

## **WARFIELD PARISH COUNCIL**

### **MINUTES OF THE AMENITIES COMMITTEE**

Held **virtually** on **Tuesday 18 January 2022** at **7.45pm**

**Members present:** Cllrs Dr Barnard, Mrs Gill, Ms K Jones and Ms Thorin

**Other attendees:** Parish Clerk and five members of the public

#### **A22/001. Chairman's welcome**

The Chairman welcomed members and the public to the meeting.

#### **A22/002. Public participation**

There was a problem with public access. Any questions raised would be responded to separately.

#### **A22/003. Apologies for absence**

Apologies for absence were received from Cllrs Mrs Collings and McCracken.

#### **A22/004. Declarations of Interest**

Cllr Dr Barnard declared an interest as the ward councillor for Warfield Harvest Ride on Bracknell Forest Council.

Cllr Ms Thorin declared an interest as her partner is employed by the council.

#### **A22/005. Minutes of the previous meeting**

The minutes of the meeting of 16 November 2021 were circulated to members ahead of the meeting. Cllr Mrs Gill proposed approval of the minutes, and this was seconded by Cllr Ms K Jones. The minutes were APPROVED by members present.

#### **A22/006. Clerks Report**

The Clerks report, incorporating regular reporting was circulated to members ahead of the meeting.

The Clerk's Report was noted.

#### **A22/007. Allotment Liaison Group**

Proposals for the Allotment Liaison Group were circulated to members ahead of the meeting.

The proposals were discussed. It was noted that the group could ask questions on behalf of plot holders, or the council and that outcomes of the meetings would be circulated to members and plot holders. The group would also be able to consider strategic matters, although responsibility and decision making remained with the committee.

The proposals were APPROVED.

#### **A22/008. Rates and Charges 2022-23**

The Clerk circulated the proposed rates and charges from 1 April 2022 for hall hire.

The following rates and charges were approved:

Location	Room	Agreed rate
<b>Brownlow Hall</b>	Whole Building <sup>1</sup>	<b>£56.50</b>
	Hall + 1 room <sup>2</sup>	<b>£47.25</b>
	Hall only	<b>£36.50</b>
	Blue Room	<b>£18.25</b>
	Green Room	<b>£15.50</b>
<b>Whitegrove Community Centre</b>	Whole building	<b>£30.00</b>

Maximum charge of 10 hours will be applied for commercial/private bookings

### Regular hourly rates (for new users)<sup>3</sup>

Location	Room	Agreed rate
<b>Brownlow Hall</b>	Whole Building	<b>£35.25</b>
	Hall + 1 room	<b>n/a</b>
	Hall only	<b>£18.75</b>
	Blue Room	<b>£15.00</b>
	Green Room	<b>£12.00</b>
<b>Whitegrove Community Centre</b>	Whole building	<b>15.50</b>

### Community Rates (for new users)<sup>4</sup>

Location	Room	Agreed rate
<b>Brownlow Hall</b>	Whole Building <sup>1</sup>	<b>£29.25</b>
	Hall + 1 room <sup>2</sup>	<b>£24.00</b>
	Hall only	<b>£13.75</b>
	Blue Room	<b>£10.50</b>
	Green Room	<b>£8.25</b>
<b>Whitegrove Community Centre</b>	Whole building	<b>£13.75</b>

Allotment rents for 2023-24 would be agreed at the next meeting.

### A22/009. Budget 2022-23 outcomes

The Clerk circulated the proposed budget lines for 2022-23.

The report was noted.

#### **A22/010. Events and activities 2022**

The Clerk circulated a report on events and activities for 2022 to members ahead of the meeting.

Members noted that the Take & Grow event would now become a community event titled Warfield Plant Trail and would take place on 24 April.

Members asked the Clerk to investigate options for wildflower seed cards to be distributed to schools.

#### **A22/011. Date of the next meeting**

The date of the next meeting was set for Tuesday 15 March 2022.

#### **A22/012. Exclusion of the Public and the Press**

Cllr Mrs Gill proposed that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media be excluded from the meeting due to the consideration of items of business of a confidential nature. This was seconded by Cllr Ms K Jones and APPROVED by members present.

#### **A22/013. Brownlow Hall lease and potential use**

The Clerk circulated to members a report on the Brownlow Hall lease and the potential to relocate the parish office.

The committee authorised the Clerk and Committee Chair to speak with the Trustees of the hall regarding a lease extension for up to 3 years and to bring forward proposals.

Members asked that the end of lease dilapidations be included in any new agreement.

Members noted the report.

#### **A22/014. Closure of the meeting**

The meeting was closed at 9.30pm