

WARFIELD PARISH COUNCIL

MINUTES OF THE AMENITIES COMMITTEE

Held **virtually** on **Thursday 11 February 2021** at **7.45pm**

Members present: Cllrs Dr Barnard, Mrs Collings, Ms Dulieu, Mrs Gill, Ms K Jones and Ms Thorin

Other attendees: Parish Clerk, Cllr McCracken and five members of the public

001. Public participation

There were no requests to speak.

002. Apologies for absence

No apologies for absence were due.

003. Declarations of Interest

Cllr Dr Barnard declared an interest as the ward councillor for Warfield Harvest Ride on Bracknell Forest Council.

004. Minutes of the previous meeting

The minutes of the meeting of 3 December were circulated to members ahead of the meeting. Cllr Mrs Gill proposed approval of the minutes and this was seconded by Cllr Ms K Jones. The minutes were APPROVED by members present.

005. Matters arising from the previous meeting

There were no matters arising.

006. User Update

A report was circulated to members ahead of the meeting providing a user update and an assessment of the likely financial impact of COVID.

The Clerk provided an update on the allotment waiting list.

The report was noted by members.

007. Maintenance, caretaking and ongoing projects report

The maintenance and caretaking report was circulated to members ahead of the meeting.

Members noted the completion of installation of the shared storage building. The Clerk was asked about access to the building and advised that this was likely to be permitted from mid-May under the government roadmap. Although a risk assessment would be required along with limits on numbers accessing the building at any one time.

Members considered the proposal to delegate authority for the Clerk and Chair to purchase rainwater storage tanks from the Climate Change budget. This was refused.

Members agreed to delegate authority to the Clerk and Chair to agree the required groundworks around the building and for the cycle racks and for the budget of £1,000 to be brought forward to complete these works.

Members noted the report.

008. Hire rates and charges

Members agreed to freeze rates and charges for hall hire and allotment rates at the 2020-21 rates for 2021-22.

009. Brownlow Hall Play Area

The Clerk circulated a report to members regarding the condition of the Brownlow Hall play area. Members noted the condition of equipment and the broken surface and agreed that closing the area permanently was the most appropriate course of action.

The Clerk was asked to ensure the climbing frame wood could be put to an alternative use.

010. Climate Change Working Group

Members received an update from the Climate Change Working group. The group had conducted a review of the existing plan and concluded that it should be replaced by specific plans covering climate change, biodiversity and sustainability.

The working group wished to conduct evidence gathering to cover members of the council, local organisations and residents as well as neighbouring town and parish councils and Bracknell Forest Council. The plan for the evidence gathering was circulated to members.

The working group proposed changes to the terms of reference to cover these changes and these were agreed by the committee. The working group would be renamed the Environmental Planning Working Group.

011. Allotment Plot Allocation

With the upcoming works by Thames Water affecting plot 8, members agreed to allow the plotholders to temporarily use plots 23a and 23b until the end of October 2021, with the Clerk delegated to extend these arrangements by 3 months in the event of an overrun. These arrangements were approved by members.

012. Date of the next meeting

The date of the next meeting was set for Thursday 8 April 2021.

013. Closure of the meeting

The meeting was closed at 8.49pm