed by Cllr Dr Barnard, seconded by Cllr Strudley and **RESOLVED** by members present to approve the 2019/20 budget.

Members reviewed the proposed precept level for 2019/20 of £195,000

It was proposed by Cllr Dr Barnard, seconded by Cllr Wilson and **RESOLVED** by members present that the precept should be set at £195,000 for the year 2019/20

611. Financial Regulations

Financial regulation 11.7 reads ‘When it is to enter into a contract of less than £25,000 in value for the supply of goods or materials or for the execution of works or specialist services other than such goods, materials, works or specialist services as are excepted as set out in paragraph (11.1) the Clerk or RFO shall obtain 3 quotations (priced descriptions of the proposed supply); where the value is below £5,000 and above £500 the Clerk or RFO shall strive to obtain 3 estimates. Otherwise, Regulation 10 (3) above shall apply.’

It was proposed by Cllr Strudley that under this financial regulation be suspended for agenda item 612 (permitted by financial regulation 18.2) to allow for the appointment of Ringway as contractor for the installation of a bell mouth for the allotment site. As per the financial regulations members were notified of this proposal ahead of the meeting, the reasons for the suspension and an assessment of the risks circulated. The proposal was seconded by Cllr Dr Barnard and as per financial regulation 18.2 a named vote was then taken and the matter **RESOLVED**.

Cllr Towle – AGREED

Cllr Strudley – AGREED

Cllr Mrs Barnard – AGREED

Cllr Ms Thorin – AGREED

Cllr Ms Gierth – AGREED

Cllr Dr Barnard – AGREED

Cllr Wilson – AGREED

Cllr Fitzwilliams – AGREED

Cllr Ms Dulieu – AGREED

612. Quelm Allotments – appointment of contractor

It was proposed by Cllr Dr Barnard, seconded by Cllr Strudley and **RESOLVED** by members present to appoint Ringway as the contractor to install the bell mouth at the Quelm allotments.

The cost of the proposed works was noted as £15,859.33

613. Planning & Transport Committee

a. To receive an update from Cllr Ms Dulieu from the Planning & Transport Committee

Cllr Ms Dulieu updated members on the Planning & Transport Committee meetings of 20 December 2018 and 10 January 2019. Members were advised that the committee had recommend refusal of a new Sales and Marketing suite on the Berkeley’s development and the proposal for a new hand car wash at Tesco.

Members were advised that at the upcoming Planning & Transport meeting on 31 January two proposals, one for 41 homes and one for a new care home around Newell Hall would be considered.

b. to note the minutes of the Planning & Transport Committee

The minutes of the Planning Committee meeting held on 6 December and 20 December 2018 were noted.

614. Updates from Committees

Environment Committee

Cllr Ms Gierth advised members that the Environment Committee met on 23 January where further discussion of the allotment works took place. Members discussed the bell mouth works required and for other works required to allow the site to become operational.

The committee considered the Take & Grow event for 2019. If volunteers could be found the event would take place on 28 April.

Members considered other events and activities that could take place under the Warfield 125 banner. Members also considered supporting local litter picks as part of the national spring clean campaign.

It was proposed that Cllr Ms Gill be appointed to the Environment Committee to fill a vacant position. Members **APPROVED** the appointment.

615. Standing reports

a. to receive an update on Jealotts Hill Community Landshare

Cllr Fitzwilliams advised members that Wassail had been a success despite the weather. Work was continuing on the new business plan for the project.

b. to receive an update on youth provision

There was no report on youth provision.

616. Accounts for Payment

The following accounts for payment were proposed by Cllr Dr Barnard, seconded by Cllr Ms Gierth and **APPROVED** by members present:

Cheque Payments			invoice total
4568	Ascot Fire Protection	fire alarm call out	£108.00
4569	In 2 Sport	Sports club provision	£288.00
4570	SLCC Enterprises Ltd	election training	£72.00
4571	HMRC	PAYE & NICS contributions	£926.98

4572	Berkshire Pension Fund	pension contribution	£727.59
			£2,122.57
Direct Debits / Standing Orders			
	Nest	Pension contributions	£52.56
			£52.56

617. Annual Parish Meeting 2019

The Clerk advised members that following the last annual parish meeting they discussed appointing a small working group to plan future meetings.

Members agreed to set up a working group and Cllrs Dr Barnard, Mrs Barnard, Strudley and Ms Dulieu agreed to be part of the working group.

618. Representatives Reports

Cllr Ms Thorin updated members on the purchase of the Sentinel camera and that the parishes of Binfield, Warfield and Winkfield had agreed to support Thames Valley Police in the delivery of SpeedWatch across the northern parishes.

Cllr Dr Barnard updated members on the town centre and Christmas trading. The Harvest Hill play area had been refurbished, although some issues remained due to the lack of gates. BFC were continuing to develop their budget proposals.

Cllr Fitzwilliams advised members that he had conducted a walk for the Woodhurst Park residents association.

619. Clerks Report

The Clerks report was circulated ahead of the meeting and was noted by members. The Clerk asked for a volunteer for the March surgery and Cllr Strudley would check availability.

The Clerk gave members a brief update on the latest report from the Committee on Standards in Public Life

620. To confirm the date of the next meeting

The next meeting of the council will take place at 7.45pm on Wednesday 20 February 2019.

621. Closure of the meeting

There being no further business the meeting was closed at 9.34 pm.