

## **WARFIELD PARISH COUNCIL**

### **MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE**

held **virtually** on **Tuesday 22 February 2022** at **7.45pm**

**Present:** Councillors Ms Dulieu, Finch, Mrs Gill and Strudley (Chair)

**In attendance:** The Parish Clerk

#### **F22/010. Apologies for absence**

Apologies were received from Cllrs Mrs Barnard and McCracken.

#### **F22/011. Declarations of interest**

No declarations of interest were received.

#### **F22/012. Minutes of the previous meeting**

The minutes of the meeting of 11 January 2022 were circulated to members in advance of the meeting. Approval of the minutes was proposed by Cllr Mrs Gill and seconded by Cllr Finch and the minutes were **APPROVED** by members present.

#### **F22/013. Report from the Responsible Financial Officer**

The report of the Responsible Financial Officer was noted by members.

#### **F22/014. Financial Report**

The financial report to the end of January 2022 was circulated to members in advance of the meeting. The Clerk updated members on the report.

Members noted the report.

#### **F22/015. Investment Strategy 2022-23**

The Clerk circulated the Investment Strategy for 2022-23 to members ahead of the meeting.

The Clerk would look for an additional financial institution during 2022 for investments as well as an alternate current account to act as an alternate and reduce risk. These proposals would be brought forward to a future meeting.

Members agreed to recommend the investment strategy to full council for approval.

#### **F22/016. Risk Register**

The Clerk circulated the risk register to members ahead of the meeting.

Members considered the register and asked the Clerk to add items covering debt collection, financial risk, and staffing risk from a public health occurrence.

With these added, the Clerk would take the risk register to full council for approval.

#### **F22/117. Event Scoping**

The Clerk circulated the draft event scoping document to members ahead of the meeting.

Members agreed the document would meet the purpose of the exercise but asked for a supporting document to accompany it.

The Clerk advised members that the document would be shared with the Amenities Committee for comment.

**F22/018. Future agenda items and date of the next meeting**

Items for future agenda items were circulated to members. The date of the next meeting was agreed as Tuesday 22 March 2022 at 7.45pm in the Brownlow Hall.

**F22/019. Closure of the meeting**

The meeting closed at 8.35pm.