

## **WARFIELD PARISH COUNCIL**

### **MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE**

held on **Tuesday 22 March 2022** at **7.45pm** in the **Blue Room, Brownlow Hall**

**Present:** Councillors Ms Dulieu, McCracken and Strudley (Chair)

**In attendance:** The Parish Clerk

#### **F22/020. Apologies for absence**

Apologies were received from Cllrs Mrs Barnard, Finch and Mrs Gill.

#### **F22/021. Declarations of interest**

No declarations of interest were received.

#### **F22/022. Minutes of the previous meeting**

The minutes of the meeting of 22 February 2022 were circulated to members in advance of the meeting. Approval of the minutes was proposed by Cllr Ms Dulieu and seconded by Cllr Strudley and the minutes were **APPROVED** by members present.

#### **F22/023. Report from the Responsible Financial Officer**

The report of the Responsible Financial Officer was noted by members.

#### **F22/024. Financial Report**

The financial report to the end of February 2022 was circulated to members in advance of the meeting. The Clerk updated members on the report.

Members noted the report.

#### **F22/025. Risk Register**

The Clerk circulated the updated risk register to members ahead of the meeting.

Members agreed to recommend the updated risk register to full council.

#### **F22/026. Cyber Insurance**

The Clerk circulated details for the renewal of the council's cyber insurance policy.

Members agreed that the premium to renew the policy could be paid.

#### **F22/027. Grant Awarding**

The Clerk circulated a paper to members on revisions to grant awarding ahead of the policy review later this year.

Members agreed that working to a budget and a revised timetable would be helpful and asked that this be incorporated. Members also asked that the application form be updated to provide relevant information to demonstrate local need and other support obtained.

Members discussed having a grant strategy to highlight areas of support in particular years.

The Clerk would incorporate items raised in the discussion and bring an updated policy back to committee.

**F22/028. Future agenda items and date of the next meeting**

Items for future agenda items were circulated to members. The date of the next meeting was agreed as Tuesday 27 April 2022 at 7.45pm in the Brownlow Hall.

**F22/029. Closure of the meeting**

The meeting closed at 9.12pm.