

WARFIELD PARISH COUNCIL

MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE

held **virtually** on **Tuesday 25 May 2021** at **7.45pm**

Present: Councillors Mrs Barnard, Ms Dulieu, Mrs Gill, McCracken and Strudley (Chair),

In attendance: The Parish Clerk

001. Apologies for absence

Apologies were received from Cllr Finch

002. Declarations of interest

Cllr Ms Dulieu declared an interest in relation to item 007 as a member of Warfield Park community Association and Cllr Strudley declared a personal interest in item 007 relating to HomeStart. As this item relating to making payments previously authorised by the council, no further action was required.

003. Minutes of the previous meeting

The minutes of the meeting of 22April were circulated to members in advance of the meeting. Approval of the minutes was proposed by Cllr Ms Dulieu and seconded by Cllr Strudley and the minutes were **APPROVED** by members present.

004. Matters arising from the previous meeting

The Clerk advised members that write-off of debt had been processed correctly through the Rialtas system.

The bike racks at the allotments were not included on the asset register because of their value but were included on the insurance register.

005. Financial Report

The final financial report to the end of March 2021 was circulated to members ahead of the meeting. The Clerk confirmed this was the final version used to create the year end accounts and statements.

The report was noted.

The Clerk was asked to bring details of debt and write-offs to the next meeting.

006. Parish Plan

Members reviewed the parish plan.

Members agreed certain updates to the plan and noted that aspects of the plan were beyond their direct control – such as the JHCL plan being developed by Silva Homes. Members agreed that the council should look to obtain external support for the delivery of the gym equipment project.

The parish plan as revised would be taken to the next council meeting.

007. Grant payments

Members authorised the payment of the grants for 2021-22 as agreed by council at the January 2021 meeting

008. Responsible Financial Officers Report

The Clerk proposed meeting new committee members to provide an overview of the council's finances. This session would be arranged.

The Clerk would continue to work on spreading risk across the councils bank accounts.

009. Future agenda items and date of the next meeting

Items for future agenda items were circulated to members. The date of the next meeting was agreed as Tuesday 22 June at 7.45pm.

010. Closure of the meeting

The meeting closed at 9.03pm.