

WARFIELD PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING

held **virtually** on **Wednesday 5 May 2021** at **7.45pm**

Members present: Cllrs Dr Barnard, Mrs Barnard, Mrs Collings, Ms Dulieu, Finch, Fitzwilliams, Mrs Gill, Ms K Jones, M Jones, McCracken, Strudley, Ms Thorin and Mrs Wallen

Other attendees: Parish Clerk and 1 member of the public

Cllr Ms Dulieu took the chair

001. Election of Chairman

Cllr Dr Barnard was proposed as Chairman by Cllr Strudley. The proposal was seconded by Cllr Mrs Gill. There were no further nominations.

The proposal was APPROVED by members present.

Cllr Dr Barnard signed the acceptance of office and took the chair of the meeting. The Chairman thanked Cllr Ms Dulieu for here service and work for Warfield.

002. Election of Vice-Chairman

Cllr Mrs Gill was proposed as Vice-Chairman by Cllr Strudley. The proposal was seconded by Cllr Ms Thorin. There were no further nominations.

The proposal was APPROVED by members present.

003. Public Participation

Rebecca Murphy spoke to thank Cllr Ms Dulieu for her service to Warfield.

004. Apologies for absence

No apologies for absence were due.

005. Declarations of interest

Declarations of interest were received from:

Cllr Dr Barnard – Ward councillor, Bracknell Forest Council and Executive member for Children and young people. Cllr Dr Barnard declared a pecuniary interest in relation to item 18 on the agenda

Cllr Mrs Barnard declared a pecuniary interest in relation to item 18 on the agenda.

006. Minutes of the previous meeting

The minutes of the meeting 27 January 2021 were circulated to members ahead of the meeting. Cllr Ms Dulieu proposed the minutes be approved, and this was seconded by Cllr Ms Thorin. The minutes were APPROVED by attending members.

007. Matters arising from the last meeting

The Clerk advised members that following a question raised at the last meeting the national consultation on parking on pavements had not yet reported its conclusions.

008. Minutes of Committee meetings

The minutes of the following committee meetings were noted by members:

Amenities 11 February 2021

Finance & General Purposes 16 February 2021 and 23 March 2021

Planning & Transport 23 February 2021, 16 March 2021 and 6 April 2021

009. Standing Orders

The draft Standing Orders were circulated to members ahead of the meeting and had been previously reviewed by the Finance & General Purposes Committee.

Approval of the Standing Orders were proposed by Cllr Ms Dulieu. The proposal was seconded by Cllr Strudley.

The Standing orders were APPROVED by members present.

010. Temporary Standing Order (meeting decisions)

The temporary Standing Order relating to meeting decisions were circulated to members ahead of the meeting and had been previously reviewed by the Finance & General Purposes Committee.

Approval of the Standing Order was proposed by Cllr Dr Barnard. The proposal was seconded by Cllr Ms K Jones.

The temporary Standing Order was APPROVED by members present.

011. Financial Regulations

The draft Financial Regulations were circulated to members ahead of the meeting and had been previously reviewed by the Finance & General Purposes Committee.

Approval of the Standing Orders were proposed by Cllr Strudley. The proposal was seconded by Cllr Fitzwilliams.

The Financial Regulations were APPROVED by members present.

012. Scheme of Delegation

The Scheme of Delegation were circulated to members ahead of the meeting.

Approval of the Scheme of Delegation were proposed by Cllr Dr Barnard. The proposal was seconded by Cllr Mrs Wallen.

The Scheme of Delegation was APPROVED by members present.

013. Appointment to committees

The appointments to committees had previously been discussed by members and the proposed appointments circulated ahead of the meeting.

The following appointments were proposed:

Amenities Committee

Councillors Dr Barnard, Mrs Collings, Mrs Gill, Ms Jones, McCracken and Ms Thorin

Finance & General Purposes Committee

Councillors Mrs Barnard, Ms Dulieu, Mrs Gill, Finch, McCracken and Strudley

Planning & Transport Committee

Councillors Ms Dulieu, Fitzwilliams, M Jones, Ms Thorin and Mrs Wallen

The appointment to committees was proposed by Cllr Ms Dulieu. The proposal was seconded by Cllr Strudley.

The appointments were APPROVED by members present.

Cllr Strudley was proposed as chair of the Finance & General Purposes Committee by Cllr Mrs Wallen. The proposal was seconded by Cllr Ms Dulieu. There were no other nominations.

The appointment of Cllr Strudley was APPROVED by members present.

Cllr M Jones was proposed as chair of the Planning & Transport Committee by Cllr Fitzwilliams. The proposal was seconded by Cllr Strudley. There were no other nominations.

The appointment of Cllr M Jones was APPROVED by members present.

Appointments to the Staffing Committee were deferred.

014. Appointment of Representatives to Outside Bodies

The appointments to representatives to outside bodies had previously been discussed by members and the proposed appointments circulated ahead of the meeting.

The following appointments were proposed:

Binfield, Warfield & Winkfield Arts Week	Cllr Colleen Dulieu
Bracknell Forest Nature Partnership	Cllr Sheila Collings
Bracknell Forest parks & Public Realms	Cllr McCracken
Bracknell Forest Town & Parish Liaison	Cllr Dr Barnard and Cllr Grant Strudley
Jealotts Hill Community Landshare	Cllr Hugh Fitzwilliams
Lily Hill Steering Group	Cllr Claire Wallen
Northern Parishes	Cllr Dr Barnard and Cllr Colleen Dulieu
Warfield Park Community Association	Cllr Colleen Dulieu

Approval of the appointment of representatives to outside bodies were proposed by Cllr Ms Thorin. The proposal was seconded by Cllr Ms Dulieu.

The appointment of representatives to outside bodies were APPROVED by members present.

015. Meeting Dates

The meeting dates for the municipal year 2021-22 were circulated to members ahead of the meeting.

The meeting dates were proposed by Cllr Ms Thorin. The proposal was seconded by Cllr Mrs Barnard.

The meeting dates were APPROVED by members present.

016. Miscellaneous Items

The Financial Management Procedure and the General Reserve 2021-22 requirement was circulated to members ahead of the meeting.

The papers were noted by members.

017. Policies

The Complaints Policy, Reserves Policy and Investment Strategy 2021-22 were circulated to members ahead of the meeting, having previously been reviewed by the Finance & General Purposes Committee.

Approval of the policies were proposed by Cllr Strudley. The proposal was seconded by Cllr Mrs Collings.

The Complaints Policy, Reserves Policy and the Investment Strategy 2021-22 were APPROVED by members present.

Cllrs Dr Barnard and Mrs Barnard withdrew from the meeting. Cllr Mrs Gill took the chair.

018. Local Plan Response

Members discussed the draft response to Bracknell Forest Local Plan consultation. Subject to minor amendment, members agreed the response should be submitted.

Cllrs Dr Barnard and Mrs Barnard re-joined the meeting. Cllr Dr Barnard took the chair.

019. Payments

The list of payments made since the last meeting were circulated to members ahead of the meeting.

Members noted the payments made.

020. Clerks Update

The Clerk circulated a report to members. The report was noted.

The Clerk advised members that 584 copies of the digital Wren were distributed.

021. Representative Reports

Cllr Mrs Gill thanked the Clerk for the work on producing the first digital Wren

Cllr Strudley told members that he had tested some more parish walk, other members were invited to take part. Cllr Strudley felt the parish was a poor relation to other towns and parishes with regard to parks and play areas. Concern was expressed about Westmorland Park play area and MUGA.

Cllr Mrs Collings advised members that the Nature Partnership were considered plans for 2021.

Cllr Ms Dulieu advised members that a meeting regarding the location of the 125 bench was being arranged.

Cllr M Jones mentioned dumping of items from the allotment site into Quelm Lane.

Cllr Dr Barnard advised members that the town centre was getting busier following relaxation of COVID restrictions and would pick up on the Westmorland Park issues.

022. Date of the next meeting

The date of the next meeting is Wednesday 9 June 2021.

023. Closure of the meeting

The meeting closed at 9.25pm